

(2020)

**Borough Use Only:**    Approved \_\_\_\_\_  
Fee \_\_\_\_\_  
License # \_\_\_\_\_



# RENTAL LICENSE APPLICATION

**Attn: Inspection Coordinator**

**Phone: 412-275-3458    Fax: 412-279-8274**

**Borough of Pennsbury Village**

**1043 Pennsbury Blvd.**

**Pittsburgh, PA 15205**

**The following information is required without exception. All applications are subject to a minimum 10-day approval period.**

- Rental licenses are renewable annually by May 1<sup>st</sup> for the period of January 1<sup>st</sup> – December 31<sup>st</sup> of the following year. **This Rental License is for 2020.**
- The fee, which is \$25.00 in odd numbered years and \$65.00 for a new license, for each rental unit is due with submission of this Application payable to Borough of Pennsbury Village.
- Licenses are not transferable, refundable or pro-rated.

Property Owner: \_\_\_\_\_ Phone \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

**The owner hereby makes application to the Borough of Pennsbury Village, Allegheny County, Pennsylvania, for a rental license subject to the Ordinances of the Borough of Pennsbury Village, along with a check or money order in the amount - \$25.00 in odd numbered years and \$65.00 for a new license - for each license, payable to the Borough of Pennsbury Village.**

**List each Rental Property Address Separately:**

Address: \_\_\_\_\_ # of Bedrooms \_\_\_\_\_

Address: \_\_\_\_\_ # of Bedrooms \_\_\_\_\_

Address: \_\_\_\_\_ # of Bedrooms \_\_\_\_\_

Address: \_\_\_\_\_ # of Bedrooms \_\_\_\_\_

**If the owner does not live within 50 miles of the rental unit(s), a local agent/manager must be designated as the property manager.**

Property Agent/Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Agent/Manager Address (if different than owner): \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Property Agent/Manager Email Address: \_\_\_\_\_

**By signing below, the Applicant certifies that all leases are in writing and that tenants understand the conditions of renting in the Borough of Pennsbury Village.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_