

BOROUGH OF PENNSBURY VILLAGE
MINUTES – GENERAL MEETING
July 9, 2019

I. CALL TO ORDER AND FLAG SALUTE

President Barbara Sigler convened the meeting at 6:30 pm in the Pennsbury Village Community Room. A quorum was reached with the following members of Council present: Carolyn Waldner, Brenda George, Barbara Cinpinski, Ann Clay and Nicholas Honchar. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Solicitor David DelGreco and Tax Collector Patricia Notaro. Sharon Bennardo was not present.

II. PUBLIC COMMENT

Tax Collector Patricia Notaro reported that Montour School District taxes are not increasing. The Honorable Jack Kobistek, Carnegie Magistrate, was present and was introduced to Council by Barbara Sigler.

III. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 28 police calls for the month of June with several calls for 1 resident of note. She further stated that 3 police calls to the same residence within a 6 month period can result in an ordinance fine.

PRESIDENT/VICE PRESIDENT - Barbara Sigler/Carolyn Waldner

Barbara Sigler stated she has nothing to report. Carolyn Waldner stated she has nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported \$111.43 in Act 13 Marcellus Shale Funds received from the state. Anita Kulik's Office has advised the Shred-It Event is scheduled for October 12, 2019 and will encompass Pennsbury, Rosslyn Farms and Carnegie, if the Borough is willing to host the event.

TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported that \$5,651.26 was received in real estate taxes in June 2019 with \$22,533.76 outstanding from 45 properties. There were \$405.00 in refuse fees and a \$50.00 lien fee collected in June 2019 with \$7,090.00 in outstanding fees dating back to 2015. There was some discussion regarding taking refuse delinquencies to Magistrate and Sheriff Sale. Patricia Notaro will prepare an updated list and forward it to David DelGreco for immediate action. David DelGreco reported 2 delinquencies are in bankruptcy so further action is stayed and service was not obtained on 4 delinquencies.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

Rae Wolff reported \$6,537.69 in Earned Income Tax deposited in June 2019.

ENGINEER - Clint Reilly

Clint Reilly reported that construction of shelters over the composite samplers at the Sewage Treatment Plant has been completed and parts for repair to the influent compositor ordered. He also stated that he has spoken with the paving contractor and repairs should begin in 3 weeks and take about 3 days. Barbara Sigler asked Clint Reilly to take a look at the garage door at the salt shed and provide a recommendation for repairs. There was some discussion about cleaning the storm sewers and a determination was made to wait until fall.

SOLICITOR – David DelGreco

David DelGreco reported he prepared a Bid Proposal for Snow and Ice Removal which must be advertised. The current contract expires September 30, 2019. Ann Clay inquired about the salt spreader and snow plow owned by the Borough and it was determined that the equipment would be returned to the Borough by the current service provider if a new provider was chosen. There was much discussion regarding the Landlord/Tenant Ordinance and David DelGreco stated he would revise the fee and time schedule in the existing Ordinance and submit it to Council for review and advertising. Barbara Sigler mentioned the hiring of fill-in clerical help and stated it would be discussed in Executive Session.

PUBLIC WORKS - Carolyn Waldner and Nicholas Honchar

Carolyn Waldner reported that roads will be repaired in August and storm sewers cleaned in September.

PARKS AND RECREATION - Nicholas Honchar and Sharon Bennardo

Nicholas Honchar reported Milarcik Landscaping will be replacing a dead tree.

COMMUNITY AFFAIRS - Ann Clay and Barbara Cinpinski

Barbara Cinpinski stated she has nothing to report. Ann Clay stated she has nothing to report.

CONDO REPORT

The monthly PVCA Board meeting is scheduled for Wednesday, July 17, 2019. Ann Clay is scheduled to attend.

PUBLIC SAFETY - Lucy Harper

Mayor Harper stated she has nothing to report.

FINANCE - Ann Clay

Ann Clay stated she has nothing to report. The financials for June, 2019 were given to Barbara Sigler and Ann Clay.

ADMINISTRATIVE CHAIRPERSON - Barbara Cinpinski

Barbara Cinpinski reported it was time to begin work on the Summer Newsletter and asked Counsel for suggestions. She indicated that it will include dumpster, pedestrian and parking issues.

INFORMATION TECHNOLOGY - Brenda George

Brenda George requested an electronic version of the June 11, 2019 General Meeting Minutes for posting on the Borough's website.

IV. MOTIONS

The Minutes of the General Meeting of June 11, 2019 were adopted unanimously on a motion by Carolyn Waldner and seconded by Brenda George. The minutes of the June 25, 2019 Caucus Meeting were adopted unanimously on a motion by Brenda George and seconded by Barbara Cinpinski. Upon motion of Carolyn Waldner and seconded by Ann Clay, Council voted unanimously by roll call to accept Accounts Payable ending June 30, 2019 in the amount of \$18,173.64.

Barbara Sigler called for a motion to take liened refuse delinquencies not in bankruptcy to Sheriff Sale. Upon motion of Carolyn Waldner and seconded by Ann Clay, Council voted unanimously by roll call to approve the motion.

Barbara Sigler called for a motion to advertise the Bid Proposal for Snow and Ice Removal. Upon motion of Carolyn Waldner and seconded by Brenda George, Council voted unanimously to approve the motion.

V. OLD BUSINESS

None.

VI. NEW BUSINESS

None.

Barbara Sigler called for Executive Session.

VII. ADJOURNMENT

At 8:30 pm, on a motion by Barbara Cinpinski and seconded by Brenda George, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff