

**BOROUGH OF PENNSBURY VILLAGE  
MINUTES – GENERAL MEETING  
October 1, 2019**

**I. CALL TO ORDER AND FLAG SALUTE**

President Barbara Sigler convened the meeting at 6:30 pm in the Pennsbury Village Community Room. A quorum was reached with the following members of Council present: Carolyn Waldner, Sharon Bennardo, Brenda George, Barbara Cinpinski, Ann Clay and Nicholas Honchar. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Solicitor J. J. Bolock and Tax Collector Patricia Notaro.

Barbara Sigler announced the first order of business was opening of the snow removal bids. J. J. Bolock reported that the Borough advertised 2 separate proposals for snow and ice removal; a 1 year bid and a 3 year bid. Only 1 bidder, PVCA, responded as follows:

**PROPOSAL FOR 3 YEAR BID**

<u>2019-2020</u>		<u>2020-2021</u>		<u>2021-2022</u>	
December 1	\$ 6,250	December 1	\$ 6,468	December 1	\$ 6,695
January 1	\$ 6,250	January 1	\$ 6,486	January 1	\$ 6,695
February 1	\$ 6,250	February 1	\$ 6,468	February 1	\$ 6,695
March 1	\$ 6,260	March 1	\$ 6,648	March 1	\$ 6,695
<b>TOTAL</b>	<b>\$25,000</b>	<b>TOTAL</b>	<b>\$25,875</b>	<b>TOTAL</b>	<b>\$26,780</b>
<b>3 YEAR CONTRACT TOTAL <u>\$77,655</u></b>					

**PROPOSAL FOR 1 YEAR BID**

<u>2019-2020</u>	
December 1	\$ 7,000
January 1	\$ 7,000
February 1	\$ 7,000
March 1	\$ 7,000
<b>1 YEAR CONTRACT TOTAL <u>\$28,000</u></b>	

There was some discussion regarding the prior bid submitted by PVCA and the current bids submitted which is a 30% reduction in cost. Barbara Sigler thanked PVCA for its revised bids and called for a motion to accept PVCA's bid for a 3 year contract for snow and ice removal at a total cost of \$77,655.00. Upon motion of Carolyn Waldner and seconded by Ann Clay, Council voted unanimously by roll call to accept the motion.

**II. PUBLIC COMMENT**

Resident Fred Zoller reported several residents in the community own more than 1 dog. Carolyn Waldner responded that a Borough Ordinance requires that all dogs be registered annually and the 1 dog regulation is a PVCA regulation and enforcement is their responsibility. Mayor Harper stated that there are cats roaming the community and the Borough is unable to determine ownership so notice will be posted in the Fall Newsletter.

### **III. OFFICIALS' REPORTS**

#### ***MAYOR - Lucy Harper***

Mayor Harper reported 25 police calls for the month of September 2019 with nothing of note. She also stated that she would be out of town from October 3 through 9, 2019. The Shred-It Event and Drug Dump will take place on Saturday, October 12, 2019 from 9:00 am to noon. Halloween will be celebrated on Thursday, October 31 from 6:00 to 8:00 pm and residents were instructed to leave their lights on if they wish to participate. There will be increased police presence in the community during that time.

#### ***PRESIDENT/VICE PRESIDENT - Barbara Sigler/Carolyn Waldner***

Barbara Sigler stated she had nothing to report. Carolyn Waldner stated she had nothing to report.

#### ***MANAGER - Rae Carol Wolff***

Rae Wolff stated she had nothing to report.

#### ***TAX COLLECTOR - Patricia Notaro***

Patricia Notaro reported \$2,680.50 received in real estate taxes in September 2019 with \$5,586.00 face value outstanding from 11 properties. There were \$1,295.00 in refuse fees collected in September 2019. Lien fees of \$1,076.00 were paid in September. She further stated that additional late refuse and lien fees will be received shortly from a long standing delinquent property recently sold.

#### ***ACT 511 TAX COLLECTIONS - Rae Carol Wolff***

Rae Wolff stated that she was unable to reported on Earned Income Tax deposited in September 2019 since the information was not yet available due to the change of the General Meeting date for the month of October.

#### ***ENGINEER - Clint Reilly***

Clint Reilly reported the garage door on the salt storage shed will be installed on Thursday, October 10, 2019.

#### ***SOLICITOR – J. J. Bolock***

J. J. Bolock stated he had nothing to report.

#### ***PUBLIC WORKS - Carolyn Waldner and Nicholas Honchar***

Carolyn Waldner stated she had nothing to report. Nicholas Honchar stated he had nothing to report.

#### ***PARKS AND RECREATION - Nicholas Honchar and Sharon Bennardo***

Nicholas Honchar stated he had nothing to report. Carolyn Waldner stated she had nothing to report.

#### ***COMMUNITY AFFAIRS - Ann Clay and Barbara Cinpinski***

Barbara Cinpinski reported she and Ann Clay were working on directional signage for the Shred-It Event and Drug Dump.

### ***CONDO REPORT***

The monthly PVCA Board meeting is scheduled for Wednesday, October 16, 2019. Carolyn Waldner is scheduled to attend.

### ***PUBLIC SAFETY - Lucy Harper***

Mayor Harper reported that she received emails from residents regarding the dumpster/raccoon problem and stated there is nothing the Borough can do to resolve the problem due to Game Commission regulations.

### ***FINANCE - Ann Clay***

The financials for September 2019 were not available for distribution. Ann Clay stated she had nothing to report.

### ***ADMINISTRATIVE CHAIRPERSON - Barbara Cinpinski***

Barbara Cinpinski stated she was working on the Fall Newsletter and will include dumpster regulations and mention roaming cats.

### ***INFORMATION TECHNOLOGY - Brenda George***

Brenda George reported she has posted the Shred-It Event and Drug Dump on the Borough website and Next Door app.

## ***IV. MOTIONS***

The Minutes of the General Meeting of the September 10, 2019 were adopted unanimously on a motion by Barbara Cinpinski and seconded by Carolyn Waldner. The Minutes of the September 24, 2019 Caucus Meeting were adopted unanimously on a motion by Brenda George and seconded by Sharon Bennardo. Upon motion of Barbara Cinpinski and seconded by Brenda George, Council voted unanimously by roll call to accept Accounts Payable ending September 30, 2019 in the amount of \$21,276.05.

## ***V. OLD BUSINESS***

Barbara Sigler reported that Rae Wolff sent information regarding the National Prescription Opiate Litigation to Council for review and determination regarding participation. She called for a motion to approve participation in the litigation and on motion of Sharon Bennardo and seconded by Carolyn Waldner, Council voted by roll call to approve the motion with Nicholas Honchar abstaining.

## ***VI. NEW BUSINESS***

There was no new business.

## ***VII. OPEN DISCUSSION***

Resident Fred Zoller inquired as to the financial status of the Borough. Barbara Sigler responded the Borough is financially sound and meeting all current financial obligations. She also reported the Borough intends to begin an 8 Phase Road Improvement Project, beginning in 2020, which includes milling all roads down to the base and repaving. The work will be done in phases over a period of time on the basis of most needed repair first. The project will require the Borough to

take out a substantial road repair loan and a Committee will be formed to investigate potential lenders for the best terms and rates possible.

***VIII. ADJOURNMENT***

At 7:00 pm, on a motion by Carolyn Waldner and seconded by Barbara Cinpinski, Council voted unanimously to adjourn the meeting.

Respectfully submitted,  
Rae Carol Wolff