

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
April 9, 2024

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Brenda George, Marita Haubrick, Nicholas Honchar and Carolyn Waldner. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Christopher Voltz, and Engineer Clint Reilly.

II. PUBLIC COMMENT

Rhonda Mack of 1248 inquired whether the roll off dumpsters will be available near Memorial Day weekend. The board agreed to have Valley Waste deliver two large roll off dumpsters on Friday, May 17, 2024 and remove the dumpsters on Monday, May 20, 2024. Bob Wable will schedule the delivery of dumpsters with Valley Waste.

III. MINUTES AND ACCOUNTS PAYABLE

The March 12, 2024 Public meeting minutes were unanimously adopted on a motion by Carolyn Waldner and seconded by Barb Cinpinski. Upon a motion by Marita Haubrick and seconded by Vic Carelle, Council voted to approve the minutes of the March 26, 2024 Caucus meeting, with Carolyn Waldner abstaining. Accounts Payable ending March 31, 2024 in the amount of \$51,207.12 were unanimously approved on a motion by Brenda George and seconded by Nick Honchar.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 397 police calls for the month of February 2024 with the following of note:

Description	Number of Occurrences
Mental Health	1
Domestic	1
Lockout	2
Barking Dog	1
Abandoned Vehicle	1
Towed Vehicle	1
Traffic/Parking Problem	1
Patrol Action - Patrol Activity Cards	1
Patrol Action - Vacation Check	1
Patrol Action - Pennsbury Patrol	307
Patrol Action - Foot Patrol	2

Patrol Action - Business Check	20
Assist - Ambulance	1
Follow-up Information	1
Traffic Stop	8
Traffic Target	48
TOTAL	397

In addition, Mayor Harper indicated plans have been finalized for upcoming Town Meeting scheduled for April 25th from 6:30 pm to 8:00 pm.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report

Brenda George - No Report

MANAGER - Bob Wable

Bob Wable reported the following new traffic signs have been installed:

- Two "No Parking Any Time" signs in the entranceway on the right side when leaving the Borough
- One "No U Turn" sign in front of Buildings 19 and 4
- One "Dead End - No Outlet" sign as you enter Country View Court

In addition, he indicated 30 delinquent packages/invoices have been sent for Landlord registration, which represents 34 properties. In summary, to date 54 landlords have paid the appropriate fees, which represents 70 properties. Finally, Bob Wable questioned why a late fee penalty has not been implemented in the Landlord registration process since 30 landlords are technically delinquent thus far in 2024. Steve Stecko explained that the ordinance indicates that if a landlord does not pay the applicable fee, a "penalty" can be enforced in that the Borough can force them remove the tenant and cease to becoming a landlord.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported there were no 2024 Real Estate tax payments received in February.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$24,232.13 in Earned Income Taxes for the month of February, 2024.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported \$15,177.50 in Refuse Fees were collected for the month of February, 2024.

ENGINEER - Clint Reilly

Clint Reilly deferred until a later agenda item to provide his update.

SOLICITOR – Christopher Voltz

Christopher Voltz - No Report

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko explained that, due to over four inches of rain the Borough recently received in a four day period, the following volumes of water were processed at the Sewage Treatment Plant, which is normally around 20,000 gallons per day.

Day	Gallons per day
1	44,000
2	92,000
3	40,000
4	30,000

PARKS AND RECREATION - Vic Carelle

Steve Stecko indicated that it appears Pennsbury Village has been "promised" a grant from DCED of up to \$200,000 for Park rehabilitation. Paperwork to apply for this grant will be completed in the near future.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski indicated that a draft of the upcoming newsletter should be available by April 12. An article providing financial statistics as to what it costs to run Borough of Pennsbury Village will appear in this edition. She also would like to provide an article regarding Electronic Waste Collection service provided by Valley Waste Services. Steve Stecko disclosed that Valley has sent us a flyer regarding the service, and we can include this flyer in the newsletter distribution.

CONDO REPORT - Various

Brenda George disclosed she was in attendance at the Condo meeting and provided a minutes document to the board members.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report.

FINANCE - Nicholas Honchar

Nick Honchar reported that although the March financial reports indicated revenues were down thus far this year, overall other variances appear to be in line with 2023. Finally, the final 2023 financial report filed with the DCED by Fabian O'Connor has been submitted to Dollar Bank.

SAFETY INSPECTION/ADMINISTRATIVE - Marita Haubrick

Marita Haubrick - No Report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Project - Grant Update

Engineer Clint Reilly indicated that the appropriate paperwork, along with a \$1,000 check, will be forwarded to the DEP for a time extension to for the STP NPDES project. If officially approved, it should move the implementation date to sometime in 2027.

STP Loan Update

PENNVEST loan is on hold at this point until we determine if the time extension approval is granted.

Handicap Parking Spaces - Updated Applications

Steve Stecko indicated the following documents have been distributed to the board members for their final review:

- Borough Of Pennsbury Village Ordinance #2024-01 Establishing Reserved Street Parking For Persons with Disabilities.
- Application for Residential On-Street Parking for Persons with Disabilities.

Marita Haubrick voiced concerns regarding the length and complexity of the application. Solicitor Chris Voltz explained that the ordinance and application are in line with other municipalities. Therefore, on a motion by Brenda George and seconded by Carolyn Waldner, unanimous approval was granted to publish/advertise in the Pittsburgh West Post Gazette notification that the Pennsbury Village Borough Board will adopt the new ordinance and application process during the May 14, 2024 public meeting.

Abandon Vehicles Issues

Steve Stecko requested the Carnegie Police Office in attendance to check as to why the abandoned gray Chrysler, which has already been tagged, on Pennsbury Blvd near the Carriage Circle intersection as yet to be towed.

VII. NEW BUSINESS

Jordan Act 511 Tax Collection - 4th Agreement

On a motion by Marita Haubrick and seconded by Brenda George, Council unanimously adopted a Fourth Amendment Agreement between Jordan Tax Service and Allegheny County.

VIII. OPEN DISCUSSION WITH COUNCIL

Memorial Day Event

On a motion by Carolyn Waldner and seconded by Marita Haubrick, the board unanimously approved Mayor Lucy Harper to spend up to \$100 on the Memorial Day event (e.g., Coffee, water, donuts).

IX. PUBLIC COMMENTS AND QUESTIONS

Carl Waldner of 574 Carriage Circle inquired whether there is a plan to replace all Duquesne Light Street lights with LEDs. Steve Stecko explained that is a Duquesne Light initiative with no influence from the Borough, and it appears as lights burn out, Duquesne light is replacing them with LEDs.

Rhonda Mack of 1248 Pennsbury Blvd asked when hooks on various dumpsters doors will be repaired so that doors can be latched to prevent wildlife from entering. Steve Stecko explained the hooks have been ordered and installation will occur when the hooks are received.

X. ADJOURNMENT

At 7:00 pm, on a motion by Carolyn Waldner and seconded by Vic Carelle, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable