

***BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
MARCH 8, 2022***

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Brenda George, Carolyn Waldner, Barbara Cinpinski, Marita Haubrick, Nicholas Honchar and Maria Shamsi. Also present were Mayor Lucy Harper, Tax Collector Patricia Notaro, Borough Manager Rae Carol Wolff, Solicitor Christopher Voltz and Borough Engineer Clint Reilly.

II. PUBLIC COMMENT

Patricia Notaro mentioned the recently replaced asphalt near the steps on Community Court is sinking.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of February 8, 2022 were adopted unanimously on a motion of Carolyn Waldner and seconded by Maria Shamsi. The Minutes of the Caucus Meeting of February 22, 2022 were adopted unanimously on a motion of Brenda George and seconded by Barbara Cinpinski.

Upon motion of Marita Haubrick and seconded by Brenda George, Council voted unanimously by roll call to accept accounts payable ending February 28, 2022 in the amount of \$42,174.69

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 424 police calls for the month of February 2022 with 299 patrol actions, 38 traffic targets and 22 vacation checks of note. The Borough continues to be well patrolled. She inquired as to whether Council would like to schedule a Memorial Day Celebration this year and upon discussion it was determined that she contact the VFW to see if members would be available for a brief service.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko stated he had nothing to report.
Brenda George stated she had nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported she received a check from PVCA in the amount of \$6,348.72 representing reimbursement of 1/2 of emergency waterline repairs.

REAL ESTATE TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported she received no real estate tax payments in February 2022.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

The Borough Manager reported \$24,862.91 in Earned Income Tax deposited in the month of February 2022.

REFUSE FEE COLLECTOR:

There were \$12,175.00 in refuse fees collected in February 2022 including a \$135.00 late fee for a year to date total of \$57,530.00 with 90 units outstanding.

ENGINEER - Clint Reilly

Clint Reilly reported he is working preliminarily on a UV disinfectant system for the Sewage Treatment Plant.

SOLICITOR – Christopher Voltz

Christopher Voltz reported he is reviewing the rental inspection ordinances.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko stated he is continuing to test water samples at the Sewage Treatment Plant on the weekends and has been asked to walk the plant and report anything out of the ordinary.

PARKS AND RECREATION - Maria Shamsi

Maria Shamsi reported that she is looking into grants for repair of the playground.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski stated she had nothing to report.

CONDO REPORT

The regular monthly PVCA Board Meeting is scheduled for March 16, 2022. Nicholas Honchar is scheduled to attend.

SAFETY INSPECTION - Marita Haubrick

Marita Haubrick reported that a mass mailing went out to landlords regarding 2022 rental permits and calls began to come in. Pat Franks made some changes to the inspection checklist. A second mailing will go out to Landlords who have not responded.

PUBLIC SAFETY - Lucy Harper

Mayor Harper reported he community is safe.

FINANCE - Nicholas Honchar

Nicholas Honchar reported he received the February financials from Edie Yorke.

ADMINISTRATIVE CHAIRPERSON - Marita Haubrick

Marita Haubrick stated she had nothing to report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George stated she had nothing to report.

VI. OLD BUSINESS

STP Baffle Replacement Project Update: CMW will begin work on the baffle project at the end of March. They are bringing in a pump to drain the tanks.

STP NPDES Permit - Permit Update: We will be receiving a revised NPDES Permit within the next few weeks.

Safety Inspection Program Expansion Update: Christopher Voltz is reviewing the rental inspection ordinances and will draft any revisions necessary for the inclusion of unit sales in the program. The term "Non Resident Owner" will be utilized to describe "landlords" in the ordinance

Pet Registration Update: Steven Stecko is working on a list of violators. It is anticipated that notices of violation will be sent out.

Vacancy Board Member Replacement Update: There has been no response to the Vacancy Board advertisement.

VII. NEW BUSINESS

2022 Road Repair Project: Clint Reilly will inspect for pothole repair this year and will obtain price quotes. The project will not need to go out for bid.

VIII. OPEN DISCUSSION WITH COUNCIL

Brenda George reported she has advertised the Vacancy Board position on Savvy Citizen and the Borough websites.

Dollar Bank checking account signatory changes are on hold until Christopher Voltz determines if there are specific officer designations for check signing.

Mayor Harper reported she will review 6 months of police reports to determine the amount of police calls against disruptive tenants. Carnegie Police have reported they have a "three strikes" policy after which a letter is sent to the landlord notifying them of their tenant's behavior.

IX. PUBLIC COMMENTS AND QUESTIONS

None.

X. ADJOURNMENT

At 7:15 pm, on a motion by Carolyn Waldner and seconded by Barbara Cinpinski, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff