

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
November 11, 2025

GENERAL MEETING - 6:30 PM

I. CALL TO ORDER AND FLAG SALUTE

President Steve Stecko convened the General Meeting at 6:32 pm. A quorum was reached with the following members of Council present: Vic Carelle, Chris DeMatty, Brenda George, Nicholas Honchar. Barb Cinpinski and Carolyn Waldner were unable to attend. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Chris Voltz and Engineer Clint Reilly.

II. PUBLIC COMMENTS

The residents of 305 Pennsview Court questioned the difference between the Borough and the Condominium Association. They appeared frustrated over an inoperable water shut off valve for their building and had concerns over communications within the Village between the Borough and the Condominium Association. Steve Stecko explained the different responsibilities of both the Borough and Condominium Association and suggested they meet with the President of the Condo Association on Thursday during an open meeting event, as the water valve is a Condominium issue.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the October 14, 2025 General Meeting were unanimously adopted on a motion by Brenda George and seconded by Vic Carelle. The Minutes of the October 28, 2025 Caucus meeting were approved on a motion by Brenda George and seconded by Nick Honchar, with Vic Carelle abstaining. Upon a motion by Vic Carelle and seconded by Nick Honchar, the board voted unanimously to approve the Accounts Payable ending October 31, 2025 in the amount of \$27,141.62.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 292 police calls for the month of October 2025 with the following of note:

Description	Number of Occurrences
Soliciting - Ordinance	1
Missing Adult	1
Traffic Crash - Non Reportable	1
Traffic/Parking Problem	1
Patrol Action - Pennsbury Patrol	271
Patrol Action	3
Patrol Action - Foot Patrol	4
Assist - Ambulance	1
Traffic Target	9
TOTAL	292

In addition. Mayor Harper congratulated Ed Krall of being elected as Mayor beginning January, 2026, as she is planning a meeting to introduce Ed to the Carnegie Police Department personnel. Finally, Mayor Harper indicated the Halloween event was a success.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

President Steve Stecko congratulated all those that were recently elected to the Borough of Pennsbury Village Board.

Vice President Brenda George - No Report

MANAGER - Bob Wable

Manager Bob Wable indicated the following:

- A limited scope Liquid Fuels audit will be conducted on Thursday, November 13th.
- The Borough received a price quote from Allegheny City Electric for the replacement of all 14 entrance way lights with LED retrofit lamps at a price of \$2,829.08. On a motion by Vic Carelle and seconded by Chris DeMatty, the board unanimously approved the replacement of all lights with LED Lamps at a total cost up to \$3,000.00, pending the next outage of one of the lights.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported \$2,492.08 of Real Estate tax payments received for the month of September, 2025.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$8,142.32 in Earned Income Taxes for the month of September, 2025.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported September, 2025 Refuse payments received in the amount of \$212.50.

ENGINEER - Clint Reilly

Clint Reilly discussed when the line painting and resetting of the concrete parking barriers will occur on Country View Court, tentatively scheduled for Friday, November 14 through Saturday, November 15th.

SOLICITOR – Chris Voltz

Chris Voltz indicated all advertisement documents along with the 2026 millage Ordinance have been sent over to the Borough office.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko the roadside tank at the STP has been successfully cleaned on Tuesday, November 11, whereby Dalton removed 3 1/4 loads of sludge. The tank air baffles will be replaced on Saturday, November 15th and at that point the tank will be refilled.

PARKS AND RECREATION - Vic Carelle

Vic Carelle - No Report.

COMMUNITY AFFAIRS - Barbara Cinpinski

On behalf of Barb Cinpinski, Mayor Harper reminded everyone of the November 22 Food Drive.

CONDO REPORT - Various Board Members

The Unit Owners Meeting will be held on Wednesday, November 19th at 7:00 pm

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report.

FINANCE - Nicholas Honchar

Nick Honchar - No report.

SAFETY INSPECTION/ADMINISTRATIVE - Rhonda Mack

Rhonda Mack indicated all invoices for licensing/inspection for 2026 for 104 landlord/tenant relationships is almost completed and will be mailed in early December, 2025.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Permit/Project Update

Engineer Clint Reilly - No Report.

Pa Small Water and Sewer Program Application Status

Engineer Clint Reilly - No Report. A decision should come by year end.

Fire Hydrant Testing

Clint Reilly indicated fire hydrant testing for Pennsbury Village was recently completed and all hydrants were operational.

STP Tank Cleaning - Bid Analysis

See Public Works section of the minutes

VII. NEW BUSINESS

Approval - Handicap Spot - 1196 Pennsbury Blvd

Mayor Harper indicated she has reviewed the application and everything appears to be in order. Therefore, on a motion by Brenda George and seconded by Chris DeMatty, the Board unanimously approved a designated handicap parking spot in front of 1196 Pennsbury Blvd.

**Approval to Advertise Ordinances/Resolutions for December Meeting
2026 Budget, Tax Rate, and 2026 Meeting Schedule**

The following approvals were conducted

- On a motion by Brenda George and seconded by Vic Carelle, the Board unanimously approved the advertising of the tax ordinance setting the 2026 millage to 7.0.
- On a motion by Brenda George and seconded by Nick Honchar, the Board unanimously approved the advertising of the 2026 budget in the amount of \$1,140,750.00.
- On a motion by Nick Honchar and seconded by Vic Carelle, the board unanimously approved the advertising of the 2026 meeting schedule.

VIII. OPEN DISCUSSION WITH COUNCIL

There were no open topics discussed.

IX. PUBLIC COMMENTS AND QUESTIONS

There were no additional comments and questions from the public.

X. ADJOURNMENT

At 7:16 pm, on a motion by Brenda George and seconded by Vic Carelle, council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable