

BOROUGH OF PENNSBURY VILLAGE
GENERAL MEETING
Tuesday, December 14, 2021
Pennsbury Village Community Room
Budget Hearing – 6:15 pm/ General Meeting – 6:30 pm

BUDGET HEARING

President Steven Stecko convened the Budget Hearing at 6:20 pm. A quorum was reached with the following additional members of Council present: Brenda George, Carolyn Waldner, Barbara Cinpinski and Marita Haubrick. Also present was Mayor Lucy Harper, Tax Collector Patricia Notaro and Vacancy Board Member Maria Shamsi. Absent: Borough Manager Rae Carol Wolff and Council Members Nicholas Honchar and Barbara Sigler.

With no questions from the public or council, Steve Stecko called for a motion to adjourn. On motion of Brenda George and seconded by Carolyn Waldner and unanimously approved, the Budget Hearing was adjourned at 6:21 pm

GENERAL MEETING

I. ROLL CALL & CALL TO ORDER

President Steven Stecko convened the meeting at 6:30 pm. A quorum was reached with the following additional members of Council present: Brenda George, Carolyn Waldner, Barbara Cinpinski, Marita Haubrick and Nicholas Honchar. Also present were Mayor Lucy Harper, Tax Collector Patricia Notaro, Borough Engineer Clint Reilly, Solicitor Christopher Voltz and Vacancy Board Member Maria Shamsi. Absent: Borough Manager Rae Carol Wolff and Council Member Barbara Sigler.

II. PUBLIC COMMENTS & QUESTIONS

Joe Defeo of 1046 Pennsbury Boulevard had a question about the increase in tax millage for 2022.

III. APPROVAL OF MINUTES & ACCOUNTS PAYABLE

The minutes of the General Meeting of November 9, 2021 were tabled until the January, 2022 General Meeting.

The minutes of the Caucus Meeting of November 23, 2021 were adopted unanimously on a motion by Marita Haubrick and seconded by Brenda George.

Upon motion of Carolyn Waldner and seconded by Marita Haubrick, Council voted unanimously to accept accounts payable ending November 30, 2021 in the amount of \$18,804.00.

IV. OFFICIALS' REPORTS

MAYOR – Lucy Harper

Mayor Harper reported police calls for the month of November 2021 with 341 patrol actions, 45 vacation checks and 59 traffic stops of note indicating that patrols have substantially increased.

PRESIDENT/VICE PRESIDENT

Steven Stecko deferred his report to later in the meeting.
Brenda George stated that she had nothing to report.

MANAGER – Rae Carol Wolff

In the absence of Rae Carol Wolff, there was no manager's report. Steven Stecko reported that Rae will return to the office on December 20.

TAX COLLECTOR – Patricia Notaro

Patricia Notaro reported that she received 1 real estate tax payment of \$564.30 in November 2021. Year to date collected is \$249,248.16. Two additional payments were received in early December, leaving 7 units outstanding.

There were 6 refuse payments collected in November 2021, with refuse and late fees collected in amount of \$1,080. Year to date collected is \$62,920.00. Two additional payments were received in early December, leaving 15 outstanding accounts.

Any accounts not paid by December 31, 2021 will be turned over for collection.

ACT 511 TAX COLLECTIONS

In the absence of Rae Carol Wolff, there was no report.

ENGINEER – Clint Reilly

Clint Reilly stated he had nothing to report.

SOLICITOR – Christopher Voltz

Christopher Voltz stated he had nothing to report.

V. COMMITTEE REPORTS

PUBLIC WORKS – Carolyn Waldner

Carolyn Waldner stated she had nothing to report.
Steve Stecko reported the waterline breaks have been repaired and water consumption rates are being monitored.

PARKS AND RECREATION – Marita Haubrick

Marita Haubrick stated she had nothing to report.
Steve Stecko reported that some trees had been lost in the Borough during a recent windstorm.

COMMUNITY AFFAIRS – Barbara Cinpinski

Barbara Cinpinski reported about the success of the Annual Toy and Food Drive. She also reported that Duquesne Light completed the outage survey and it was determined that nothing out of the ordinary has been occurring. This finding will be reported in the next newsletter.

CONDO REPORT -

As most Council Members attended the Annual Owners meeting in November, there was no formal Condo Report.

PUBLIC SAFETY – Lucy Harper

Duquesne Light has been notified about issues with two streetlights.

FINANCE – Nicholas Honchar

Nicholas Honchar stated that he had nothing to report. The finances have not yet been received for December.

ADMINISTRATIVE CHAIRPERSON – Steven Stecko

Steven Stecko stated that he had nothing to report.

INFORMATION TECHNOLOGY – Brenda George

Brenda George reported that we now have 218 subscribers to Savvy Citizen. She will post on the site about January's Pet Registration process.

VI. OLD BUSINESS

STP Baffle Replacement Project Update

Clint Reilly reported that the operator has all of the parts and the work will take place in January. No disruption of service is anticipated.

STP NPDES Permit Update

Clint Reilly reported that the final version of permit will be out soon. No update.

Purchase STP Water Quality Test Equipment

By motion of Carolyn Waldner and seconded by Marita Haubrick, Council voted unanimously to purchase STP Water Quality Test Equipment at a maximum amount of \$3600.

Motion to Hire Administrative Assistant for Inspection Program

By motion of Marita Haubrick and seconded by Nicholas Honchar, Council voted unanimously to hire Pat Franks as the Administrative Assistant for the Inspection Program.

VII. NEW BUSINESS

Motion to approve handicap parking space at 744 Carriage Circle

By motion of Barbara Cinpinski and seconded by Brenda George, Council voted unanimously to approve a handicap parking space for resident Robert Blyzwick at 744 Carriage Circle. Sonny already has the sign and will install it.

Motion to Approve Police/Fire Contract with Carnegie Borough

By motion of Marita Haubrick and seconded by Carolyn Waldner, Council voted unanimously to approve

the Emergency Services Agreement with Carnegie Borough for a three-year term (2022 – 2024) in the following amounts:

2022 - \$73,355.55

2023 - \$76,289.77

2024 - \$78,578.47

Motion to Approve and Adopt the 2022 Borough Budget

By motion of Nicholas Honchar and seconded by Carolyn Waldner, Council voted unanimously to approve the budget for the fiscal year 2022, Resolution No. 2021-173.

Motion to Approve Ordinance Fixing the 2022 Tax Rate at 6.20 Mills

By motion of Brenda George and seconded by Nicholas Honchar, Council voted unanimously to approve Ordinance No. 148 of 2021 fixing the tax rate for fiscal year 2022 at six and twenty/one hundredths (6.20) mills and confirming and restating time periods for payment of taxes and for imposition of discount (2% of face), penalties (10% of face) and interest (10% per annum).

Motion to Approve Resolution Fixing the 2022 Refuse Fees at \$140.00

By motion of Brenda George and seconded by Marita Haubrick, Council voted unanimously to approve Resolution No. 174 of 2021 fixing the Refuse Collection Fee for the calendar year 2022 at \$140.00.

Motion to Cancel the December 28, 2021 Caucus Meeting

By motion of Carolyn Waldner and seconded by Brenda George, Council voted unanimously to cancel the December 28, 2021 Caucus meeting.

VIII. OPEN DISCUSSION WITH COUNCIL

January's Pet Registration was discussed and it was determined that residents will have the option to complete registration either online or by dropping off pet information in the Borough's mailbox. Council members will take turns completing registration paperwork and delivering the registrations to residents on Saturdays during January.

January 8 – Steve Stecko and Carolyn Waldner

January 15 – Barb Cinpinski and Brenda George

January 22 – Nicholas Honchar and Maria Shamsi

January 29 – Marita Haubrick and Steve Stecko

A flyer will be distributed with the information (Marita will update flyer from last year) and Brenda will post the information on the website and Savvy Citizen.

IX. PUBLIC COMMENTS & QUESTIONS

Joe Defeo of 1046 Pennsbury Boulevard questioned the status of the playground and when it will be open. Discussion ensued about improvements that need to be made and that Council is looking at grant opportunities and a possible private fundraiser to enable surface improvements and the purchase of some new equipment.

Maria Shamsi of 1012 Pennsbury Boulevard commented on illegal parking in carports. In order for the police to enforce, and to attempt to prevent illegal parking in these spaces, all spaces should be painted with the words "leased parking". Steve Stecko will speak to the Condo about painting "leased parking" on all carport spaces.

X. ADJOURNMENT

Steven Stecko called for a motion to adjourn. On motion of Nicholas Honchar and seconded by Marita Haubrick and unanimously approved, the meeting was adjourned at 7:11 pm.

Respectfully submitted,

Barbara Cinpinski
(for Rae Carol Wolff)