

***BOROUGH OF PENNSBURY VILLAGE
MINUTES – ZOOM GENERAL MEETING
June 8, 2021***

CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Brenda George, Carolyn Waldner, Barbara Sigler, Barbara Cinpinski, Nicholas Honchar and Marita Haubrick. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Borough Engineer Clint Reilly, Tax Collector Patricia Notaro, Solicitor Christopher Voltz, and Vacancy Board Member Maria Shamsi.

PUBLIC COMMENT

None.

MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of May 11, 2021 were adopted unanimously on a motion by Marita Haubrick and seconded by Barbara Sigler. The minutes of the Caucus Meeting of May 25, 2021 were adopted unanimously on a motion by Carolyn Waldner and seconded by Brenda George.

Upon motion of Barbara Cinpinski and seconded by Marita Haubrick, Council voted unanimously by roll call to accept accounts payable ending May 31, 2021 in the amount of \$27,329.80.

OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 12 police calls for the month of May 2021 with nothing of note. She also reported a mishap at the top of the entrance island which occurred when a school bus ran over rebar in the construction area and sustained 2 flat tires. 911 was called. No injuries were sustained, a new school bus was sent to take students home and the original bus was repaired and left the premises. Steven Stecko responded that he was pleased with the emergency response from the Carnegie Police and Allegheny County.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko reported that the Borough was eligible for \$66,349.00.00 in fiscal recovery funds under the American Rescue Plan Act.

Brenda George stated she had nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported receiving \$4,404.36 from Jordan Tax Service representing payment of delinquent business privilege tax, real estate tax and refuse fees. She also completed the annual SHACOG survey and estimated rock salt tonnage of 150 tons for the upcoming winter season.

TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported she received 402 real estate tax payments in May 2021 for a total of \$204,181.51 with 50 units outstanding. There were \$1,585.00 in refuse fees collected in May 2021 for a year to date total of \$60,840.00 with 35 properties outstanding. She also reported Dumpster No. 4 was emptied and put back in place backwards.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

The Borough Manager reported \$21,688.07 in Earned Income Tax deposited in the month of May 2021. All EIT payments are being deposited into the Dollar Bank account.

ENGINEER - Clint Reilly

Clint Reilly reported that he sent out 6 bids for work on the fine bubble air diffuser system at the Sewage Treatment Plant and only received one bid from CWM Environmental at a cost of \$21,393.75 for repair of one tank. Steven Stecko called for a motion to approve the work and upon motion of Carolyn Waldner and seconded by Marita Haubrick, Council voted unanimously to approve the motion.

He also reported he was keeping his eye on the condition of the puddle near the Sewage Treatment Plant blower bed. There may be some backflow. He closed the shut off valve and suspects a waterline leak. He requested permission to have American Leak Detection come in to determine the location of the suspected leak due to its emergency nature. Steven Stecko called for a motion to permit American Leak Detection to investigate the leak and upon motion of Carolyn Waldner and seconded by Brenda George, Council voted unanimously to approve the motion.

Clint Reilly stated he had spoken with the paving contractor and they were unable to access from the bottom so will access from the top. This will require an add on to the contract in the amount of \$37,500. Steven Stecko responded that the contract add on will not affect the budget and called for a motion to approve the add on. Upon motion of Marita Haubrick and seconded by Barbara Sigler, Council voted unanimously to approve the motion.

SOLICITOR – Christopher Voltz

Christopher Voltz stated he had nothing to report but indicated that Borough Code required the bid of 3 contractors for any work performed.

PUBLIC WORKS - Carolyn Waldner

Carolyn Waldner stated she had nothing to report.

PARKS AND RECREATION - Marita Haubrick

Marita Haubrick reported that the playground looks fine. She also noted that the wall behind Dumpster 15 was damaged. Steven Stecko responded he would take a look at it.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski stated she had drafted the newsletter and will format it and send it to Council for approval prior to delivery to residents.

CONDO REPORT

The monthly PVCA Board Meeting is scheduled for Wednesday, June 16, 2021 in the Community Room. Barbara Sigler is scheduled to attend.

PUBLIC SAFETY - Lucy Harper

Mayor Harper stated she had nothing to report.

FINANCE - Nicholas Honchar

Nicholas Honchar reported he is continuing to work with Dollar Bank.

ADMINISTRATIVE CHAIRPERSON - Steven Stecko

Steven Stecko reported he is working on obtaining additional Covid Funding.

INFORMATION TECHNOLOGY - Brenda George

Brenda George reported she has posted information regarding Spring Cleanup Days on the Borough's website.

OLD BUSINESS

Steven Stecko reported that 2021 Road Project has begun at Pennsbury Boulevard with the installation of new cut off valves. There were some problems when the contractor had to cut across the road. The Baldwin Road catch basin work has been completed. The curbs in the entrance island have been removed.

He also reported that he has given permission for Cindy Magri to begin searching for additional food trucks and provided a start date of June 22.

NEW BUSINESS

Steven Stecko reported he received Progress Payment Request No. 1 from CH&D Enterprises, Inc. in the amount of \$20,938.50 for work performed through May 31, 2021 reviewed and approved by Clint Reilly. He called for a motion to approve the payment and upon motion of Nicholas Honchar and seconded by Brenda George, Council voted unanimously by roll call to approve the motion.

DISCUSSION WITH COUNCIL

Brenda George inquired about scheduling a joint meeting with the PVCA Board and Steven Stecko responded that he would discuss the matter with the Board President.

PUBLIC COMMENTS AND QUESTIONS

None.

ADJOURNMENT

At 7:35 pm, on a motion by Brenda George and seconded by Marita Haubrick, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff