

**PENNSBURY VILLAGE BOROUGH COUNCIL MEETING**

**MINUTES GENERAL MEETING**

**Pennsbury Village Community Room**

**Tuesday, July 11, 2023, 6:30pm**

**In attendance:**

Borough Council:

Vic Carrelle, Barb Cinpinski, Brenda George, Marita Haubrick, Nick Honchar, Steve Stecko, Carolyn Waldner

Lucy Harper, Mayor

Ashley Puchalski, Solicitor, Tucker Arnsberg Law Firm

Clint Reilly, Borough Engineer, NIRA

**Absent:** Joe Barker, Vacancy Board Chair

Steve Stecko called the meeting to order at 6:30pm.

**PUBLIC COMMENTS & QUESTIONS:**

There were no comments or questions.

**APPROVAL OF MINUTES & ACCOUNTS PAYABLE**

General Meeting of June 13, 2023 – Motion to approve meeting minutes made by Carolyn Waldner and seconded by Nick Honchar. Motion passed.

Caucus Meeting of June 27, 2023 - Motion to approve meeting minutes made by Brenda George and seconded by Nick Honchar. Maurita Haubrick abstained. Motion passed.

Accounts Payable as of June 30, 2023 - Motion to approve meeting minutes made by Maurita Haubrick seconded by Barb Cinpinski. Motion passed.

**OFFICIALS REPORT**

Mayor: Lucy Harper reported a total of 400 police calls in June. She reported that the resident of 1058 Pennsbury Blvd has moved out and is no longer residing in Pennsbury Village.

President/Vice President: Steve Stecko, President, had nothing to report. Brenda George, Vice President, had nothing to report.

Manager: Steve Stecko had nothing to report.

Real Estate Tax Collector: Steve Stecko had nothing to report.

Act 511 Tax Collector: Steve Stecko had nothing to report.

Refuse Fee Collector: Steve Stecko had nothing to report.

Engineer: Clint Reilly had nothing to report

Solicitor: Ashley Puchalski had nothing to report.

**COMMITTEE REPORTS**

Public Works: Steve Stecko reported that everything is fine.

Parks and Recreation: Vic Carrelle reported that they have not been able to begin patching the crack in the sports court due to the weather.

Community Affairs: Barb Cinpinski will be working on the newsletter and asked for articles for the newsletter.

Condo Report: Barb Cinpinski will be taking notes at the July Condo meeting scheduled for Wednesday, July 26, 6:30pm

Public Safety: Lucy Harper and Steve Stecko will be attending a course for senior municipal managers concerning hazardous events in the community.

Finance: Nick Honchar reported that he has not received the financials.

Inspection/Administrative: Marita Haubrick reported that she is reviewing the current inspection process procedures. She mentioned that there have been no changes concerning the restaurant certification issue.

Information Technology: Brenda George had nothing to report.

## **OLD BUSINESS**

STP NPDES Project – Grant Update: Nothing to report. The Commonwealth Finance Agency will be meeting on July 18 at 10:30am to announce the grant recipients. Steve Stecko has the MS Teams link for those who want to join the meeting.

2023 Road Repair Project Update: Nothing to report.

## **NEW BUSINESS**

Appointment: Motion was made by Carolyn Waldner and seconded by Marita Haubrick to approve the appointment of Bob Wable as Borough Manager. Motion passed unanimously.

2023 Road Repair Project – Open Bids – Clint Reilly announced the bids for road repair work for 2023:

El Grande Industries Inc., Bid Bond: 10%, Bid Amount: \$52, 791.55

Stefanik's Next Generation Contracting., Bid Bond: 10%, Bid Amount: \$51,745

Folino Construction., Bid Bond: 10%, Bid Amount: \$51,474.10

Steve Stecko tabled the decision on the bids. Clint Reilly informed Council that they have 60 days to decide.

Resignations: Motions was made by Maurita Haubrick and seconded by Carolyn Waldner to accept Joe Barker's resignation from the position of vacancy board chairperson.

**OPEN DISCUSSION WITH COUNCIL** – Nothing was discussed.

## **PUBLIC COMMENTS & QUESTIONS**

Lucy Harper suggested that a flyer should be distributed for the vacancy board chairperson position.

Motion was made by Barb Cinpinski and seconded by Marita Haubrick to end the meeting. Motion passed. The meeting ended at 6:50 pm.

