

***BOROUGH OF PENNSBURY VILLAGE
MINUTES – GENERAL MEETING
December 10, 2019***

The Budget Meeting convened at 6:15 pm in the Community Room. President Barbara Sigler asked if there were any questions or comments regarding the 2020 Budget in the amount of \$536,319.00 which has been duly advertised and posted. There were none. On motion of Sharon Bennardo and seconded by Carolyn Waldner, Council voted unanimously to adjourn the meeting at 6:30 pm.

CALL TO ORDER AND FLAG SALUTE

President Barbara Sigler convened the General Meeting at 6:30 pm in the Pennsbury Village Community Room. A quorum was reached with the following members of Council present: Carolyn Waldner, Sharon Bennardo, Brenda George, Barbara Cinpinski and Nicholas Honchar. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Solicitor J. J. Bolock and Tax Collector Patricia Notaro. Ann Clay was not present.

PUBLIC COMMENT

None.

MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of November 12, 2019 were adopted unanimously on a motion by Carolyn Waldner and seconded by Brenda George with Barbara Cinpinski and Sharon Bennardo abstaining. The minutes of the November 26, 2019 Caucus Meeting were adopted unanimously on a motion by Barbara Cinpinski and seconded by Carolyn Waldner with Barbara Sigler and Sharon Bennardo abstaining.

On Motion by Carolyn Waldner and seconded by Barbara Cinpinski, Council voted unanimously by roll call to accept Accounts Payable ending November 30, 2019 in the amount of \$19,976.23.

OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 23 police calls for the month of November 2019 with nothing of note. She indicated that Steven Stecko, Ann Clay and Barbara Cinpinski must submit their Election Certification and notarized Affidavit of Residency before they can be sworn in on January 6, 2020.

PRESIDENT/VICE PRESIDENT - Barbara Sigler/Carolyn Waldner

Barbara Sigler reported it was her last meeting as President of Council since reorganization will take place in January. She stated that she will be leaving town shortly and will not return until March 31, 2020. She indicated she wanted to act as a Council Member and requested that she not be voted in as an Officer due to her inability to attend meeting during the first quarter of the year.

MANAGER - Rae Carol Wolff

Rae Wolff reported the new salt spreader was ordered from A & H Equipment and has an delivery date of December 16, 2019 with installation on December 18, 2019, weather permitting. She requested permission to pay for the equipment prior to year's end as recommended by Ann Clay. She also indicated she transferred \$18,000.00 from the Liquid Fuels Account to the General Account since payments under the Snow and Ice Removal Contract are scheduled to begin. A permit for a pod has been issued for a resident at 522 Carriage Circle beginning December 30, 2019.

TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported she received no real estate taxes in November 2019, there is \$4,026.48 currently outstanding from 9 properties and she sent out 9 delinquency letters. There were \$545.00 in refuse fees collected in November 2019 with \$2,425.00 outstanding from 12 properties. Lien fees of \$100.00 were collected. She further reported she sent out 12 refuse delinquency letters

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

The Borough Manager reported \$21,146.57 in Earned Income Tax deposited in the month of November 2019.

ENGINEER - Clint Reilly

Clint Reilly reported that the Sewage Treatment Plant was in compliance during the month of November 2019.

SOLICITOR – J. J. Bolock

J. J. Bolock stated he had nothing to report.

PUBLIC WORKS - Carolyn Waldner and Nicholas Honchar

Carolyn Waldner stated she had nothing to report. Nicholas Honchar stated he had nothing to report.

PARKS AND RECREATION - Sharon Bennardo and Nicholas Honchar

Sharon Bennardo stated she had nothing to report. Nicholas Honchar stated he had nothing to report.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski stated she had nothing to report.

CONDO REPORT

The monthly PVCA Board Meeting is scheduled for Wednesday, January 22, 2020. A December meeting was not held due to the Annual Homeowners' Meeting.

PUBLIC SAFETY - Lucy Harper

Lucy Harper reported that the community is safe and that there will be enhanced police patrol during the holiday season due to all the packaging being left on doorsteps.

FINANCE - Ann Clay

No report given due to the absence of Ann Clay.

ADMINISTRATIVE CHAIRPERSON - Barbara Cinpinski

Barbara Cinpinski stated she was working on the Winter Newsletter. Patricia Notaro requested that the PSD Code 731.003 be included in the newsletter and also placed prominently on the on the front page of the Borough's website.

INFORMATION TECHNOLOGY - Brenda George

Brenda George stated she had nothing to report.

OLD BUSINESS

Barbara Sigler read a status report submitted by secretary Molly Preston. Copies were provided to Council.

NEW BUSINESS

Barbara Sigler called for a motion to approve the 2020 Borough Budget which has been advertised, posted in the Borough Office window, and scheduled for public meeting held this date without question or comment. On motion of Carolyn Waldner and seconded by Nicholas Honchar, Council voted unanimously by roll call to approve the motion.

Barbara Sigler called for a motion to approve and Borough Resolution No. 168 of 2019 fixing the tax rate at 5.70 mills for the tax year 2020. On motion of Barbara Cinpinski and seconded by Sharon Bennardo, Council voted unanimously by roll call to approve the motion.

Barbara Sigler called for a motion to approve Borough Resolution No. 169 of 2019 fixing the refuse collection fee for calendar year 2020, and until such time as superseded by duly enacted Resolution, at \$120.00 annually. On motion of Carolyn Waldner and seconded by Sharon Bennardo, Council voted unanimously by roll call to approve the motion.

Barbara Sigler called for a motion to cancel the December 24, 2019 Caucus Meeting. On motion of Sharon Bennardo and seconded by Brenda George, Council voted unanimously by roll call to approve the motion.

Barbara Sigler called for a motion to schedule the 2020 Reorganization Meeting on January 6 at 6:30 pm. On Motion of Brenda George and seconded by Barbara Cinpinski, Council voted unanimously by roll call to approve the motion.

OPEN DISCUSSION WITH COUNCIL

Patricia Notaro reported that she had a meeting with a representative of Jordan Tax Service regarding a new software program which would be very helpful tracking wage tax, business privilege tax and the landlord/tenant program since it pulls everything from the Allegheny County website. The software is currently live and will be finalized on January 31, 2020. There was some discussion as to whether Ordinance 27 of 1981 regarding fines would need to be amended.

Brenda George stated that a schedule must be worked out for Saturday January Pet Registration. Following discussion, the following schedule was set: January 4 - Carolyn Waldner and Barbara Cinpinski; January 11- to be determined following reorganization; January 18 - Brenda George; January 25 - Nicholas Honchar. A Pet Registration Flyer will be delivered to residents the weekend of December 19.

ADJOURNMENT

At 7:15 pm, on a motion by Carolyn Waldner and seconded by Sharon Bennardo, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff