

PENNSBURY VILLAGE BOROUGH COUNCIL MEETING

MINUTES GENERAL MEETING

Pennsbury Village Community Room

Tuesday, May 9, 2023, 6:30pm

In attendance:

Borough Council:

Vic Carrelle, Brenda George, Marita Haubrick, Nick Honchar, Steve Stecko, Carolyn Waldner

Joe Barker, Vacancy Board Chair

Lucy Harper, Mayor

Chris Voltz, Solicitor, Tucker Arnsberg Law Firm

Clint Reilly, Borough Engineer, NIRA

Absent: Rae Carol Wolff, Borough Manager, Barb Cinpinski

I. CALL TO ORDER

Steve Stecko called the meeting to order at 6:28 pm.

II. PUBLIC COMMENTS & QUESTIONS:

There were no comments or questions.

III. APPROVAL OF MINUTES & ACCOUNTS PAYABLE:

General Meeting of April 11, 2023 – Motion to approve meeting minutes made by Carolyn Walker and seconded by Vic Carrelle. Motion passed.

Caucus Meeting of April 25, 2023 - Motion to approve meeting minutes made by Brenda George and seconded by Marita Haubrick. Motion passed.

Accounts Payable of April 30, 2023 - Motion to approve made by Nick Honchar and seconded by Brenda George. Motion passed.

IV. OFFICIALS REPORT

Mayor: Lucy Harper reported the following:

- There was a total of 417 police calls.
- Speed trap signs were moved to Carriage Circle last week and will be there for 6 weeks.
- The flyers announcing CPR/AED training being held in the Pennsbury Village Community Room on Thursday, May 18 have been distributed.
- Waiting for a response from the American Legion concerning availability to perform the Memorial Day ceremony.

President/Vice President: Nothing to Report

Manager: Steve Stecko reported the following:

- Real Estate Tax Collector – Three deposits have been received so far.
- Act 511 - \$7000 (approximately)
- Refuse Fee Collector – Jordon Tax Service is collecting delinquent taxes.

Engineer: Clint Reilly presented 2 price quotes that he has received for painting 7 light poles at Borough entrance. Quotes are for 2 coats of high gloss, black metallic paint:

- DSK Painting - \$2100
- Pete's Pro Painters - \$960

Clint Reilly recommended going with the lowest price.

Motion to approve Pete's Pro Painters at \$960 was made by Marita Haubrick and seconded by Carolyn Waldner. Motion passed.

Solicitor: Chris Voltz had nothing to report

V. COMMITTEE REPORTS

Public Works: Steve Stecko reported the following:

- Steve Stecko updated the application and certificate for residents to complete when requesting PODs. Resident requested POD on Colony Court that will occupy 2 parking spaces. It will be placed there from Wednesday, May 16 at 6:00am until Saturday, May 19 at 6:00pm
- Confirmed dates for "Spring Cleaning" dumpsters – May 19 – 21, with 2 dumpsters, picked up on May 22.

Parks & Recreation: Vic Carelle had nothing to report.

Community Affairs: There was no report because Barb Cinpinski was absent.

Condo Report: Carolyn Waldner summarized her report. (See attachment for full report)

A question was raised concerning the status of the window replacement project. Rhonda Mack (Pennsbury Village Condo Board Member) estimated that the cost per window will be \$1500-\$2000. The estimated price includes the cost of window installation and modifications to interior and to exterior window trimmings.

The Condo Board has been in contact with the following companies:

- Pella
- Champion
- Metropolitan

Public Safety: Nothing to Report

Finance: Nick Honchar received the financials from Edie Yorke.

Inspection/Administrative: Chris Voltz will email Steve Stecko concerning potential firms to hire for inspections. Steve Stecko suggested KHL.

Information Technology: Brenda George had nothing to report.

VI. OLD BUSINESS

STP NPDES Project: Clint Reilly made final submission to DEP. Will receive permit soon. No update concerning grant.

2023 Road Repair Project Update: Steve Stecko asked Clint Reilly to check the status of potholes and line painting on the streets.

Playground Grant Update: Nothing to report.

Real Estate Tax Collection Update: Everything is going well.

Refuse Fee Collection Update: Everything is going well.

VII. NEW BUSINESS

Entrance Way Island Maintenance: Milarnik submitted a proposal for \$3378.40 for landscaping for the bottom island located at the Borough's entrance. Work will entail redoing the island from the ground up. Marita Haubrick made a motion and Nick Honchar seconded motion to accept proposal from Milarnik. Motion passed.

Nick Honchar said that he would contact Milarnik and ask him to put this on his schedule.

Scott Township Ambulance Agreement: Carolyn Waldner made a motion and Vic Carelle seconded motion to approve Scott Township EMS for EMS services. Motion passed.

VII. OPEN DISCUSSION WITH COUNCIL

No issues discussed.

IX. PUBLIC COMMENTS & QUESTIONS

Rhonda Mack (1248 Pennsbury Blvd) asked about the status of crack in basketball court and on tennis court. Clint Reilly looked at it and is working on getting a quote on both courts. Vic Carelle mentioned that run off may be causing the crack. Clint Reilly is looking into various options for fixing the crack. He added that he may be able to tie this into asphalt patching.

Joe Barker (778 Carriage Circle) asked about putting in a speed bump on Carriage Circle. Steve Stecko explained that there are strict rules concerning speed bumps.

X. EXECUTIVE SESSION

XI. ADJOURNMENT

Carolyn Waldner made a motion and Nick Honchar seconded the motion to end the meeting. Meeting ended at 8:07pm