

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
November 8, 2022

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Brenda George, Carolyn Waldner, Marita Haubrick, Nicholas Honchar and Maria Shamsi. Also present were Mayor Lucy Harper, Tax Collector Patricia Notaro, Borough Manager Rae Carol Wolff, Engineer Clint Reilly and Solicitor Christopher Voltz.

II. PUBLIC COMMENT

None.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of October 11, 2022 were adopted unanimously on motion of Carolyn Waldner and seconded by Barbara Cinpinski. The Minutes of the Caucus Meeting of October 25, 2022 were adopted unanimously on Motion of Marita Haubrick and seconded by Maria Shamsi. Upon motion of Nicholas Honchar and seconded by Brenda George, Council voted unanimously by roll call to accept accounts payable ending October 31, 2022 the amount of \$49,999.39.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 384 police calls for the month of October 2022 with the following of note: 294 patrol actions (including 24 foot patrols and 24 business checks), 9 traffic stops and 22 traffic targets. She also reported she has spoken with Chris Serakowski who advised that the snow plows have been checked and are ready for use during the upcoming season..

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko deferred his report until later.

Brenda George stated she had nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported receiving notice of 4 real estate transfers. Three were exempt from transfer tax and the fourth resulted in a deposit of \$798.70.

REAL ESTATE TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported she received 2 real estate tax payments totaling \$1,084.35 in October 2022 for a year to date total of \$269,205.09 with 13 units outstanding for a total of \$8,492.76. Payment for 2 bounced checks plus penalty was received. 15 late notices were sent out.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

The Borough Manager reported \$4,878.19 in Earned Income Tax deposited in the month of October 2022.

REFUSE FEE COLLECTOR:

There were \$570.00 in refuse fees collected in October 2022 for a year to date total of \$66,360.00 with 27 units outstanding.

ENGINEER - Clint Reilly

Clint Reilly reported the STP project was submitted to the Department of Environmental Protection following several months delay. The Geotech engineer submitted his report and the Borough is waiting for the structural engineer's report.

SOLICITOR – Christopher Voltz

Christopher Voltz reported he was drafting the 2023 Tax Rate Ordinance and the Act 57 Tax Ordinance to be advertised shortly.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko stated he had nothing to report.

PARKS AND RECREATION - Maria Shamsi

Maria Shamsi stated she had nothing to report.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski reported the Flyer for the Annual Food Drive and Toys for Tots will be delivered to residents on Friday November 8 and will be posted on Savvy Citizens. She also stated she contacted Republic Services and Michael Brothers in Bethel Park regarding recycling. Steven Stecko mentioned he would like to have a Shred It event in Borough again and perhaps Anita Kulik could sponsor it in conjunction with surrounding communities.

CONDO REPORT

There is no regular monthly PVCA Board Meeting scheduled for November 2022 due to the Annual Homeowners' Meeting scheduled for November 16, 2022.

SAFETY INSPECTION - Marita Haubrick

Marita Haubrick stated she had nothing to report.

PUBLIC SAFETY - Lucy Harper

Mayor Harper reported the police were patrolling the community on Halloween and that Bruce Chapman was checking fire hydrants. He requested a drawing identifying the location of all hydrants. Rae Wolff was asked to order a fire hydrant from Precision sign for 1 hydrant located in a carport which is to be placed on the carport's outside wall.

FINANCE - Nicholas Honchar

Nicholas Honchar stated he had nothing to report.

SAFETY INSPECTION/ADMINISTRATIVE - Marita Haubrick

Marita Haubrick stated she had nothing to report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George reported that the Borough website is up to date.

VI. OLD BUSINESS

STP NPDES Permit - Project Update: Adopt Grant Resolution

Steven Stecko called for motion for a resolution authorizing the Borough to request a Pennsylvania Small Water and Sewer Program Grant of \$349,457.00 from the Commonwealth Financing Authority and upon motion of Carolyn Waldner and seconded by Marita Haubrick, Council voted unanimously by roll call to approve the motion.

2022 Road Repair Project - Update

The road repair project has been placed on hold until 2024 due to financial considerations.

2023 Budget Planning Update - Motion to Advertise

Steven Stecko called for a motion to advertise the 2023 Borough Budget, copies of which were provided to Council. Upon motion of Nicholas Honchar and seconded by Carolyn Waldner, Council voted unanimously by roll call to approve the motion. Rae Wolff was instructed to advertise the budget.

Playground Grant Update:

Barbara Cinpinski reported she is still searching for grant opportunities.

Ordinance Adopting Act 57:

Steven Stecko called for a motion to prepare an Ordinance Adopting Act 57 of 2022 of the PA General Assembly. This motion was tabled until December.

VII. NEW BUSINESS

None.

VIII. OPEN DISCUSSION WITH COUNCIL

None.

IX. PUBLIC COMMENTS AND QUESTIONS

None.

X. ADJOURNMENT

At 7:00 pm, on a motion by Marita Haubrick and seconded by Brenda George, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff