

BOROUGH OF PENNSBURY VILLAGE
MINUTES – GENERAL MEETING
March 10, 2020

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the meeting at 6:30 pm in the Pennsbury Village Community Room. A quorum was reached with the following members of Council present: Brenda George, Carolyn Waldner, Barbara Cinpinski, Nicholas Honchar and Marita Haubrick. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Solicitor J. J. Bolock and Tax Collector Patricia Notaro. Barbara Sigler was not present. Steven Stecko introduced Marita Haubrick, recently appointed Council Member, and Maria Shamsi, Vacancy Board Member.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of February 11, 2020 were adopted unanimously on a motion by Carolyn Waldner and seconded by Barbara Cinpinski. The Minutes of the Continuation of the General Meeting of February 11, 2020 were adopted unanimously on motion by Brenda George and seconded by Nicholas Honchar. The Minutes of the Caucus Meeting of February 25, 2020 were adopted unanimously on motion by Carolyn Waldner and seconded by Barbara Cinpinski. Upon motion of Barbara Cinpinski and seconded by Brenda George, Council voted unanimously by roll call to accept Accounts Payable ending February 29, 2020 in the amount of \$11,942.92.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 37 police calls for the month of February 2020 with 27 vacation check calls of note. She stated that Memorial Day is on May 25 and inquired as to whether the Borough should continue with the Memorial Day Celebration. Following discussion, it was decided to continue the wreath placing ceremony .

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko reported he and Mayor Harper attended an Allegheny County Emergency Management meeting and submitted FEMA paperwork. He is in possession of the Allegheny County Disaster Emergency Plan relating to the Covid-19 Virus. There are some issues that need to be addressed and he will look into them. Brenda George stated she has nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported she has contacted Scott Murphy of PlayGo Co. to schedule the annual playground inspection. He advised he will do the inspection the last week in March or the first

week in April. She also stated she received \$3,720.90 from the PA Auditor General's Office representing the release of foreign fire insurance funds to be turned over to Carnegie Borough Fire Department. She further reported a resident called and stated he had been advised by Waste Management that the Hazardous Waste Mitigation Program is no longer under contract by the Borough. She was instructed to contact Waste Management and look into the matter.

TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported there was no real estate tax collected in February 2020. There was \$21,425.00 in refuse fees collected in February 2020 with \$10,930.00 outstanding from 76 properties, with 2 bounced checks. Lien fees of \$126.00 were collected and \$60.00 in Business Privilege Tax was collected from a real estate closing.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

Rae Wolff reported \$4,722.54 in Earned Income Tax deposited in February 2020.

ENGINEER - Clint Reilly

Clint Reilly reported he received a telephone call and met with Sonny Perry who informed him of a possible waterline leak in the center of the road at 634 Carriage Circle, Building 26. He contacted American Leak Detection who inspected and found a small leak in the service line which was constantly running. It is anticipated that the leak will get worse. He recommended a contractor be called in to do the work and gave a cost estimate of approximately \$6,000.00 to \$8,000.00. Steven Stecko stated that the road would have to be opened for the repair but the cost would be shared 50% - 50% with PVCA.

SOLICITOR – J. J. Bolock

J. J. Bolock reported that he will be filing complaints with Magistrate Kobistek tomorrow for delinquencies from 2016 through 2019.

V. COMMITTEE REPORTS

PUBLIC WORKS - Carolyn Waldner

Carolyn Waldner stated she had nothing to report.

PARKS AND RECREATION - Nicholas Honchar

Nicholas Honchar reported landscaper Jeff Milnarcik reached out to him regarding the cleanup and mulching of the entranceway.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski reported she was working on the Spring Food Drive and inquired as to whether Anita Kulik would be sponsoring a Shred-It Event.

CONDO REPORT

The Condominium meeting is scheduled for March 18, 2020. Carolyn Waldner is scheduled to attend.

PUBLIC SAFETY - Lucy Harper

Mayor Harper stated she had nothing to report.

FINANCE - Nicholas Honchar

Nicholas Honchar reported the annual audit was completed and filed by O'Connor, Pagano and Associates.

ADMINISTRATIVE CHAIRPERSON - Steven Stecko

Steven Stecko stated he had nothing to report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George stated she had nothing to report.

VI. OLD BUSINESS

None.

VII. NEW BUSINESS

None.

VIII. OPEN DISCUSSION WITH COUNCIL

Resident Debra Cornwell of 628 Carriage reported a sewer line problem in Building 26 which backed up into her kitchen and dishwasher and also affected other units nearby. The line was snaked out and cleared but she expressed concern that it may be an ongoing problem. Steve Stecko stated that he would bring the matter to the attention of the PVCA Board.

Nicholas Honchar stated that advertising the bids for the roadwork should begin in April due to seasonal fluctuations in cost estimates. Steve Stecko asked Clint Reilly to stay following the meeting to discuss the matter with the Road Construction Committee.

VII. ADJOURNMENT

At 7:10 pm, on a motion by Carolyn Waldner and seconded by Nicholas Honchar, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff