

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
March 12, 2024

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Brenda George, Marita Haubrick, Nicholas Honchar and Carolyn Waldner. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Christopher Voltz, and Engineer Clint Reilly.

II. PUBLIC COMMENT

Rhonda Mack of 1248 indicated that many dumpsters are missing the hooks, thus the door is unable to be latched shut, inviting raccoons and other wildlife. Steve Stecko indicated he will complete an analysis of all dumpsters and fix the missing latches/hooks.

Mary Ann Devlin of 660 Carriage Circle and Phyllis Comer of 666 Carriage Circle informed the board that the couple residing at 664 Carriage Circle have become a public nuisance, resulting in the residents in building 29 and the surrounding areas feeling unsafe and threatened. Their abusive behavior towards themselves and other residents have resulted in a poor living environment in and around building 29. Both Mayor Harper and President Steve Stecko encouraged both of them to report all incidents to the Carnegie Police, as fines can be imposed once 3 complaints are filed within a 6 month period. In addition to the unruly behavior, they reported 1) the couple does not discard excrements from their German Shepherd, an emotional support dog, 2) have failed to register the dog over the past few years, and 3) have a vehicle parked in front of Building 29 that has not been moved for months and has an expired inspection sticker. Mayor Lucy Harper indicated she will discuss these matters with the Carnegie Police Chief and will refer the pet non registration status to animal control whereby fines may be levied.

III. MINUTES AND ACCOUNTS PAYABLE

The February 13, 2024 Public meeting minutes were unanimously adopted on a motion by Barb Cinpinski and seconded by Brenda George Upon a motion by Carolyn Waldner and seconded by Vic Carelle. Council voted to approve the minutes of the February 27, 2024 Caucus meeting, with Nick Honchar abstaining. Accounts Payable ending February 29th, 2024 in the amount of \$34,196.23 were unanimously approved on a motion by Marita Haubrick and seconded by Brenda George.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 347 police calls for the month of February 2024 with the following of note:

Description	Number of Occurrences
Alarm	1
Wild Life	1
Traffic Crash - Non Reportable	1
Abandoned Vehicle	2
Patrol Action - Vacation Check	1
Patrol Action - Pennsbury Patrol	280
Patrol Action	1
Patrol Action - Business Check	17
Patrol Action - Welfare Check	1
Public Works Request	1
Traffic Stop	7
Traffic Target	34
TOTAL	347

In addition, Mayor Harper provided an update on the upcoming Town Meeting scheduled for April 25th from 6:30 pm to 8:00 pm. State Representatives Anita Kulik and Devlin Robinson will be in attendance to answer questions from the public, and two deputy sheriffs will discuss safety and various fraud/scams currently in circulation. Finally, the board decided not to conduct a Pet Registration opportunity that evening, as the residents have been given plenty of occasions to register their pets.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report

Brenda George - No Report

MANAGER - Bob Wable

Bob Wable reported the 2024 Liquid Fuels deposit has been received in the amount of \$17,327.64, which results in a \$35,478.46 balance in the Liquid Fuels account. Although Bob Wable reported he is still working with Duquesne Light to replace six street lights around the Borough, it was reported some of the lights are now functional. Therefore, both Vic Carelle and Bob Wable will do a drive through at night to assess the status of the reported lights.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported January, 2024 Real Estate tax payments received in the amount of \$635.71

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$4,384.75 in Earned Income Taxes for the month of January, 2024.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported \$43,800.00 in Refuse Fees were collected for the month of January, 2024.

ENGINEER - Clint Reilly

Clint Reilly deferred until a later agenda item to provide his update.

SOLICITOR – Christopher Voltz

Christopher Voltz reported he has completed and provided to the board members 1) an "Application for Residential On-Street Parking for People with Disabilities" form, which is based on what is used in the city of Pittsburgh, and 2) an Ordinance for "Reserved Street Parking for Persons with Disabilities in the Borough of Pennsbury Village", which is based on what is used in Scott Township. Steve Stecko requested all Board members to review the documents and be prepared to discuss at the March 26th Caucus meeting.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko - No report, as the Sewage Treatment plant is functioning without issue.

PARKS AND RECREATION - Vic Carelle

Vic Carelle indicated he plans to install the "No Pets Permitted" signs at the Sports Court on Thursday, March 14th and requested assistance from Steve Stecko and Bob Wable with a review of the Playground to prepare for the annual inspection.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski - No Report.

CONDO REPORT - Various

Carolyn Waldner provided the following highlights to the February Condominium Association meeting:

- The Association Maintenance staff continues to work on 105 Community Court Condominium
- Discussions surrounding Building subsidence
- Pennsbury Pool as a money loser and ideas to address expenses
- Large discussion on the increase in the 2024 Association monthly fees

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report.

FINANCE - Nicholas Honchar

Nick Honchar reported that Fabian O'Connor should conclude and provide an Audit report by the end of March, 2024. In addition, he indicated Fabian noted that 2024 Wage Tax seems to be low at this point and questioned whether it's possible that Jordan is slow at remitting collected funds to Pennsbury Village. Bob Wable reported that Wage Tax funds should increase substantially in March and April, and the Borough would have no way of knowing if Jordan is holding funds longer than normal.

SAFETY INSPECTION/ADMINISTRATIVE - Marita Haubrick

Marita Haubrick - No Report.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Project - Grant Update

Engineer Clint Reilly provided the following updates to the STP NPDES project:

- It appears the DEP is willing to approve an implementation time extension to Pennsbury Village.
- NIRA has completed the required paper work and bid specifications and are prepared to begin the project immediately.
- It appears the Borough is guaranteed loan funding through PENNVEST.

In addition, Clint explained aspects of Act 537, a detailed report that addresses existing sewage needs, which helps prevent future problems through proper planning and design of all types of sewage facilities. DEP has informed NIRA that if Pennsbury does not obtain grant funding for this project and are forced to apply for a loan, Pennsbury will need to either create or modify the existing Act 537 plan in order to justify the feasibility for the U.V. system installation to the local tax payers. NIRA has requested DEP to check all of their files for the existing Pennsbury Village Act 537 plan, which would have been filed when the plant was first constructed in the late 1960's or early 1970s. If the plan does not exist, it will be time intensive to create a new plan.

STP Loan Update

See update provided above.

Handicap Parking Spaces - Updated Applications

As discussed in the Solicitor's report, the draft application forms for Handicap parking, along with an Ordinance have been created, and Steve Stecko requested all Board members to review the documents and be prepared to discuss at the March 26th Caucus Meeting.

VII. NEW BUSINESS

Abandon Vehicles Issues

Steve Stecko indicated the Lexus that was abandoned and tagged has been removed, and another vehicle (Chrysler) has been tagged.

VIII. OPEN DISCUSSION WITH COUNCIL

No New Discussions were conducted.

IX. PUBLIC COMMENTS AND QUESTIONS

No Additional Public Comments or Questions.

X. ADJOURNMENT

At 7:15 pm, on a motion by Carolyn Waldner and seconded by Vic Carelle, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable