

***BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
FEBRUARY 8, 2022***

CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Brenda George, Carolyn Waldner, Barbara Cinpinski, Marita Haubrick, Nicholas Honchar and Maria Shamsi. Also present were Mayor Lucy Harper, Tax Collector Patricia Notaro, Borough Manager Rae Carol Wolff, Solicitor Christopher Voltz and Borough Engineer Clint Reilly.

PUBLIC COMMENT

None.

MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of December 14, 2021 were adopted unanimously on a motion by Carolyn Waldner and seconded by Marita Haubrick. The Minutes of the Reorganizational Meeting of January 3, 2022 were adopted unanimously on a motion by Barbara Cinpinski and seconded by Brenda George. The Minutes of the General Meeting of January 3, 2022 were adopted unanimously on a motion by Brenda George and seconded by Carolyn Waldner. The Minutes of the Caucus Meeting of January 25, 2022 adopted unanimously on a motion by Barbara Cinpinski and seconded by Marita Haubrick, with Carolyn Waldner abstaining.

Upon motion of Brenda George and seconded by Carolyn Waldner, Council voted unanimously by roll call to accept accounts payable ending January 31, 2022 in the amount of \$22,621.29.

OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 484 police calls for the month of January 2022; the majority consisting of 318 patrol checks, 38 vacation checks 30 business checks and 43 traffic targets.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko stated he had nothing to report.

Brenda George stated she had nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported she received a check from PVCA in the amount of \$15,732.35 representing reimbursement of 1/2 of the emergency waterline repairs. Pet registrations numbered 110 as of January 31.

REAL ESTATE TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported she received no real estate tax payments during the month of January 2022.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

The Borough Manager reported \$4,357.86 in Earned Income Tax deposited in the month of January 2022.

REFUSE FEE COLLECTOR:

There were 325 refuse fees collected in January 2022 for a year to date total of \$45,490.00 with 176 units outstanding.

ENGINEER - Clint Reilly

Clint Reilly stated he had nothing to report.

SOLICITOR – Christopher Voltz

Christopher Voltz reported the Borough received a "Right to Know" request from the Edward Jones Investment Firm.

COMMITTEE REPORTS***PUBLIC WORKS - Carolyn Waldner***

Carolyn Waldner stated she had nothing to report.

PARKS AND RECREATION - Maria Shamsi

Maria Shamsi stated she had nothing to report.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski reported she has received many suggestions for the Winter Newsletter from Council. PA State Representative Anita Kulik provided information regarding a possible grant for work at the Sewage Treatment Plant. She was instructed to copy Clint Reilly on any information in that regard.

CONDO REPORT

The regular monthly PVCA Board Meeting is scheduled for February 16, 2022. Brenda George attended and provided Council with her notes of the meeting attached hereto. The Condo Board has requested that a joint meeting be held in March to discuss electric charging stations. Duquesne Light will offer a grant program. Any decision in this regard must be coordinated with the PVCA.

PUBLIC SAFETY - Lucy Harper

Mayor Harper stated she had nothing to report and stated the community is safe.

FINANCE - Nicholas Honchar

Nicholas Honchar stated he had nothing to report.

ADMINISTRATIVE CHAIRPERSON - Marita Haubrick

Marita Haubrick reported that Pat Franks is preparing a mailing to unit landlords sending out revised forms and instructions and requested a check for postage. She also asked for a meeting to discuss her administrative duties.

INFORMATION TECHNOLOGY - Brenda George

Brenda George stated she had nothing to report.

OLD BUSINESS

STP Baffle Replacement Project Update: CWM environmental said that the project is a top priority but better weather is needed to begin.

STP NPDES Permit - Permit Update: Nothing new to report.

NEW BUSINESS

Committee Assignment Changes: Steven Stecko will take over as Chairman of the Public Works Department. Carolyn Waldner is assigned to Council Member "At Large" for all assignments.

Handicap Sign Approvals: Steven Stecko called for a motion to approve Handicap Parking spaces for resident Atman Weitz residing at 594 Carriage Circle and Thelma Bugansky residing at 1164 Pennsbury Boulevard. On motion of Brenda George and seconded by Marita Haubrick, Council voted unanimously to approve the motion. Rae Wolff was instructed to put in a work order for installation.

Safety Inspection Program Expansion: Marita Haubrick, Pat Franks and Mike McDermott discussed expansion of the Safety Inspection Program into unit sales. Ordinances will need to be amended. Steven Stecko will meet Christopher Voltz to discuss expansion into sales, revision of ordinances, and definition of "rental" and "Air BnB." Marita Haubrick was appointed Administrator of the Safety Inspection Program.

Pet Registration Update: Steven Stecko thanked Council for their assistance with pet registration. 110 pets have been registered with tags delivered. A cross check with last year's registration will be conducted and letters sent out if necessary.

Advertise for Vacancy Board Member: An advertisement for the Vacancy Board position will be put in the Winter Newsletter.

OPEN DISCUSSION WITH COUNCIL

Carolyn Waldner reported a problem with the street sign located at Countryview and Carriage Circle. Rae Wolff was instructed to put in a work order.

Brenda George requested a topic list be made for the Borough/PVCA Joint Board Meeting.

PUBLIC COMMENTS AND QUESTIONS

None.

ADJOURNMENT

At 7:30 pm, on a motion by Barbara Cinpinski and seconded by Marita Haubrick, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff