

**BOROUGH OF PENNSBURY VILLAGE
MINUTES – ZOOM GENERAL MEETING
June 9, 2020**

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the meeting at 6:30 pm via Zoom. A quorum was reached with the following members of Council present: Carolyn Waldner, Barbara Sigler, Barbara Cinpinski, Nicholas Honchar and Marita Haubrick. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Solicitor J. J. Bolock, Tax Collector Patricia Notaro and Vacancy Board Member Maria Shamsi.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of May 12, 2020 were adopted unanimously on a motion by Barbara Sigler and seconded by Barbara Cinpinski. The Minutes of the Caucus Meeting of May 26, 2020 were adopted unanimously on a motion by Marita Haubrick and seconded by Nicholas Honchar. Upon motion of Barbara Cinpinski and seconded by Marita Haubrick, Council voted unanimously by roll call to accept Accounts Payable ending May 31, 2020 in the amount of \$19,256.55.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 23 police calls for the month of May 2020 with nothing of note. She also stated that the police are still working with 3 officers each shift and have increased their presence in the community.

PRESIDENT/VICE PRESIDENT - Steven Stecko

Steven Stecko stated he had nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported that rental license applications have been trickling in and that Mike McDermott inspected 3 properties during the month of May with all passing.

TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported \$106,436.63 was received in real estate taxes in May 2020 with 52 properties still outstanding. There were \$307.00 in refuse fees collected in May 2020 with \$9,494.00 outstanding from 41 properties. There was 1 bounced check which she asked to take to the magistrate for collection.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

Rae Wolff reported \$24,006.00 in Earned Income Tax deposited in May 2020.

ENGINEER - Clint Reilly

Clint Reilly stated he had nothing to report.

SOLICITOR – J. J. Bolock

J. J. Bolock reported he received a telephone call from a closing officer at Bankers Settlement regarding fees and liens due from Jamie Marchinsky.

V. COMMITTEE REPORTS

PUBLIC WORKS - Carolyn Waldner

Carolyn Waldner stated she had nothing to report.

PARKS AND RECREATION - Marita Haubrick

Marita Haubrick stated she had nothing to report.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski reported she is beginning to work on the Summer Newsletter and asked Council for input. She stated that people are walking in the middle of the street and it is unsafe.

CONDO REPORT - Steve Stecko

A Condominium meeting is scheduled for June 17, 2020. Barbara Cinpinski is scheduled to attend. Steven Stecko reported that the pool is opening June 15 with strict guidelines. The pool capacity has increased from 50 to 60 people. The reservation requirement may be done away with depending upon how the pool operation goes.

PUBLIC SAFETY - Lucy Harper

Mayor Harper stated she had nothing to report.

FINANCE - Nicholas Honchar

Nicholas Honchar reported that he reviewed the May financial statements and they are not off from prior years.

ADMINISTRATIVE CHAIRPERSON - Steven Stecko

Steven Stecko stated he had nothing to report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George was not present to report.

VI. OLD BUSINESS

Steven Stecko reported the Borough received 8 sealed bids for Phase 1, 2 and 3 of the 2020 Road Construction Project. He opened the bids and reported as follows:

	<u>Contractor</u>	<u>Bid Bond</u>	<u>Bid Amount</u>
1.	Baldwin Asphalt	Yes	\$669,900.00
2.	El Grande Industries, Inc.	Yes	\$585,505.90
3.	A. Folino Construction, Inc.	Yes	\$554,766.40
4.	Holbein, Inc.	Yes	\$586,420.50
5.	Independent Enterprises, Inc.	Yes	\$479,875.50

6.	T.A. Robinson Asphalt Paving	Yes	\$554,544.00
7.	Sciaretti Site Development & Paving Co.	Yes	\$461,902.00
8.	Youngblood Paving, Inc.	Yes	\$584,665.50

Steven Stecko called for a motion to approve award of the contract bid to Sciaretti Site Development and Paving Co., the low bidder, pending engineer review and approval. Upon motion of Carolyn Waldner and seconded by Marita Haubrick, Council voted unanimously by roll call to approve the motion.

Patricia Notaro inquired as to the roads to be worked. Clint Reilly responded a section of Pennsbury Boulevard, Pennsview Court and a section of Carriage Circle.

VII. NEW BUSINESS

Steven Stecko called for a motion to approve removal and replacement of a dead tree in the entrance island by Milnarcik Landscaping at a cost of \$525.00. Upon motion of Marita Haubrick and seconded by Barbara Sigler, Council voted unanimously by roll call to approve the motion. Mayor Harper stated the tree replacement should take place in early fall.

There was some discussion regarding reopening the playground and sports court and the need for sanitizing and "Play at Your Own Risk" signs. J. J. Bolock responded that it would not hurt to have "Risk" signs but regularly sanitizing the playground would be costly and too much to expect. He further stated he would look into the possibility of purchasing signs through a COG. Steven Stecko reported that the signs, tape and zip ties at the playground and sports court have already been removed by residents who are using them. There is very low risk using outside facilities and people "At Risk" do not use the playground and sports court. It was determined that the facilities would be monitored and remain closed for the next 2 weeks.

Reopening of Borough Office will take place on Tuesday, June 16, with strict guidelines. No walk-ins will be permitted. Residents must call for an appointment, only 1 at a time will be admitted and a mask must be worn. New signage will be placed on the Borough office doors and notice will be posted on the Borough website.

VIII. OPEN DISCUSSION WITH COUNCIL

None.

IX. PUBLIC COMMENTS AND QUESTIONS

None.

X. ADJOURNMENT

At 7:37 pm, on a motion by Carolyn Waldner and seconded by Marita Haubrick, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff