

**BOROUGH OF PENNSBURY VILLAGE
MINUTES – ZOOM GENERAL MEETING
May 12, 2020**

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the meeting at 6:30 pm via Zoom. A quorum was reached with the following members of Council present: Carolyn Waldner, Barbara Sigler, Barbara Cinpinski, Nicholas Honchar and Marita Haubrick. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Solicitor J. J. Bolock, Tax Collector Patricia Notaro and Vacancy Board Member Maria Shamsi. Brenda George was not present.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of April 14, 2020 were adopted unanimously on a motion by Carolyn Waldner and seconded by Barbara Cinpinski. The Minutes of the Caucus Meeting of April 28, 2020 were adopted unanimously on a motion by Barbara Sigler and seconded by Marita Haubrick. Upon motion of Marita Haubrick and seconded by Barbara Cinpinski, Council voted unanimously by roll call to accept Accounts Payable ending April 30, 2020 in the amount of \$17,925.09.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 39 police calls for the month of April 2020 with 21 vacation checks of note. Police are now placing patrol cards on doors. She stated there would be no Memorial Day celebration this year but a wreath will be placed at the flagpole in the Commercial Area on Monday, May 25.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko reported he attended a PSAB Meeting and an Allegheny County Emergency Management Meeting.

MANAGER - Rae Carol Wolff

Rae Wolff reported that the playground has been inspected, cleaned and sanitized but remains closed. The inspection report indicated the mulch surface at the playground must be raked up and it was determined to delay raking until the playground is about to reopen.

TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported \$38,772.36 received in real estate taxes in April 2020 from 77 payments with 423 payments outstanding. There were \$3,926.50 in refuse fees collected in April 2020 with \$9,562.00 outstanding from 50 properties. Lien fees of \$495.80 were paid.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

Rae Wolff reported \$2,110.47 in Earned Income Tax deposited in April 2020.

ENGINEER - Clint Reilly

Clint Reilly reported there are currently 10 plans to bid on the roadwork project which must be in by June 9, 2020.

SOLICITOR – J. J. Bolock

J.J. Bolock reported he released 1 municipal lien and filed 3 garbage liens. He further stated that under Senate Bill 841 municipal taxing districts may extend the payment discount period for property taxes until August 31, 2020 and waive any fees or penalties if payment in full is made by December 1, 2020. Any change in the discount and penalty dates must be done by resolution. Steven Stecko inquired whether the Borough could set its own discount date. Solicitor Bolock responded he would look into the matter.

V. COMMTEE REPORTS

PUBLIC WORKS - Carolyn Waldner and Nicholas Honchar

Carolyn Waldner stated she had nothing to report and requested she be copied on all emails regarding roadwork.

PARKS AND RECREATION - Marita Haubrick

Marita Haubrick inquired about a template and ordering signs stating "Skateboards, Rollerblades and Scooters Prohibited." She suggested that 2 be placed in the Commercial Area, 1 at each park, 1 on Carriage Circle and 1 on Pennsbury Boulevard. It was determined she would meet with Carolyn Waldner to discuss the number of signs needed and exactly where they would be located.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski announced resident Phyllis Comer the winner of the May "I Spy" Contest. She recommended placing a virtual Summer Food Drive Flyer on the Borough's website and expressed concern over the ability to post on the website during the absence of Brenda George. She suggested contacting Ann Clay but was instructed to contact Brenda George in that regard.

CONDO REPORT

At this time there is no Condominium meeting scheduled during the month of May 2020.

PUBLIC SAFETY - Lucy Harper

Mayor Harper stated she had nothing to report.

FINANCE - Nicholas Honchar

Nicholas Honchar reported that Borough revenues are currently down slightly due to a decrease in wage tax payments.

ADMINISTRATIVE CHAIRPERSON - Steven Stecko

Steven Stecko stated he had nothing to report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George was not present.

VI. OLD BUSINESS

Clint Reilly stated the road construction bids may come in under the estimated amount since recent bid projects are coming in low.

Nicholas Honchar reported he received a Construction Loan Term Sheet from Dollar Bank for 5 year, 10 year and balloon payment loans. With the 5 year loan, the Borough would need another loan for the second half of the project. Steve Stecko responded that the initial loan would be for 6 months this year then another two years. A problem would arise in year 3 when payment would increase by \$4,000.00 per month after 24 months have been paid.

Steven Stecko reported there are 127 Covid-19 related deaths in Allegheny County with 97 death related to Nursing and Personal Care Homes. There are 58 Covid-19 inpatients in Allegheny County with 19 on ventilators. The Borough is currently safe. 10 people have tested with 0 positives.

VII. NEW BUSINESS

There was no new business.

VIII. OPEN DISCUSSION WITH COUNCIL

There was a great deal of discussion regarding extending the discount date and penalty waiving for late payment of property taxes due to the Covid-19 emergency.

Barbara Sigler stated there are a number of unemployed and elderly residents with limited income in the community. She called for a motion to extend the discount period through June 30, 2020 and the waiver of penalties if paid at face by December 31, 2020. Patricia Notaro stated that property tax payments are coming in as they normally do through the mortgage lenders. She has not received any requests from individuals to waive penalties for late payment and in the prior year only 20 were unpaid at July 31 with 5 delinquencies going out for collection. Steven Stecko stated that extending the discount period and waiving penalties would have no impact on the road construction project. Following discussion, Barbara Sigler withdrew her motion.

IX. PUBLIC COMMENTS AND QUESTIONS

There was no public comment or questions.

X. ADJOURNMENT

At 7:30 pm, on a motion by Carolyn Waldner and seconded by Barbara Sigler, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff