

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
December 12, 2023

BUDGET HEARING 6:21 PM

2024 Budget Review and Public Comments

Steve Stecko reported the 2024 budget has been legally advertised. Highlights of the budget includes total revenues for 2024 at \$1,204,674 and projected expenses at \$1,204,674.00, thus balancing the budget. Grant decisions for the Sewage Treatment plant will not be finalized until January, 2024, thus potentially affecting budgeted amounts.

There were no public comments.

Adjournment

At 6:23 on, on a motion by Marita Haubrick and seconded by Brenda George, Council voted unanimously to adjourn the budget hearing.

GENERAL MEETING - 6:31 PM

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:31 pm. A quorum was reached with the following members of Council present: Brenda George, Vic Carelle, Barb Cinpinski, Marita Haubrick, Nicholas Honchar. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Ashley Puchalski, and Engineer Clint Reilly. Board member Carolyn Waldner was unavailable to attend.

II. PUBLIC COMMENT

Mitch Boring of 764 Carriage Circle inquired whether the Borough of Pennsbury Village has a Deer Management program, which controls the deer population, and indicated one of the deer he has observed appears to have a broken leg. Mayor Harper indicated the possibility of a deer management program has been discussed with the Carnegie Chief of Police and it was determined that Pennsbury Village is too small to take advantage of such program. Regarding the deer that may have a broken leg, Mayor Harper indicated she will reach out to State Representative Anita Kulik to determine resolution options.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the November 14, 2023 General Meeting were adopted on a motion by Marita Haubrick and seconded by Vic Carelle, with Barb Cinpinski abstaining. The Minutes of the November 28, 2023 Caucus Meeting were unanimously adopted on motion by Barb Cinpinski and seconded by Nick Honchar. Upon a motion by Brenda George and seconded by Marita Haubrick, the board voted unanimously to approve the Accounts Payable ending November 30, 2023 in the amount of \$32,873.41.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 362 police calls for the month of November, 2023 with the following of note:

Description	Number of Occurrences
HARASSMENT	1
SUSPICIOUS ACTIVITY	1
LOST PROPERTY	1
TRAFFIC/PARKING PROBLEM	1
PATROL ACTION - PENNSBURY	307
PATROL ACTION BUSINESS CK	12
PATROL ACTION - WELFARE CK	1
ASSIST - AMBULANCE	1
TRAFFIC STOP	3
TRAFFIC TARGET	34
TOTAL`	362

In addition, Mayor Harper announced the Pennsbury Village Holiday Toy Drive to support the Carnegie Police Toys for Tots drive was very successful and Santa Clause will be arriving on firetruck in Pennsbury between 6:00 pm and 9:00 pm on December 14th and 15th.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report

Brenda George - No Report

MANAGER - Bob Wable

Bob Wable reported the investigation into the US Postal mail theft from blue postal boxes this past summer has been resolved with an arrest of a Brentwood man, who was in possession of a Pittsburgh regional postal blue box key and many opened and unopened mail items in his apartment. They believe the key was stolen during the robbery of a US Postal worker in the Hill District of Pittsburgh. Finally,

Bob requested a vacation day on Tuesday, December 19th. Therefore, to conclude 2023, vacation days scheduled for Bob Wable are Tuesday, December 19th and Tuesday, December 26th. The board approved the request.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported October 2023 Real Estate tax payments received in the amount of \$527.30.

ACT 511 TAX COLLECTIONS - Bob Wable

Bob Wable reported \$5,376.83 in Earned Income Taxes for the month of October, 2023.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported there were no refuse fee collections for the month of October, 2023.

ENGINEER - Clint Reilly

Clint Reilly - No Report

SOLICITOR – Ashley Puchalski

Ashley Puchalski - No Report

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko - No Report

PARKS AND RECREATION - Vic Carelle

Vic Carelle indicated he is working on the sports court basketball backboards and rim stabilization options. A spring 2024 repair is planned.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski reported the food drive conducted on December 3rd was very successful and much appreciated by the Crafton Food Pantry.

CONDO REPORT - Marita Haubrick

Steve Stecko indicated the December Condo Meeting was cancelled. Next meeting is scheduled for January, 2024.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report

FINANCE - Nicholas Honchar

Nick Honchar - No Report

SAFETY INSPECTION/ADMINISTRATIVE - Marita Haubrick

Marita Haubrick disclosed that she, Pat Franks and Bob Wable are in the process of creating new forms and letters. A meeting will be conducted in January to finalize the content of the letters/forms.

INFORMATION TECHNOLOGY - Brenda George

Brenda George agreed to post on the Borough website the planned visits by Santa Clause, as previously discussed.

VI. OLD BUSINESS

STP NPDES Project - Grant Update

Steve Stecko reported the grant decision for the STP will be announced in January, 2024

Vacancy Board Chairman Search Update

Steve Stecko indicated the board will conduct the interview with Tom Palamara of 1004 Pennsbury Blvd for the Vacancy Board Chairman position on January 23, 2024. Bob Wable will inform Tom of the interview date and time.

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VII. NEW BUSINESS

Motion to Adopt a Resolution for the 2024 Borough

On a motion by Vic Carelle and seconded by Nick Honchar, the board unanimously approved Resolution #2023-9 regarding the advertised 2024 budget in the amount of \$1,204,674.

Motion to Adopt an Ordinance fixing the 2024 Tax Rate at 6.60 Mills

On a motion by Brenda George and seconded by Nick Honchar, the board unanimously approved Ordinance #2 of 2023 regarding the advertised increase in the 2024 Tax millage rage from 6.4 to 6.6.

Motion to Adopt a Resolution Fixing the 2024 Refuse Fee at \$150.00

On a motion by Barb Cinpinski and seconded by Vic Carelle, the board unanimously approved Resolution #2023-8 regarding the increase in annual 2024 Refuse fee from \$145.00 to \$150.00.

Motion to Cancel the December 26, 2023 Caucus Meeting

On a motion by Marita Haubrick and seconded by Vic Carelle, the board unanimously approved to cancel the December 26, 2023 Caucus meeting.

VIII. OPEN DISCUSSION WITH COUNCIL

Regarding the January 2, 2024 Reorganization Meeting

Steve Stecko reminded Vic Carelle, Barb Cinpinski and Marita Haubrick to bring their Election Certifications to the January 2, 2024 Reorganizational meeting. In addition, pictures of the board and other officials will be conducted during the Reorganization meeting, so dress accordingly. Bob Wable to send a reminder email at the end of December.

2024 Pet Registration

Marita Haubrick indicated she distributed an email with a proposed flyer and registration recommendations. After some discussion, the board agreed to the following:

- Steve Stecko agreed to improve the proposed flyer, upload the flyer to the Borough website, and will send the updated flyer to Bob Wable for community distribution.
- Board members will work all four Saturdays in January to register pets from 10:00 am to Noon. Two board members will be present for each date. Steve Stecko indicated he plans to be in attendance for all four weekends. Therefore, the following schedule was agreed upon

Date	Board Member
Saturday, January 6th	Brenda George
Saturday, January 13th	Barb Cinpinski
Saturday, January 20th	Marita Haubrick
Saturday, January 27th	Nick Honchar

IX. PUBLIC COMMENTS AND QUESTIONS

Rhonda Mack of 1248 Pennsbury Blvd inquired what the exact Borough tax and refuse increases are planned for 2024. Steve Stecko explained that the tax increase will be about \$20/year for a Condo assessed at \$100,000, and the refuse fee increased by \$5.00 for the 2024 year.

X. ADJOURNMENT

At 7:02 pm, on a motion by Marita Haubrick and seconded by Vic Carelle, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable