

PENNSBURY VILLAGE BOROUGH CAUCUS MEETING

Tuesday, February 28, 2023, 6:30pm

In attendance:

Borough Council:

Barb Cinpinski, Brenda George, Maurita Haubrick, Nick Honchar, Maria Shamsi, Steve Stecko, Carolyn Waldner

Vic Carrelle, Vacancy Board Chair

Lucy Harper, Mayor

Absent: Rae Carol Wolff, Borough Manager

COMMITTEE REPORTS:

Public Works: Steve Stecko reported that he met with Chris, **Pennsbury Village Condo Maintenance Supervisor**, concerning cold patching street potholes. Steve Stecko agreed to spending up to \$1000 for special cold patching, with Chris agreeing to get 6-7 tons. The Condo maintenance staff will perform the patching.

Parks and Recreation: Nothing to Report

Community Affairs: Nothing to Report

Administrative/Inspection: Steve Stecko advised Maurita Haubrick to notify Pat Frank to call BIU concerning the Pennsbury Station restaurant obtaining an occupancy load permit and arrange for BIU to bill the restaurant and to send a copy of the bill to the Borough Council.

Public Safety: Lucy Harper discussed police report.

Condominium Report: Maurita Haubrick reported that the meeting was uneventful, with no committee reports. The Pennsbury Village Condo Association have changed their monthly meeting date from the third Wednesday to the fourth Wednesday of the month.

Bev Maroni will be filling in as Condo secretary until a new secretary is hired to replace Lori Carelle.

Finance: Nick Honchar reported that the RAD money has been settled.

Information Technology: Nothing to Report

Manager: Rae Carol Wolff was absent; therefore, there was no manager's report

ACBA/PSAB: Nothing to Report

ITEMS FOR DISCUSSION:

Sewage Treatment Plant Update:

Steve Stecko reported that Stephanie at the EPA notified him that they need to look at the flow of water at the plant on an hourly bases, instead of once per day. Clint Reilly suggested purchasing a new meter for \$7000, including installation. The Borough Council is considering other options for tabulating the hourly water flow at the sewage treatment plant.

Playground Grant Update: Nothing to Report

2024 Road Project Update: The Borough Council already discussed Condo maintenance staff performing cold patching.

Tax Collection: The Borough Council discussed replacement for tax collector.

OPEN DISCUSSION

The joint meeting between the Pennsbury Village Borough Council and the Pennsbury Village Condo Board is scheduled for Tuesday, March 28 after the Borough Caucus meeting, in the Community Room.

The meeting concluded at 7:26 pm on a motion by Carolyn Waldner, seconded by Maurita Haubrick.

AGENDA
CAUCUS MEETING
Tuesday, February 28, 2023 – 6:30 PM
Pennsbury Borough Office

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| I. CALL TO ORDER & ROLL CALL | President |
| II. COMMITTEE REPORTS | |
| A. Public Works | Steven Stecko |
| B. Parks and Recreation | Maria Shamsi |
| C. Community Affairs | Barbara Cinpinski |
| D. Administrative/Inspection | Marita Haubrick |
| E. Public Safety | Lucy Harper |
| F. Condominium Report | Barbara Cinpinski |
| G. Finance | Nicholas Honchar |
| H. Information Technology | Brenda George |
| I. Manager | Rae Carol Wolff |
| J. ACBA / PSAB | Carolyn Waldner |
| III. ITEMS FOR DISCUSSION | President |
| Inspection Program / Expansion Update | |
| Sewage Treatment Plant Update | |
| Playground Grant Update | |
| 2024 Road Project Update | |
| Tax Collection | |
| Borough Manager | |
| IV. NEW BUSINESS | |
| V. OPEN DISCUSSION | President |
| VI. ADJOURNMENT | President |
| | President |