

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
July 8, 2025

GENERAL MEETING - 6:30 PM

I. CALL TO ORDER AND FLAG SALUTE

Vice President Brenda George convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Chris DeMatty, Nicholas Honchar, and Carolyn Waldner. President Steve Stecko was unable to attend. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Chris Voltz and Carnegie Police Sergeant Larry Gump. Engineer Clint Reilly was unable to attend.

II. PUBLIC COMMENTS

In an effort to reduce speeding in Pennsbury Village, Tom Palamara of 1004 Pennsbury Blvd questioned whether speed bumps/rumble strips or pedestrian crosswalks can be installed throughout Pennsbury Village, especially near the commercial area and on Carriage Circle. Sergeant Gump of Carnegie Police indicated that completing these kind of tasks requires traffic studies and he will have the Carnegie Police begin looking at the feasibility of such installations. Theresa Shearer of 1230 Pennsbury Blvd indicated that speeding on Carriage Circle near building 31 is excessive.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the June 10, 2025 General Meeting were adopted on a motion by Barb Cinpinski and seconded by Vic Carelle, with Carolyn Waldner abstaining. The Minutes of the June 24, 2025 Caucus meeting were unanimously approved on a motion by Carolyn Waldner and seconded by Nick Honchar. Upon a motion by Carolyn Waldner and seconded by Barb Cinpinski, the board voted unanimously to approve the Accounts Payable ending June 30, 2025 in the amount of \$56,434.86.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 307 police calls for the month of June 2025 with the following of note:

Description	Number of Occurrences
Disorderly Conduct	1
Lockout	1
Suspicious Activity	1
Animal - Other	2
Hazard	1
Traffic/Parking Problem	4
Patrol Action - Patrol Activity Card	3
Patrol Action - Pennsbury Patrol	255
Patrol Action - Foot Patrol	1
Assist Fire Department	1
Follow-up Information	1
Traffic Target	36
TOTAL	307

In addition. Mayor Harper indicated she recently discussed the numerous power outages within Pennsbury Village with Duquesne Light and they plan to investigate the outages, which should take up to 2 weeks. Finally, Mayor Harper indicated she received commitment from Jason Molinero of Allegheny County Public Works to come to Pennsbury Village for a town hall meeting on October 23rd to discuss the upcoming closure of Campbells Run Road in February, 2026. Flyers will be distributed near the time of the event.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Brenda George indicated that President Steve Stecko has provided periodic updates to the Pennsbury Village website regarding all power outages.

MANAGER - Bob Wable

Bob Wable reported the following:

- An estimate of \$300.00 was received from Milnarcik Landscaping to complete summer maintenance on the bottom island tip near Baldwin Road, which has become very weedy. The Board agreed to have this be placed on the Caucus agenda for further discussion.
- County Hauling has been informed of the recent dumpster fire on Pennsbury Blvd. They plan to replace the dumpster with a normal Noble Environment dumpster until the burnt dumpster can be refurbished, which should take no longer than 2 weeks. They have estimated the cost to be approximately \$400.00.
- A letter, which is in each board members packet, will be sent to a resident on Carriage Circle that has been placing building materials in dumpsters #24 and #25, with plenty of witnesses, including the Condominium Maintenance staff. The letter informs the resident that the Carnegie Police are aware of their behavior and they will be closely monitored going forward.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported \$176,801.40 of Real Estate tax payments received for the month of May, 2025.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$22,833.03 in Earned Income Taxes for the month of May, 2025.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported May, 2025 Refuse payments received in the amount of \$2,137.50.

ENGINEER - Clint Reilly

Clint Reilly was unable to attend.

SOLICITOR – Chris Voltz

Chris Voltz provided the following updates:

- A special section has been drafted to the Borough's existing "Rental Unit Licensing and Registration Ordinance" to address short term rentals (less than 14 days), with a copy of the draft contained in each Board members packet.
- Advertisement document along with a "Snow and Ice Removal Proposal Package for the 2025-2028 Snow Seasons" document has been prepared and is ready for Board review. These documents will be discussed at the July 22, 2025 Caucus Meeting. Advertisement will occur in August, with bids due by 4:00 pm on Tuesday, September 9, 2025, and bids will be opened at the September 9, 2025 public meeting.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko was unable to attend.

PARKS AND RECREATION - Vic Carelle

Vic Carelle - No Report.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski indicated the June Food Drive conducted on June 21, 2025 was very successful, as two pickup truck loads of food was delivered to the Crafton/Ingram Food Pantry.

CONDO REPORT - Various Board Members

Barb Cinpinski reported the June 25, 2025 Condominium Association meeting covered the basic subjects. However, one interesting point made during the meeting was the implementation of a dryer vent cleaning policy, scheduled for 2026, which will 1) reduce our insurance costs 2) be required every 3 years and 3) the cost will be the responsibility of the unit owner.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report.

FINANCE - Nicholas Honchar

Nick Honchar indicated the review of the June financials are in line with past years and show no significant variances and indicated Jordan Tax is making timely deposits of all revenue streams.

SAFETY INSPECTION/ADMINISTRATIVE - Rhonda Mack

Rhonda Mack indicated 42 inspections are scheduled for 2025, and to date only 11 inspections are still outstanding, as BIU is having a difficult time contacting the residents for inspection scheduling.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Permit/Project Update

On behalf of Clint Reilly, Bob Wable reported the required bi-annual Construction Progress Report to the DEP was submitted on June 18, 2025.

Pa Small Water and Sewer Program Application Status

On behalf of Clint Reilly, Bob Wable reported the Borough is still waiting for a approval/deny decision for a \$250,000 grant, which the decision should come by year end.

Sewer Relining Project

On behalf of Clint Reilly, Bob Wable reported that Insight Pipe Contracting is currently installing cured in place pipe liners into existing clay sanitary sewers throughout the Borough, and the project should be completed by July 18, 2025. NIRA has a full time inspector onsite to inspect the work being performed and to help the Borough with logistics.

AIRBNB

See Solicitors Report

Condo Snow Removal Contract

See Solicitors Report

VII. NEW BUSINESS

2025 Road Work

On behalf of Clint Reilly, Bob Wable reported that NIRA has completed an assessment of the existing asphalt pavement conditions throughout the Borough. While there is certainly old deteriorated asphalt pavements in Pennsbury Village, NIRA did not observe any safety hazards. However, Country View Court and Colony Court appear to be in the most deteriorated condition in the Borough with isolated pavement defects on both roads. Chip and Sealing (Tar and Chip) is an option for a short term, inexpensive pavement rehabilitation for both Country View and Colony Court. Clint estimates this cost at \$47,880 for Country View Court and \$37,170 for Colony Court. The Board requested Bob Wable to inform Clint to begin the bidding process.

Fire Hydrant Testing

On a motion by Vic Carelle and seconded by Carolyn Waldner, the board unanimously agreed to complete the fire hydrant testing through Pennsbury Village. Bob Wable will contact Clint Reilly for execution.

VIII. OPEN DISCUSSION WITH COUNCIL

No additional items were discussed.

IX. PUBLIC COMMENTS AND QUESTIONS

No additional comments

X. ADJOURNMENT

At 7:09 pm, on a motion by Barb Cinpinski and seconded by Vic Carelle, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable