

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
August 9, 2022

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Brenda George, Carolyn Waldner, Marita Haubrick, Nicholas Honchar and Maria Shamsi. Also present were Mayor Lucy Harper, Tax Collector Patricia Notaro, Borough Manager Rae Carol Wolff, Engineer Clint Reilly and Solicitor Christopher Voltz.

II. PUBLIC COMMENT

Joseph Barker, a resident of 778 Carriage Road, reported the entrance island is full of weeds and appears unkempt. He stated that a group of residents in Building 37 have volunteered to weed the islands. Steven Stecko responded the Borough has requested the landscaper to clean up the islands but he is backed up and will do the work as soon as possible. Mr. Barker also mentioned that the dumpsters near his building have been left unopened and numerous raccoons were found in the dumpsters. He inquired as to whether a fence could be put around the dumpsters to keep animals out. Steven Stecko responded a fence was not practical because the refuse trucks need to get in and out to empty the dumpsters.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the General Meeting of July 12, 2022 were adopted unanimously on motion of Marita Haubrick and seconded by Carolyn Waldner with Steven Stecko abstaining. The Minutes of the Caucus Meeting of July 26, 2022 were adopted unanimously on motion of Brenda George and seconded by Marita Haubrick. Upon motion of Maria Shamsi and seconded by Barbara Cinpinski, Council voted unanimously by roll call to accept accounts payable ending July 31, 2022 the amount of \$57,685.36.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 359 police calls during the month of July 2022 with 283 patrol actions, 20 foot patrols, 6 traffic stops and 23 traffic targets of note.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko deferred his report until later in the meeting.
Brenda George stated she had nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported she advertised the Notice and Request for Proposals for Snow and Ice Removal Services in the Post Gazette, Local Extra West, for publication on 8/11/22 and 8/25/22 at a cost of \$204.60. She also stated she received a Renewal Statement from the Department of Labor & Industry, State Workers' Insurance Fund, with a renewal date of 10/1/22 and yearly premium of \$653.00.

REAL ESTATE TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported she received 7 real estate tax payments totaling \$3,759.06 in July 2022 for a year to date total of \$256,636.22 with 35 units outstanding for a total of \$19,932.38 face value.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

The Borough Manager reported \$2,274.86 in Earned Income Tax deposited in the month of July 2022.

REFUSE FEE COLLECTOR:

There were \$700.00 in refuse fees and \$250.00 late fees collected in July 2022 for a year to date total of \$65,370.00 with 34 units outstanding.

ENGINEER - Clint Reilly

Clint Reilly stated he had nothing to report.

SOLICITOR - Christopher Voltz

Christopher Voltz reported that Act 57 has been amended and he will forward information on what needs to be done.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko reported road repairs have been completed by T. A. Robinson Company who did an excellent job.

PARKS AND RECREATION - Maria Shamsi

Maria Shamsi reported she spoke with Jeff Milnarcik who indicated the entrance islands would be weeded next week. She also indicated the color of the playground fencing which was repaired is off and will need repainted.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski reported she continues to communicate with Anita Kulik's office regarding the status of the playground grant and recycling opportunities for residents.

CONDO REPORT

There was no monthly meeting of the PVCA Board in August. The next Board meeting is scheduled for September 21, 2021. Brenda George is scheduled to attend.

SAFETY INSPECTION - Marita Haubrick

Marita Haubrick stated she had nothing new to report on the BIU situation and that Pat Franks agreed to fill in for Rae Wolff during her vacation days scheduled for October 4th and 5th.

PUBLIC SAFETY - Lucy Harper

Mayor Harper reported she received a telephone call from Carlynton School District regarding a proposed Memorandum of Understanding between the Borough and the School District wherein the Borough would become a gathering place and safety area for Carlynton High School in the event of an "active shooter" incident. She will be meeting with the police, Steven Stecko, the school principal and school safety officer to discuss the overall "Safety Plan, with specific details and protocol. There may be a drill in October during safety week to determine the feasibility of the plan. Police will close the roads and there will be no traffic in and out of the Borough. Residents will notified of the Plan and will be kept informed.

FINANCE - Nicholas Honchar

Nicholas Honchar reported that Borough's financial position is in line with the previous year giving consideration to the road repairs.

ADMINISTRATIVE CHAIRPERSON - Steven Stecko

Steven Stecko stated he had nothing to report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George stated she had nothing to report.

VI. OLD BUSINESS

STP NPDES Permit - Project Update: NIRA is continuing to work on the design of the UV System and will prepare a cost estimate.

2022 Road Repair Project - The 2022 Road Project has been completed.

Snow Removal Contract Bid - Snow Contract Proposals have been advertised and will be opened at the September 13, 2022 General Meeting.

VII. NEW BUSINESS

2023 Budget Workshop Schedule - Budget Meetings have been scheduled for Saturday, October 22 and November 5, 2022 from 9:00 am until noon. Carolyn Waldner is to bring donuts,

VIII. OPEN DISCUSSION WITH COUNCIL

None.

IX. PUBLIC COMMENTS AND QUESTIONS

None.

X. ADJOURNMENT

At 7:00 pm, on a motion by Carolyn Waldner and seconded by Brenda George, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff