

**BOROUGH OF PENNSBURY VILLAGE  
MINUTES – ZOOM GENERAL MEETING  
July 14, 2020**

***I. CALL TO ORDER AND FLAG SALUTE***

President Steven Stecko convened the meeting at 6:32 pm via Zoom. A quorum was reached with the following members of Council present: Brenda George, Carolyn Waldner, Barbara Sigler, Barbara Cinpinski, Nicholas Honchar and Marita Haubrick. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Solicitor J. J. Bolock, Tax Collector Patricia Notaro and Vacancy Board Member Maria Shamsi.

***II. PUBLIC COMMENT***

There was no public comment.

***III. APPROVAL OF MINUTES AND ACCOUNTS PAYABLE***

The Minutes of the General Meeting of June 9, 2020 were adopted unanimously on a motion by Barbara Cinpinski and seconded by Carolyn Waldner with Brenda George abstaining. The Minutes of the Caucus Meeting of June 23, 2020 were adopted unanimously on a motion by Barbara Sigler and seconded by Nicholas Honchar with Brenda George abstaining. Upon motion of Brenda George and seconded by Marita Haubrick, Council voted unanimously by roll call to accept Accounts Payable ending June 30, 2020 in the amount of \$38,525.03.

***IV. OFFICIALS' REPORTS***

***MAYOR - Lucy Harper***

Mayor Lucy Harper reported 14 police calls for the month of June 2020 with nothing of note.

***PRESIDENT/VICE PRESIDENT - Steven Stecko***

Steven Stecko stated he had nothing to report.

Brenda George stated she had nothing to report.

***MANAGER - Rae Carol Wolff***

Rae Wolff reported that rental license applications have been trickling in and that Mike McDermott inspected 4 properties during the month of June 2020 with 3 passing and 1 no show. She also stated she is seeking bids for PennDOT approved signs from Precision Sign and Safety Sign for the traffic signs requested by Carolyn Waldner.

***TAX COLLECTOR - Patricia Notaro***

Patricia Notaro stated she did not have a real estate tax or refuse report at this time since she is quarantined following vacation. She further stated that the Montour School Tax millage has not increased.

***ACT 511 TAX COLLECTIONS - Rae Carol Wolff***

Rae Wolff reported \$9,529.97 in Earned Income Tax deposited in June 2020.

***ENGINEER - Clint Reilly***

Clint Reilly reported that the road construction will begin on July 20. A preconstruction meeting was held today. Milling will begin on Pennsbury Boulevard South, then Carriage Circle followed by Pennsbury Boulevard North. He has sent a request to the contractor for a more definitive schedule.

Steve Stecko requested that the Pennsbury Boulevard work be divided into 3 phases and that only 2 sections be closed down at any given time. He also requested a more definitive work timetable so that residents may be notified.

***SOLICITOR – J. J. Bolock***

J.J. Bolock stated he had nothing to report.

***V. COMMITTEE REPORTS***

***PUBLIC WORKS - Carolyn Waldner***

Carolyn Waldner reported Dumpster No. 10 near Building 18 had a broken hinge on the lid which had collapsed inside the dumpster. Rae Wolff was instructed to contact Waste Management to request repair or replacement of the dumpster.

***PARKS AND RECREATION - Marita Haubrick***

Marita Haubrick stated she had nothing to report and advised that the mulch in the playground is packed down and needs raked up. Rae Wolff was instructed to contact landscaper Jeff Milnarcik to do the work.

***COMMUNITY AFFAIRS - Barbara Cinpinski***

Barbara Cinpinski stated she had nothing to report. She inquired as to whether a few trash photos should be included in the newsletter so that residents can see examples of the trash and dumpster violations occurring.

***CONDO REPORT***

A Condominium meeting is scheduled for July 15, 2020. Steven Stecko is scheduled to attend.

***PUBLIC SAFETY - Lucy Harper***

Mayor Harper reported 6 Covid-19 cases in the Borough with 61 tested and indicated the need for disinfectant and sanitizing supplies for the Borough office. She reported that Cindy Wadowsky is no longer cleaning the office and Rae Wolff is performing the task. She also reported that she has been in contact with the police department regarding the road construction timetable and staging site for the road construction equipment.

***FINANCE - Nicholas Honchar***

Nicholas Honchar stated he had nothing to report.

***ADMINISTRATIVE CHAIRPERSON - Steven Stecko***

Steven Stecko stated he had nothing to report.

***INFORMATION TECHNOLOGY - Brenda George***

Brenda George stated she had nothing to report.

***VI. OLD BUSINESS***

Nicholas Honchar reported that he is communicating with Dollar Bank regarding the construction loan and the DCED in connection with the Borough's Application for Approval to Issue and Deliver a General Obligation Note.

Steven Stecko reported he had a meeting with the contractor today. Equipment staging has been set up for the area 518 Countryview to the Pump Station and will be brought in on Friday July 17. Work will begin on Monday July 20.

***VII. NEW BUSINESS***

J.J. Bolock reported that it will be necessary to advertise any ordinance increasing the indebtedness of the Borough and he will prepare the ordinance and advertise it.

Steven Stecko called for a motion to advertise an Ordinance Increasing the Indebtedness of the Borough by Issuance of a General Obligation Note in the amount of \$400,000. Upon motion of Brenda George and seconded by Carolyn Waldner, Council voted unanimously to approve the motion.

***VIII. OPEN DISCUSSION WITH COUNCIL***

None.

***IX. PUBLIC COMMENTS AND QUESTIONS***

None.

***X. ADJOURNMENT***

At 7:05 pm, Steven Stecko called for a motion to continue the meeting until July 28, 2020 so that Council may vote on the advertised ordinance. Upon motion of Marita Haubrick and seconded by Carolyn Waldner, Council voted unanimously to approve the motion.

Respectfully submitted,  
Rae Carol Wolff