

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
February 13, 2024

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Barb Cinpinski, Brenda George, Marita Haubrick, Nicholas Honchar and Carolyn Waldner. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Christopher Voltz, and Engineer Clint Reilly. Board member Vic Carelle was unavailable to attend.

II. PUBLIC COMMENT

No comments from the public.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the January 2nd, 2024 Reorganization meeting were adopted on a motion by Barb Cinpinski and seconded by Brenda George, with Carolyn Waldner abstaining. The January 9th Public meeting minutes were adopted on a motion by Marita Haubrick and seconded by Nick Honchar, with Carolyn Waldner abstaining. Upon a motion by Carolyn Waldner and seconded by Brenda George, Council voted unanimously to approve the minutes of the January 23, 2024 Caucus meeting. Accounts Payable ending January 31st, 2024 in the amount of \$31,103.94 were approved unanimously on a motion by Nick Honchar and seconded by Marita Haubrick.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 382 police calls for the month of January 2024 with the following of note:

Description	Number of Occurrences
Theft - over \$200.00 from Bldgs	1
Crossing Guard Post	1
Abandoned Vehicle	2
Patrol Action - Child Seat Check	1
Patrol Action - Patrol Activity Cards	1
Patrol Action - Pennsbury Patrol	330
Patrol Action	1
Patrol Action - Foot Patrol	3
Patrol Action - Business Check	15
Patrol Action - Welfare Check	1
Public Works Request	2

Traffic Stop	2
Traffic Target	22
TOTAL	382

In addition, Mayor Harper provided an update on the two abandoned cars in which one car located across from Building #4 has been removed and the car located near Building #38 will be removed on February 14, 2024. In addition, she announced Officer Curt Cook will be retiring from the Carnegie Police Department on May 18, 2024. Finally, the board decided to conduct a Townhall meeting on Thursday, April 25, 2024. Possible topics include 1) Scams/Fraud, 2) Animal Control, 3) Discussion with Anita Kulik and/or Devlin Robinson, and 4) General Question and Answer opportunity.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report

Brenda George - No Report

MANAGER - Bob Wable

Bob Wable disclosed Vic Carelle and Nick Honchar reported street light outages (4 on Pennsbury Blvd, 1 on Pennsview Court, and 1 on Countryview Court), which Bob Wable reported to Duquesne Light. In addition, 110 pet registrations have been completed, which is 12 ahead of this time last year. Finally, Bob Wable indicated the Dollar Bank Credit Card has been received and will be used to purchase office supplies, etc.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported December 2023 Real Estate tax payments received in the amount of \$649.79

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$7,994.22 in Earned Income Taxes for the month of December, 2023.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported no refuse fees for the month of December, 2023. However, approximately \$44,000 has been collected thus far in 2024.

ENGINEER - Clint Reilly

Clint Reilly disclosed the Allegheny County Health Department conducted a surprise inspection of the Sewage Treatment plant (STP) with the following three minor infractions being identified:

- Failure to comply with a compliance schedule in an NPDES permit.
- Failure to retain records required by permit regarding flow meter readings.
- Excess foam in the driveway side aeration tank contributed to a Fecal Coliform excursion. This issue has already been corrected.

Clint further explained none of these violation are considered serious and do not have an impact of the operations of the STP. Finally, there has been no word on whether a time extension has been granted for the required planned enhancements to the STP

SOLICITOR – Christopher Voltz

Christopher Voltz reported he has not received any "Right to Know" requests from residents of Pennsbury Village due to the recent public concerns over the increase of Condominium fees and the fact that many residents are still unclear as to the responsibilities of the Condominium Association versus the Borough.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko indicated a minor problem with an air leak in the line that leads to the sludge holding tank. This issue does not affect operations and will be rectified this spring. In addition, he received a pot hole complaint, whereby Condominium Maintenance Supervisor recently addressed, and concerns over a landside behind Building #38 were unfounded. However, Gateway Engineers are closely monitoring any movement.

PARKS AND RECREATION - Vic Carelle

Vic Carelle was unavailable to attend the meeting.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski - No Report.

CONDO REPORT - Various

Steve Stecko indicated many Borough personnel were in attendance at the January meeting whereby residents voiced concerns over 2024 HOA fee increase. Carolyn Waldner is scheduled to attend the February meeting.

PUBLIC SAFETY - Lucy Harper

Mayor Harper indicated she and Bob Wable plan to conduct a drive through Handicap Parking Permit audit to determine if any Handicap signs can be removed or any other issues.

FINANCE - Nicholas Honchar

Nick Honchar reported he has contacted Fabian O'Connor, who plans to begin the annual Pennsbury Village audit in the next three weeks. A report is anticipated by the end of March.

SAFETY INSPECTION/ADMINISTRATIVE - Marita Haubrick

Marita Haubrick disclosed that the annual mailings has been completed.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Project - Grant Update

Steve Stecko indicated project is currently on hold.

STP Loan Update

Steve Stecko indicated he and Clint Reilly plan to meet with PENNVEST on Tuesday, February 20th to discuss potential low interest financing for the required STP enhancements.

Vacancy Board Chairman Appointment

On a motion by Brenda George and seconded by Barb Cinpinski, the board unanimously approved the appointment of Tom Palamara of 1004 Pennsbury Blvd to the Vacancy Board.

VII. NEW BUSINESS

Motion to approve Handicap Space for Robin Ross

On a motion by Carolyn Waldner and seconded by Brenda George, the board unanimously approved a handicap parking space for Robin Ross of 318 Pennsview Court.

Handicap Parking Spaces - Update Application

Steve Stecko indicated the board should consider adjustments to the current Borough Handicap Parking policy, possibly adopting certain conditions contained within the City of Pittsburgh code. Chris Voltz will begin development of an ordinance incorporating the new requirements.

VIII. OPEN DISCUSSION WITH COUNCIL

Marita Haubrick indicated she recently observed many dogs playing on the sports court and questioned when the "NO PETS PERMITTED" signs will be installed. Vic Carelle will be contacted for an installation plan.

IX. PUBLIC COMMENTS AND QUESTIONS

No Additional Public Comments or Questions.

X. ADJOURNMENT

At 7:07 pm, on a motion by Carolyn Waldner and seconded by Barb Cinpinski, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable