

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
September 12, 2023

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Brenda George, Vic Carelle, Barbara Cinpinski, Marita Haubrick, Nicholas Honchar. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Christopher Voltz, and Engineer Clint Reilly. Board member Carolyn Waldner was unavailable to attend. Steve Stecko also expressed thoughts and prayers from the Council to past board President Barb Sigler, who remains in ICU.

II. PUBLIC COMMENT

Rhonda Mack of 1248 Pennsbury Blvd inquired whether the Borough plans a roll off dumpster this Fall. Steve Stecko explained the Borough only provides roll off dumpsters during the Spring. In addition, Rhonda reported school busses are going way above the speed limit during the morning hours and asked if something could be done. Vic Carelle indicated he has called the bus driver twice and reported it is bus #15 and occurs at around 6:20 am. Lucy Harper will inform the Carnegie Police.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the August 8, 2023 General Meeting were adopted unanimously on a motion by Marita Haubrick and seconded by Vic Carelle. The Minutes of the August 22, 2023 Caucus Meeting were adopted on motion by Nick Honchar and seconded by Barb Cinpinski, with Brenda George abstaining. Upon motion by Brenda George and seconded by Marita Haubrick, Council voted unanimously to approve the Accounts Payable ending August 31, 2023 in the amount of \$21,750.18.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 371 police calls for the month of August, 2023 with the following of note:

Description	Number of Occurrences
Theft - \$200 and over	1
Fraud	1
Harassment	1
Domestic	4
Fire Alarm	1
Gas Leak	1
Suspicious Activity	1
Civil Other	2
Sudden Death	1

Traffic Crash Non Reportable	1
Abandoned Vehicle	2
Patrol Action Pennsbury Patrol	290
Patrol Action	1
Patrol Action - Foot Patrol	17
Patrol Action - Business Check	14
Patrol Action - Bar Check	3
Repossessed Vehicle	1
Patrol Action - Welfare Check	0
Traffic Stop	1
Traffic Target	28
TOTAL	371

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report
 Brenda George - No Report

MANAGER - Bob Wable

Bob Wable announced he has received the 2024 Pet Registration tags, and the "No Pets Permitted" signs for the sports court have also been received. Steve Stecko and Vic Carelle agreed to install the signs.

REAL ESTATETAX COLLECTOR - Bob Wable

Bob Wable reported July 2023 Real Estate tax payments received in the amount of \$7,192.01.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$6,310.70 in Earned Income Taxes for the month of July, 2023.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported \$622.50 in refuse fees were collected for the month of July, 2023.

ENGINEER - Clint Reilly

Clint Reilly explained a grant opportunity for Pennsbury Village. The Commonwealth Financing Authority (CFA) has announced grants to support projects that are in the public interest and improve the quality of life in the community. Grants are available for projects with a total eligible project cost between \$25,000 and \$1,000,000. One idea that was discussed during the meeting is the relining of sewer lines throughout Pennsbury Village. On a motion by Marita Haubrick and seconded by Vic Carelle, the board unanimously voted to give Clint Reilly permission to proceed with the grant application process for the relining of sewer lines.

SOLICITOR – Christopher Voltz

Christopher Voltz disclosed the Allegheny County Elections form indicating the change of Patricia Notaro (Tax Collector) and Joseph Barker (Vacancy Board) has been submitted.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko reported he plans to replace the sample lines this weekend for the tanks and Clint Reilly reported that the repaired sludge tank blowers will be installed on Thursday, September 14, 2023.

PARKS AND RECREATION - Vic Carelle

Vic Carelle announced he plans to complete the crack sealing process on the sports court in the next two weeks.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski communicated the Pennsbury newsletter is almost completed and she will forward to everyone for review.

CONDO REPORT - Marita Haubrick

Marita Haubrick revealed she plans to attend the September Condominium Association meeting.

PUBLIC SAFETY - Lucy Harper

Mayor Harper announced Carlynton High School plans to test their Emergency Preparedness Plan and conduct a Security Drill on Tuesday, September 19th at 9:15 am. Pennsbury Village has agreed to be the designated safe zone/main security point for the 600 Carlynton High School students to gather. Therefore, many road closures will occur in Pennsbury and along Baldwin Road and Kings Highway. This exercise should last for about a 20 minute time period. A flyer will only be distributed to the residents along Community Court, which is where the students will assemble during the mock drill. In addition, Borough representatives along with some residents are being asked to participate in the drill. As a result, the board authorized Bob Wable to order 3 XL and 3 XXL mesh safety vests to be used for future events.

FINANCE - Nicholas Honchar

Nick Honchar - No Report.

SAFETY INSPECTION/ADMINISTRATIVE - Marita Haubrick

Marita Haubrick disclosed that BUI plans to complete five inspections on Wednesday, September 13, 2023 and will deliver the results to the Borough. At this point, Marita indicated that BUI plans to complete one inspection per week and Pat Franks has agreed to provide Marita with updates of accomplishments. In addition, procedures surrounding the inspection process will be evaluated.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Project - Grant Update

Clint Reilly indicated the decision to approve or deny the STP NPDES grant should be announced on Tuesday, September 19th at 10:30 am.

2024 Road Paving Project Update

Steve Stecko - No Report.

Road Line Painting Project Update

Clint Reilly and Steve Stecko disclosed the 2023 road line painting project has been successfully completed with only 1 minor issue (disabled car in the entranceway).

Vacancy Board Chairman Search Update

Barb Cinpinski indicated the Fall Newsletter will include an article about the Vacancy Board, and Brenda George indicated the website will also be updated. A deadline for the submission of resumes was set for the end of October, 2023.

VII. NEW BUSINESS

2023 Jolly Holly Lights Agreement

Steve Stecko disclosed that a one year contract for Jolly Holly Lights to decorate the entranceway and other areas of the borough for the holiday season has been signed for 2023 in the amount of \$6,900. Lighting will be installed sometime in the September/October time frame, after Fall landscaping is completed.

VIII. OPEN DISCUSSION WITH COUNCIL

Brenda George inquired and it was confirmed that Halloween Trick or Treat event will occur on Tuesday, October 31st, and Nick Honchar disclosed plans to conduct the annual budget meeting will be finalized in the weeks ahead.

IX. PUBLIC COMMENTS AND QUESTIONS

No Additional Public Comments or Questions.

X. ADJOURNMENT

At 7:15 pm, on a motion by Marita Haubrick and seconded by Nick Honchar, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable