

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
August 8, 2023

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Brenda George, Barbara Cinpinski, Marita Haubrick, Nicholas Honchar and Carolyn Waldner. Also present were Mayor Lucy Harper, Borough Manager Bob Wable and Solicitor Ashley Puchalski. Unavailable to attend were Vic Carelle and Engineer Clint Reilly.

II. PUBLIC COMMENT

Rhonda Mack of 1248 Pennsbury Blvd announced the upcoming Social Committee Yard Sale on Saturday, August 12th from 8:00 am to 1:00 pm and inquired whether the Borough can place a notice on their website with the event time and information. Brenda George agreed to place the information on the Pennsbury Village Savvy Citizen page.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the July 11, 2023 General Meeting were adopted unanimously on motion by Marita Haubrick and seconded by Carolyn Waldner. The Minutes of the July 25, 2023 Caucus Meeting were adopted unanimously on motion by Brenda George and seconded by Barb Cinpinski. Upon motion by Marita Haubrick and seconded by Nick Honchar, Council voted unanimously to approve the Accounts Payable ending July 31, 2023 in the amount of \$44,013.33.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 342 police calls for the month of July, 2023 with the following of note:

Description	Number of Occurrences
TWP Order	1
Noise/Loud Music	1
Lockout	1
Suspicious Auto	1
Suspicious Activity	1
Barking Dog	2
Animal Other	2
Abandoned Vehicle	1
Patrol Action - Activity Cards	1
Patrol Action - Penn Patrol	291
Patrol Action	1

Patrol Action - Foot Patrol	13
Patrol Action - Business Check	1
Patrol Action - Bar Check	1
Traffic Stop	5
Traffic Target	19
TOTAL`	342

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report
 Brenda George - No Report

MANAGER - Bob Wable

Bob Wable reported he has ordered the 2024 Pet Registration tags.

REAL ESTATETAX COLLECTOR - Bob Wable

Bob Wable reported June 2023 Real Estate tax payments received in the amount of \$40,798.73.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$11,812.11 in Earned Income Taxes for the month of June, 2023.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported \$587.50 in refuse fees were collected for the month of June, 2023.

ENGINEER - Steve Stecko

In Clint Reilly's absence, Steve Stecko explained issues regarding a small compressor at the Sewage Treatment plant. The compressor is severely overheating with a burnt oil smell and is producing a strange noise. Clint Reilly was notified and will have the compressor evaluated on Wednesday, August 9th, at which time it will be determined if the compressor can be fixed or will need to be replaced.

In addition, Steve Stecko announced the parts required to repair the Sewage Treatment plant flow meter will be sent on August 9th, 2023. Finally, Steve explained that he and Clint Reilly are working on applying to the Local Share Account Grant, which is due by November 30, 2023.

SOLICITOR – Ashley Puchalski

Ashley Puchalski reported no updates.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko reported that a dumpster with the proper permits has been placed near Pennsview Court which will be removed within a few days.

PARKS AND RECREATION - Steve Stecko

In Vic Carelle absence, Steve Stecko indicated that he, Vic Carelle and Bob Wable spent 6 hours on Saturday, July 22, 2023 power washing the sports court, with many residents commenting how nice the court now looks.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski reported no updates.

CONDO REPORT - Barbara Cinpinski

Barb Cinpinski reported she attended the July 26, 2023 Condominium Association meeting and provided council members via email with her report. Most notable were 1) bids being received for railing repairs, 2) Roof repair assessments. and 3) landscaping project whereby new shrubs are being planted around three buildings.

PUBLIC SAFETY - Lucy Harper

Mayor Harper reported no updates.

FINANCE - Nicholas Honchar

Nick Honchar reported the July financials look good with the exception of one item that he is in the process of researching. In addition, Nick is coordinating with a representative from Dollar Bank to attend an upcoming Borough meeting to discuss and/or provide a demonstration of the ACH/Online Banking process at Dollar.

SAFETY INSPECTION/ADMINISTRATIVE - Marita Haubrick

Marita Haubrick reported no updates.

INFORMATION TECHNOLOGY - Brenda George

Brenda George reported no updates.

VI. OLD BUSINESS

STP NPDES Project

Steve Stecko indicated the Borough should know sometime in September whether or not we have been approved for grant money.

2023 Road Repair Project

Steve Stecko reported that the road project is currently on hold.

VII. NEW BUSINESS

Road Line Painting Project

Steve Stecko disclosed the following bids were received for Pennsbury Village road line painting:

Company	Price Quotation
Everline Coatings and Services	\$3,300.00
CASMAC Line Striping, Inc.	\$5,590.00
Pittsburgh Line Striping, LLC	\$6,900.00
Parking Lot Painting Co.	\$17,115.00

On a motion by Marita Haubrick and seconded by Carolyn Waldner, the board unanimously accepted the bid received from Everline Coatings and Services in the amount of \$3,300.00

Vacancy Board Chairman Search

Steve Stecko reminded everyone to think about possible Vacancy Board candidates.

VIII. OPEN DISCUSSION WITH COUNCIL

Community Development Block Grant (CDBG) Program - Adoption of Resolution #5

Since the adoption of resolution #5 to opt in to the Community Development Block Grant (CDBG) program was inadvertently left off the original agenda, with a motion made by Brenda George and seconded by Barb Cinpinski, the board unanimously agreed to amend the current agenda to include CDBG. Steve Stecko explained this program enables municipalities to be grant eligible for a variety of projects. Therefore, on a motion by Carolyn Waldner and seconded by Marita Haubrick, council unanimously consented to adopt Resolution #5 allowing Pennsbury Village to opt in to the program for the years 2023 through June, 2026.

IX. PUBLIC COMMENTS AND QUESTIONS

No Additional Public Comments or Questions.

X. ADJOURNMENT

At 6:55 pm, on a motion by Carolyn Waldner and seconded by Nick Honchar, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable