

BOROUGH OF PENNSBURY VILLAGE
MINUTES – GENERAL MEETING
September 10, 2019

I. CALL TO ORDER AND FLAG SALUTE

President Barbara Sigler convened the meeting at 6:30 pm in the Pennsbury Village Community Room. A quorum was reached with the following members of Council present: Carolyn Waldner, Sharon Bennardo, Brenda George, Barbara Cinpinski, Ann Clay and Nicholas Honchar. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Solicitor David DelGreco and Tax Collector Patricia Notaro.

II. PUBLIC COMMENT

There was no public comment. Barbara Sigler introduced Molly Preston, new part-time clerical help at the Borough Office, and reported that she was working on indexing the Borough Ordinances and Resolutions.

III. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 26 police calls for the month of August 2019 with nothing of note. She further stated that she spoke with Rosslyn Farms Mayor, James Stover, regarding the joint Shred-It Event and he will let her know if Rosslyn Farms will send a representative to assist with the event.

PRESIDENT/VICE PRESIDENT - Barbara Sigler/Carolyn Waldner

Barbara Sigler stated she had nothing to report. Carolyn Waldner stated she had nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported that she is still receiving walk in complaints from residents in the area of 1250 Pennsbury Boulevard regarding handicap parking issues.

TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported that \$2,224.03 was received in real estate taxes in August 2019 with \$8,075.76 outstanding from 16 properties. There were \$500.00 in refuse fees collected in August 2019 with \$6,007.00 outstanding dating back to 2015.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

Rae Wolff reported \$20,500.11 in Earned Income Tax deposited in August 2019.

ENGINEER - Clint Reilly

Clint Reilly stated he had nothing to report.

SOLICITOR – David DelGreco

David DelGreco stated he had nothing to report.

PUBLIC WORKS - Carolyn Waldner and Nicholas Honchar

Carolyn Waldner stated she had nothing to report. Nicholas Honchar stated he had nothing to report.

PARKS AND RECREATION - Nicholas Honchar and Sharon Bennardo

Nicholas Honchar stated he had nothing to report. Sharon Bennardo stated she had nothing to report.

COMMUNITY AFFAIRS - Ann Clay and Barbara Cinpinski

Ann Clay stated she had nothing to report. Barbara Cinpinski stated she had nothing to report.

CONDO REPORT

The monthly PVCA Board meeting is scheduled for Wednesday, September 18, 2019. Brenda George is scheduled to attend.

PUBLIC SAFETY - Lucy Harper

Mayor Harper reported the new Carnegie Police Officer, David Butler, is now riding alone on the daylight shift. She further stated that Halloween would be celebrated on Thursday, October 31, 2019 from 6:00 to 8:00 pm and notice would be posted on the website and entrance sign.

FINANCE - Ann Clay

The financials for August 2019 were given to Barbara Sigler and Ann Clay. Ann Clay stated she had nothing to report.

ADMINISTRATIVE CHAIRPERSON - Barbara Cinpinski

Barbara Cinpinski stated she had nothing to report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George stated she had nothing to report.

IV. MOTIONS

The Minutes of the General Meeting of the August 13, 2019 were adopted unanimously on a motion by Carolyn Waldner and seconded by Barbara Cinpinski. The Minutes of the August 27, 2019 Caucus Meeting were adopted unanimously on a motion by Sharon Bennardo and seconded by Brenda George with Ann Clay abstaining. Upon motion of Carolyn Waldner and seconded by Brenda George, Council voted unanimously by roll call to accept Accounts Payable ending August 31, 2019 in the amount of \$76,264.71.

V. OLD BUSINESS

There was much discussion regarding the Proposal for Snow Removal Services submitted by PVCA for the contract period 2019 through 2022. The proposal was the only one submitted and

was a substantial increase from the prior contract. Barbara Sigler called for a motion to not accept the bid. On motion of Sharon Bennardo and seconded by Carolyn Waldner, Council voted unanimously by roll call to approve the motion. Barbara Sigler reported on PVCA's willingness to negotiate the Bid Proposal price and Solicitor David DelGreco stated that the bid would have to be re-advertised if the price were to be negotiated and/or reduced.

Barbara Sigler called for a motion to revise the bid to eliminate the "truck on premises" language and re-advertise the Bid Proposal for both a 1 and 3 year contract period. On motion of Sharon Bennardo and seconded by Barbara Cinpinski, Council voted unanimously by roll call to approve the motion.

There was some discussion regarding the urgency of selecting a contractor for snow removal services, the cut-off date for any new Bid Proposal and the need to advertise a change date for the October General Meeting. Barbara Sigler called for a motion to move and advertise the date of the October General Meeting to October 1, 2019 at 6:30 pm. On motion of Sharon Bennardo and seconded by Carolyn Waldner, Council voted unanimously by roll call to approve the motion.

VI. NEW BUSINESS

Nicholas Honchar reported a resident has been complaining about the condition of the driveway leading up to the Pub and the fence along the dumpster. Following discussion, it was determined that maintenance of the driveway and fence at the Pub are the responsibility of PVCA

A resident expressed confusion regarding the payment of annual landlord/tenant fees. Barbara Sigler responded that landlords must complete an Application for Rental Permit annually and pay of fee of \$25.00. A fee of \$65.00 would be paid every other year, representing the annual \$25.00 permit fee and a \$40.00 inspection fee.

VII. ADJOURNMENT

At 7:50 pm, on a motion by Carolyn Waldner and seconded by Nicholas Honchar, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff