

**BOROUGH OF PENNSBURY VILLAGE
MINUTES – ZOOM GENERAL MEETING
April 14, 2020**

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the meeting at 6:30 pm via Zoom as legally advertised on April 9, 2020. A quorum was reached with the following members of Council present: Brenda George, Carolyn Waldner, Barbara Sigler, Nicholas Honchar and Marita Haubrick. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Solicitor J. J. Bolock, Tax Collector Patricia Notaro and Vacancy Board Member Maria Shamsi.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of March 10, 2020 were adopted unanimously on a motion by Carolyn Waldner and seconded by Barbara Cinpinski, with Barbara Sigler abstaining. There was no Caucus Meeting during the month of March 2020. Upon motion of Nicholas Honchar and seconded by Brenda George, Council voted unanimously by roll call to accept Accounts Payable ending March 31, 2020 in the amount of \$44,074.94.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 51 police calls for the month of March 2020 with 29 vacation checks of note. She further stated the Carnegie Police were performing more foot patrols and are on a strict schedule with 3 officers patrolling on each 8 hour shift with no physical contact between them. There was 1 incident where residents were on the basketball court after it had been closed and marked off.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko reported that he has been attending weekly PSAB meetings. Brenda George stated she had nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported she spoke with Mike Christ of Waste Management regarding the Household Hazardous Waste Collection Service which remains in effect through April 30, 2021. Residents may call or go online to request a pickup. She also stated she had contacted Scott Murphy to schedule a playground inspection.

TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported that the real estate tax bills went out and payments are starting to come in but she has not made a deposit yet. Carolyn Waldner expressed concern that Borough revenue from wage and real estate taxes may be delayed or decreased due to the Covid-19 Pandemic.

There were no refuse fees deposited in March due to the Disaster Emergency but a deposit was made in early April which will be reported next month.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

Rae Wolff reported \$8,298.80 in Earned Income Tax deposited in March 2020.

ENGINEER - Clint Reilly

Clint Reilly reported he is working on the bid for the 8 Phase Road Improvement Project with a view to opening bids at the June 9, 2020 General Meeting. He indicated asphalt is currently inexpensive because it follows the cost of oil so it may be advantageous to begin work this summer. Nicholas Honchar responded he is still talking to banks but does not have a loan commitment. He inquired as to funding needed for Phases 1, 2 and 3. Steven Stecko stated the Borough should take advantage of current low prices, move to advertise the bid, proceed to secure financing and continue with the project as planned. Clint Reilly replied that the Borough has 60 days to award the bid. If the bids come in too high, or a loan is not secured in time, the Borough need not award the bid.

SOLICITOR – J. J. Bolock

J. J. Bolock reported he filed liens the week after the March General Meeting and money is starting to come in. Patricia Notaro asked that he send her a copy of the liens as filed. Steven Stecko inquired as to whether the "Disaster" resolution needed to be extended and it was determined that the resolution is open ended and need not be extended at this time.

V. COMMITTEE REPORTS

PUBLIC WORKS - Carolyn Waldner.

Carolyn Waldner stated she had nothing to report.

PARKS AND RECREATION - Carolyn Waldner

Carolyn Waldner reported that the "No Entry" tape is still in place at the playground.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski reported she was drafting the Spring Newsletter and was going to use the "old" format. Steven Stecko indicated that he would review it with a view toward revamping the format. It was noted that the Crafton Food Pantry has a 30% uptick in food requests due to the Covid-19 Pandemic. The Borough will not hold an Annual Food Drive since they are requesting donations by check payable to Crafton Ingram Food Pantry and sent directly to Andi Sevako at 10 Bell Avenue, Apt. 2, Pittsburgh, PA 15205. That information will be provided to residents via the Spring Newsletter and flyer.

She also inquired whether the "I Spy" contest should be included in the newsletter and after discussion, it was determined to once again include the contest and purchase a \$20.00 gift card for the winner.

CONDO REPORT

The April 2020 PVCA Board meeting was cancelled.

PUBLIC SAFETY - Lucy Harper

Mayor Harper stated she had nothing to report.

FINANCE - Nicholas Honchar

Nicholas Honchar stated he had nothing to report.

ADMINISTRATIVE CHAIRPERSON - Steven Stecko

Steven Stecko stated he had nothing to report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George stated she had nothing to report.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

Steven Stecko called for a motion ratifying Resolution No. 146 of 2020 Declaring a Disaster Emergency signed on March 31, 2020. Upon motion of Marita Haubrick and seconded by Carolyn Waldner, Council voted unanimously to approve the motion, with Nicholas Honchar abstaining.

VIII. OPEN DISCUSSION WITH COUNCIL

Steve Stecko reviewed the current Covid-19 report and stated the numbers were trending there are no cases in Pennsbury Village

IX. PUBLIC COMMENTS AND QUESTIONS

There was no public comment or questions.

X. ADJOURNMENT

At 7:10 pm, on a motion by Carolyn Waldner and seconded by Barbara Cinpinski, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff