

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
August 12, 2025

GENERAL MEETING - 6:30 PM

I. CALL TO ORDER AND FLAG SALUTE

President Steve Stecko convened the General Meeting at 6:32 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Chris DeMatty, Brenda George, Nicholas Honchar, and Carolyn Waldner. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Chris Weis and Engineer Clint Reilly.

II. PUBLIC COMMENTS

There were no public comments.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the July 8, 2025 General Meeting were adopted on a motion by Carolyn Waldner and seconded by Barb Cinpinski, with Steve Stecko abstaining. The Minutes of the July 22, 2025 Caucus meeting were unanimously approved on a motion by Vic Carelle and seconded by Nick Honchar. Upon a motion by Brenda George and seconded by Vic Carelle, the board voted unanimously to approve the Accounts Payable ending July 31, 2025 in the amount of \$33,553.40.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 279 police calls for the month of July 2025 with the following of note:

Description	Number of Occurrences
Disorderly Conduct - Disturbing the Peace	1
Fire	1
Suspicious Auto	1
Suspicious Activity	1
Missing Adult	1
Animal - Other	1
Abandoned Vehicle	1
Traffic Parking Problem	2
Patrol Action - Activity Cards	2
Patrol Action - Vacation Check	1
Patrol Action - Pennsbury Patrol	247
Patrol Action	3
Patrol Action - Foot Patrol	3
Patrol Action - Business Check	1
Police Information	1
Patrol Action - Welfare Check	1
Assist - Ambulance	1
Follow-up Information	1
Traffic Target	9
TOTAL	279

In addition. Mayor Harper informed everyone that Federal, State and County agencies will be conducting an oral raccoon rabies baiting project in western Pennsylvania from August 15th through September 20th. The baits will be strategically placed and are used to provide oral rabies vaccination for raccoons. Finally, Mayor Harper reminded everyone that the town hall meeting to discuss the closure of Campbells Run Road in 2026 will be conducted on Thursday, October 23rd beginning at 6:30 pm.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

President Steve Stecko - No Report

Vice President Brenda George - No Report

MANAGER - Bob Wable

Manager Bob Wable - No Report

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported \$29,230.33 of Real Estate tax payments received for the month of June, 2025.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$9,614.48 in Earned Income Taxes for the month of June, 2025.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported June, 2025 Refuse payments received in the amount of \$177.50.

ENGINEER - Clint Reilly

Clint Reilly - No Report

SOLICITOR – Chris Weis

Chris Weis - No Report

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko reported the Sewage Treatment Plant if functioning without issue.

PARKS AND RECREATION - Vic Carelle

Vic Carelle - No Report. Mayor Harper inquired whether rubber mats have been placed below the spinning chair at the park to avoid disturbing the rubber mulch. Vic agreed to complete that task soon.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski indicated she is developing the Fall newsletter tentatively scheduled for a September distribution and plans to place an article in the newsletter informing residents they can donate food the Crafton/Ingram Food Pantry at any time. One idea discussed was the collection of candy at the October 23rd Town Hall meeting since Halloween will be a week away. Barb will discuss this idea with the Food Pantry to determine if there is a need/demand.

CONDO REPORT - Various Board Members

Nick Honchar provided a summary of the highlights of the July 23, 2025 Condominium Association meeting, which included 1) new railings, 2) a new dryer vent procedure, and 3) tree trimming. Next meeting will be the end of September.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report.

FINANCE - Nicholas Honchar

Nick Honchar indicated the review of the July financials did disclose one error in which the Accountant is in the process of fixing. He will review the financials soon.

SAFETY INSPECTION/ADMINISTRATIVE - Rhonda Mack

Rhonda Mack - No Report

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Permit/Project Update

Engineer Clint Reilly - No Report

Pa Small Water and Sewer Program Application Status

Engineer Clint Reilly - No Report. A decision should come by year end.

Fire Hydrant Testing

Engineer Clint Reilly indicated he recently met with the individual who performs fire hydrant testing, and Pennsbury is scheduled before the end of the Fall season.

Snow Removal Contract Advertising Approval

On a motion by Brenda George and seconded by Nick Honchar, the board unanimously approved the advertisement in the Pittsburgh Post Gazette West Edition for the bidding of the Pennsbury Village snow removal contract. Bids are due to the Borough office by September 9th and will be opened during the General Meeting that evening.

Accept Primary Bid and Alternative Bids of Compass Minerals America Inc as Submitted to SHACOG Purchasing Alliance and Execute Agreement and any Other Necessary Documents to Effectuate Acceptance

On a motion by Carolyn Waldner and seconded by Barb Cinpinski, the board unanimously agreed to the updated agenda item to include the primary bid and alternative bids of Compass Minerals America as submitted to SHACOG for the upcoming winter road salt costs. Therefore, on a motion by Vic Carelle and seconded by Carolyn Waldner, the board unanimously approved the terms of the agreement. The contracts were signed by President Steven Stecko and Bob Wable will forward to the appropriate parties.

VII. NEW BUSINESS

2025 Road Work - Opening of Bids

Engineer Clint Reilly opened the only submitted bid, which was from El Grande for the following amounts:

Asphalt Bid for Country View Court - \$51,416.25

Asphalt Bid for Colony Court - \$44,710.00

Clint explained that the bids came in under his estimated amounts. On a motion made by Steve Stecko and seconded by Vic Carelle, the board unanimously agreed to discuss the bid at the August 26 Caucus Meeting.

Approval of Resolution 2025-2 - GEDTF Grant

On a motion by Carolyn Waldner and seconded by Brenda George. the board unanimously agreed to the filing of an application for grant funds in the amount of \$250,000 with the Regional Redevelopment Authority of Allegheny County. The resolution was signed by President Steve Stecko, Mayor Lucy Harper, and Manager Bob Wable.

VIII. OPEN DISCUSSION WITH COUNCIL

Brenda George explained the "Congress of Neighboring Communities", which is an organization committed to building strong relationships among surrounding municipalities and the City of Pittsburgh and questioned whether Pennsbury Village would like to become a member. Brenda agreed to take the lead and have a representative come to discuss this opportunity with the board.

Nick Honchar reminded the board that the Dollar Bank street loan interest rate will increase this month. However, some of this impact may be minimized by CPI rate decreases

IX. PUBLIC COMMENTS AND QUESTIONS

No additional comments

X. ADJOURNMENT

At 7:05 pm, on a motion by Barb Cinpinski and seconded by Vic Carelle, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable