

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
January 10, 2023

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Brenda George, Barbara Cinpinski, Nicholas Honchar and Maria Shamsi. Also present were Mayor Lucy Harper, Borough Manager Rae Carol Wolff, Solicitor Christopher Voltz and Tax Collector Patricia Notaro. Engineer Clint Reilly was not present.

II. PUBLIC COMMENT

None.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the December 13, 2022 Budget Hearing and General Meeting were adopted unanimously on motion of Brenda George and seconded by Maria Shamsi with Carolyn Waldner abstaining. The December Caucus Meeting was cancelled. Upon motion of Carolyn Waldner and seconded by Barbara Cinpinski, Council voted unanimously by roll call to accept accounts payable ending December 31, 2022 the amount of \$47,593.95.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 432 police calls for the month of December 2022 with the following of note: 333 patrol actions, 16 foot patrols, 37 traffic targets, 1 traffic stop and 27 vacation checks.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko deferred his report until a later time. Brenda George stated she had nothing to report.

MANAGER - Rae Carol Wolff

Rae Wolff reported she ordered and picked up the fire hydrant signs from Precision Signs and put in a work order for installation. The signs have not yet been installed since Chris Serakowski was unable to contact Butch from Carnegie Public works for confirmation of installation location.

REAL ESTATE TAX COLLECTOR - Patricia Notaro

Patricia Notaro reported she received 2 real estate tax payments totaling \$628.80 in December 2022 for a year to date total of \$271,709.05 with 8 units outstanding for a total of \$5,774.30. There are 2 more payments to be deposited. She also reported 1 property was sold during the summer months and the closing company never paid the Borough. She will contact the closing company and request they make immediate payment.

ACT 511 TAX COLLECTIONS - Rae Carol Wolff

The Borough Manager reported \$7,601.40 in Earned Income Tax deposited in the month of December 2022.

REFUSE FEE COLLECTOR:

Patricia Notaro reported \$700.00 in refuse fees, 250.00 in late fees and \$36.00 bounced check fee was deposited in December for a year to date total of \$67,060.00 with 22 units outstanding. A year to date total of \$66,360.00 was collected with 22 units outstanding. She received 5 more checks to be deposited leaving 17 units outstanding.

ENGINEER - Clint Reilly

Clint Reilly was not present and no report was given.

SOLICITOR – Christopher Voltz

Christopher Voltz stated he had nothing to report.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko reported a major water main break between Buildings 12 and 20 with water running down the steps. When making necessary repairs, a Fios line that was 6" down was damaged and a light pole had to be moved. The pipe to be repaired was 12' down so a temporary patch was put in. The following day the water was shut off again and the contractor went back to the site of the damaged line which appeared to be sheared. The line was replaced and the hole filled. The grass cannot be replaced until spring. Steven Stecko ordered some replacement from USA Bluebook at a cost of \$631.21. The estimated cost of the work is \$16,000 and will be split with PVCA.

PARKS AND RECREATION - Maria Shamsi

Maria Shamsi reported that Pennsbury Station conducted a 50%/50% raffle on New Year's Eve for the benefit of the Childrens' Playground. No report on the winner or donation amount has been provided by Station.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barbara Cinpinski reported that she is working on the Winter Newsletter. Mayor Harper requested that she include dumpster violation pictures in the newsletter.

CONDO REPORT

There was no regular monthly PVCA Board Meeting scheduled for December. Steven Stecko reported that there will be a joint meeting of Borough Council and PVCA Board Members on February 28, 2023.

PUBLIC SAFETY - Lucy Harper

Mayor Harper reported the Borough has not had a Town Hall Meeting since before Covid. She also indicated that she would like to offer CPR classes to residents in April or May in the Community Room and wants to put out a flyer inviting residents to sign up.

FINANCE - Nicholas Honchar

Nicholas Honchar reported that the Borough has ended the year with a surplus.

SAFETY INSPECTION/ADMINISTRATIVE - Marita Haubrick

Marita Haubrick was not present and no report was given.

INFORMATION TECHNOLOGY - Brenda George

Brenda George reported that the website is up to date.

VI. OLD BUSINESS

STP NPDES - Project Update - Grant Update: the grant request is in and has been given an initial nod from Allegheny County.

2023 Road Repair Project - Update: Currently on hold.

Playground Grant Update: Nothing to report.

Water Break Update: Repaired.

Pet Registration Update: Rae Wolff reported the Borough's 2023 pet registration tags have been received and 33 tags have been issued to date.

VII. NEW BUSINESS

None.

VIII. OPEN DISCUSSION WITH COUNCIL

Brenda George requested an agenda for the Borough/PVCA joint meeting.

IX. PUBLIC COMMENTS AND QUESTIONS

Rhonda Mack inquired if the anticipated CPR classes will include AED instruction. Mayor Harper responded that AED equipment is on order.

X. ADJOURNMENT

At 7:00 pm, on a motion by Brenda George and seconded by Barbara Cinpinski, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Rae Carol Wolff