

(2019)

Borough Use Only: Approved _____
Fee _____
License # _____



RENTAL LICENSE APPLICATION

Attn: Inspection Coordinator

Phone: 412-275-3458 Fax: 412-279-8274

Borough of Pennsbury Village

1043 Pennsbury Blvd.

Pittsburgh, PA 15205

The following information is required without exception. All applications are subject to a minimum 10-day approval period.

- Rental licenses are renewable annually by May 1st for the period of January 1st – December 31st of the following year. **This Rental License is for 2019.**
- The fee, which is \$25.00 in odd numbered years and \$65.00 for a new license, for each rental unit is due with submission of this Application payable to Borough of Pennsbury Village.
- Licenses are not transferable, refundable or pro-rated.

Property Owner: _____ Phone _____

Owner's Mailing Address: _____

City, State, Zip: _____

Email Address: _____

The owner hereby makes application to the Borough of Pennsbury Village, Allegheny County, Pennsylvania, for a rental license subject to the Ordinances of the Borough of Pennsbury Village, along with a check or money order in the amount - \$25.00 in odd numbered years and \$65.00 for a new license - for each license, payable to the Borough of Pennsbury Village.

List each Rental Property Address Separately:

Address: _____ # of Bedrooms _____

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Address: _____ # of Bedrooms _____

Address: _____ # of Bedrooms _____

If the owner does not live within 50 miles of the rental unit(s), a local agent/manager must be designated as the property manager.

Property Agent/Manager: _____ Phone: _____

Property Agent/Manager Address (if different than owner): _____

City, State, Zip: _____

Property Agent/Manager Email Address: _____

By signing below, the Applicant certifies that all leases are in writing and that tenants understand the conditions of renting in the Borough of Pennsbury Village.

Applicant Signature: _____ **Date:** _____