

***BOROUGH OF PENNSBURY VILLAGE
MINUTES – ZOOM GENERAL MEETING
FEBRUARY 9, 2021***

CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Brenda George, Carolyn Waldner, Barbara Sigler, Barbara Cinpinski, Nicholas Honchar and Marita Haubrick. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Solicitor J. J. Bolock, Tax Collector Patricia Notaro and Vacancy Board Member Maria Shamsi.

PUBLIC COMMENT

There was no public comment.

MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of January 12, 2021 were tabled pending correction until the March General Meeting. The Minutes of the Caucus Meeting of January 26, 2021 were adopted unanimously on a motion by Carolyn Waldner and seconded by Barbara Sigler. Upon motion of Brenda George and seconded by Carolyn Waldner, Council voted unanimously by roll call to accept Accounts Payable ending January 31, 2021 in the amount of \$43,080.29.

OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 30 police calls for the month of January 2021 with nothing of note. She also stated that Carnegie Police Officers have been equipped with body cameras.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko stated he has nothing to report.

Brenda George stated she has nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported that 135 pet registrations have currently been delivered to residents with an additional 3 received today for processing.

TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported she received no real estate taxes in January 2021. There were \$44,980.00 in refuse fees collected from a total of 346 properties with 155 properties outstanding. She also stated she received a telephone call from Jordan Tax Service who requested a copy of the ordinance covering the collection of delinquent refuse fees. J. J. Bolock responded that the action was authorized by resolution not ordinance and Rae Wolff was instructed to provide her with a copy.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

The Borough Manager reported \$5,709.28 in Earned Income Tax deposited in the month of January 2020.

ENGINEER - Clint Reilly

Clint Reilly stated he had nothing to report.

SOLICITOR – J. J. Bolock

J. J. Bolock stated he had nothing to report.

PUBLIC WORKS - Carolyn Waldner

Carolyn Waldner stated she had nothing to report. Steven Stecko reported that he and Mayor Harper are on the Borough's Emergency Management Team as Incident Command and have recently learned that a third party is required as Emergency Management Coordinator. Following discussion, it was determined that Todd Scott, Carnegie Borough Fire Chief, would best serve in that capacity due to his training and experience in emergency management.

PARKS AND RECREATION - Marita Haubrick

Marita Haubrick stated she had nothing to report.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski reported that she had spoken with State Representative Anita Kulik's office regarding provisions that may be available for a proposed community clean up event. She was advised to contact "Keep America Beautiful" in that regard.

CONDO REPORT

The monthly PVCA Board Meeting is scheduled for Wednesday, February 17, 2021. Brenda George is scheduled to attend.

PUBLIC SAFETY - Lucy Harper

Lucy Harper reiterated the need to appoint a third person as Emergency Management Coordinator and Steven Stecko called for the appointment of Todd Scott. Upon motion of Marita Haubrick and seconded by Barbara Cinpinski, Council voted unanimously to approve the motion.

FINANCE - Nicholas Honchar

Nicholas Honchar stated he had nothing to report. Steven Stecko stated that Dollar Bank has requested a copy of the Borough's Articles of Incorporation which are stored on microfiche off premises. J. J. Bolock responded that he would obtain a copy from the state.

ADMINISTRATIVE CHAIRPERSON - Steven Stecko

Steven Stecko stated he had nothing to report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George reported the Borough's website has been redesigned, launched and is up and running. Council voiced its satisfaction with the redesign and advised that residents have reported their approval.

OLD BUSINESS

Barbara Cinpinski stated she has been in touch with Anita Kulik's office regarding potential grants for replacing arborvitae and replanting trees which have been cut down by Duquesne Light. She was advised to contact DCNR who funds a Tree Revitalize grant program formerly run by the Western PA Conservancy. Also, the Western PA Conservancy may provide assistance: Trees - Community Forestry - Plantings - Volunteer - Redbuds (waterlandlife.org). In addition to these programs, the GEDF grant program through the Redevelopment Authority of Allegheny County: Authorities | RAAC | GEDTF Fund (alleghenycounty.us) may provide resources.

Steven Stecko reported the 2021 Road Construction Project is well underway. Clint Reilly stated he is working on the Bid Proposal and requested permission to advertise the bid in March 2021 with the bid opening in April 2021. Steven Stecko called for a motion to advertise the bid and upon motion of Carolyn Waldner and seconded by Brenda George, Council voted unanimously to approve the motion.

NEW BUSINESS

Steven Stecko reported he had a meeting with Joe Orlich of Valley Waste Services and provided him with a map of dumpster locations and staging maps. New brown dumpsters with plastic doors have been ordered identical in size to current dumpsters and Sonny Perry has been authorized to modify the dumpsters with latches. The Borough will provide stickers and numbers for the dumpsters and Valley Waste will provide "overhead electricity" warning stickers.

There was some discussion regarding the Hazardous Waste Pickup Program. Hazardous waste will be picked up at least monthly. When a resident calls in they will be assigned a dumpster number and date when they are to place their waste outside of the assigned dumpster. Brenda George inquired as to any limit on the amount of hazardous waste to be scheduled for pickup. Steven Stecko stated that he would review the program and residents will be sent a flyer with instructions and any limits.

OPEN DISCUSSION WITH COUNCIL

Barbara Sigler inquired about the BIU bill for the restaurant inspection. Rae Wolff was instructed to look into the matter.

PUBLIC COMMENTS AND QUESTIONS

There was no public comments or questions.

ADJOURNMENT

At 7:10 pm, on a motion by Marita Haubrick and seconded by Nicholas Honchar, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff