

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
September 9, 2025

GENERAL MEETING - 6:30 PM

I. CALL TO ORDER AND FLAG SALUTE

President Steve Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Chris DeMatty, Brenda George, Nicholas Honchar, and Carolyn Waldner. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Margaret Cooney and Engineer Clint Reilly.

II. PUBLIC COMMENTS

There were no public comments.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the August 12, 2025 General Meeting were unanimously adopted on a motion by Carolyn Waldner and seconded by Barb Cinpinski. The Minutes of the August 26, 2025 Caucus meeting were approved on a motion by Brenda George and seconded by Barb Cinpinski, with Vic Carelle and Carolyn Waldner abstaining. Upon a motion by Carolyn Waldner and seconded by Vic Carelle, the board voted unanimously to approve the Accounts Payable ending August 31, 2025 in the amount of \$205,983.55.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 289 police calls for the month of August 2025 with the following of note:

Description	Number of Occurrences
Suspicious Person	1
Abandoned Vehicle	2
Traffic/Parking Problem	1
Patrol Action - Pennsbury Patrol	236
Patrol Action - Foot Patrol	3
Patrol Action - Business Check	3
Patrol Action - Welfare Check	1
Assist - Ambulance	2
Traffic Stop	2
Traffic Target	38
TOTAL	289

In addition, Mayor Harper reminded everyone of the Wednesday, September 24 Carlynton High School Emergency Drill, which will begin between 8:45 and 9:00 am. All roads in and surrounding (Baldwin and Kings Highway) Pennsbury Village will be closed as 600 students from Carlynton High School will participate in the drill and gather on Community Court. She also reminded everyone of the October 23rd Townhall meeting as a representative from Allegheny County will provide a presentation of what to expect when Campbells Run Road closes for over 4 years in early 2026. Finally, the Borough Halloween Trick or Treat event will be held on Friday, October 31st from 6:00 to 8:00 pm.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

President Steve Stecko - No Report

Vice President Brenda George - No Report

MANAGER - Bob Wable

Manager Bob Wable questioned whether the board would like to retain the seasonal dumpster on Community Court or be removed by County Hauling. The board agreed to retain the dumpster. In addition, he reported the roll off dumpsters for Friday, September 26 until Monday, September 29th have been ordered, and the LED lights for the STP should be in this by September 15th. Finally, on a motion by Vic Carelle and seconded by Carolyn Waldner, the board unanimously approved to adjust the agenda to include the topic to advertise the short term ordinance as proposed by Solicitor Chris Voltz.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported \$31,761.28 of Real Estate tax payments received for the month of July, 2025.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$5,402.72 in Earned Income Taxes for the month of July, 2025.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported July, 2025 Refuse payments received in the amount of \$1,480.00.

ENGINEER - Clint Reilly

Clint Reilly - No Report

SOLICITOR – Chris Weis

Margaret Cooney - No Report

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko reported the Sewage Treatment Plant is functioning without issue.

PARKS AND RECREATION - Vic Carelle

Vic Carelle indicated he and Steve Stecko will complete the replacement of broken tiles on the Basketball Court soon., and placing the rubber mats below the spinning chair at the park to avoid disturbing the rubber mulch will wait until Spring, 2026.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski indicated the fall newsletter along with the roll off dumpster flyer have been finalized and will be distributed soon.

CONDO REPORT - Various Board Members

There was no Condo Report since the Condominium Association does not conduct a meeting in the month of August. Chris DeMatty will be attending the September 24th Condominium Meeting.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report.

FINANCE - Nicholas Honchar

Nick Honchar indicated the review of the August financials disclosed all the typical variances with no concerns.

SAFETY INSPECTION/ADMINISTRATIVE - Rhonda Mack

Rhonda Mack reported 2026 budget figures are being collected, as 43 renewals and 55 inspections are due in 2026.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

Snow Removal Contract - Opening of Bids

Clint Reilly opened the only Snow Removal bid received by the Borough. The Pennsbury Village Condominium Association submitted the following bid, along with a 10% bid bond check:

Year	Dollar Amount
2025-2026	\$32,816.00
2026-2027	\$33,800.00
2027-2028	\$34,814.00
Total	\$101,430

On a motion by Carolyn Waldner and seconded by Nick Honchar, the board unanimously approved the bid.

STP NPDES Permit/Project Update

Engineer Clint Reilly - No Report.

Pa Small Water and Sewer Program Application Status

Engineer Clint Reilly - No Report. A decision should come by year end.

2025 Road Work - Country View Bid Approval \$51,416.25

On a motion by Brenda George and seconded by Vic Carelle, the board unanimously approved the bid received from El Grande to complete the paving of Country View Court in the amount of \$51,416.25. Engineer Clint Reilly indicated an award letter has been sent to El Grande. Work should begin in mid October.

Fire Hydrant Testing

Engineer Clint Reilly indicated fire hydrant testing for Pennsbury Village is scheduled for this Fall.

Jolly Holly Lights Contract Approval

On a motion by Carolyn Waldner and seconded by Brenda George, the board unanimously approved the contract with Jolly Holly for decorative lighting in the entranceway and other areas of Pennsbury for the upcoming holiday season in the amount of \$6,187.60.

VII. NEW BUSINESS

Short Term Ordinance Advertising Approval

On a motion by Brenda George and seconded by Vic Carelle, the board unanimously approved the advertisement of the new Short Term Rental ordinance to be voted on at the October 14, 2025 meeting.

STP Tank Cleaning

Engineer Clint Reilly indicated bids to complete a STP tank cleaning should be received by September 26, to be opened at the October 14th meeting.

Milnarcik Landscaping Estimate Approval

On a motion by Brenda George and seconded by Nick Honchar, the board unanimously approved the estimate received by Milnarcik Landscaping to complete Fall maintenance and to condense the size of the mature plants in the lower island in the amount of \$1,450.00.

VIII. OPEN DISCUSSION WITH COUNCIL

There were no open topics discussed.

IX. PUBLIC COMMENTS AND QUESTIONS

No additional comments.

X. ADJOURNMENT

At 6:54 pm, on a motion by Carolyn Waldner and seconded by Barb Cinpinski, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable