

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
May 14, 2024

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:33 pm. A quorum was reached with the following members of Council present: Barb Cinpinski, Brenda George, Nicholas Honchar and Carolyn Waldner. Vic Carelle was unable to attend. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Christopher Voltz, and Engineer Clint Reilly.

II. PUBLIC COMMENT

Rhonda Mack of 1248 Pennsbury Blvd inquired when bait drops will be implemented to control rabies, namely for raccoons. Mayor Harper informed her that normally occurs in the August timeframe.

III. MINUTES AND ACCOUNTS PAYABLE

The April 9, 2024 Public meeting minutes were unanimously adopted on a motion by Carolyn Waldner and seconded by Barb Cinpinski. Upon a motion by Brenda George and seconded by Carolyn Waldner, Council voted to unanimously to approve the minutes of the April 23, 2024 Caucus meeting. Accounts Payable ending April 30, 2024 in the amount of \$30,792.08 were unanimously approved on a motion by Brenda George and seconded by Barb Cinpinski.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 324 police calls for the month of April 2024 with the following of note:

Description	Number of Occurrences
Fraud	1
Public Drunkenness	1
TWP Ord - Abandoned Vehicle	1
Lockout	1
Dumping	1
Civil - Landlord/Tenant	1
Traffic/Parking Problem	1
Patrol Action - Pennsbury Patrol	289
Patrol Action	1
Patrol Action - Foot Patrol	2
Patrol Action - Business Check	3
Police Information	1
Repossessed Vehicle	1

Assist - Ambulance	1
Follow Up Information	1
Traffic Stop	3
Traffic Target	15
TOTAL	324

In addition, Mayor Harper announced Carnegie Borough has received a grant to purchase six new electronic speeding signs and they plan on letting Pennsbury Village use one of their old ones on Carriage Circle. A meeting has been established to determine if the signs can be occasionally moved within the Village if need be. Finally, Mayor Harper indicated the Memorial Day Veterans flag/gun salute, in which donuts and coffee will be served, is scheduled for 10:30 am on May 27, 2024. Since the 10:30 time is different than what was disclosed in the flyer, Mayor Harper requested Brenda George update the Pennsbury website and Savvy Citizen with the 10:30 am time.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report

Brenda George - No Report

MANAGER - Bob Wable

Although Bob Wable reported he has contacted Valley regarding the deodorizing of dumpsters, Steve Stecko indicated he spoke with Valley. Since Valley does not have a deodorizing process, it was agreed that if the Borough identifies dumpsters whereby the odor is extreme, to notify Valley, and they will remove and wash the dumpster(s) and return them the next day.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported there were no 2024 Real Estate tax payments received in March, 2024.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$8,954.32 in Earned Income Taxes for the month of March, 2024.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported \$4,355.00 in Refuse Fees were collected for the month of March, 2024. Nick Honchar inquired if we could obtain delinquency statistics, as the amount of income for 2024 refuse collections is behind as compared to 2023. Bob Wable will contact Jordan Tax Service.

ENGINEER - Clint Reilly

Clint Reilly deferred until a later agenda item to provide his update.

SOLICITOR – Christopher Voltz

Christopher Voltz - No Report

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko indicated a major water line break occurred on Thursday, May 2, 2024 at the intersection of Colony Court and Pennsbury Blvd. Thanks to the isolation valves, the break only affect three buildings and water was restored approximately 8 hours later.

PARKS AND RECREATION - Vic Carelle

Vic Carelle was unable to attend.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski disclosed a food drive is scheduled for Saturday, June 15 from 10:00 am to Noon.

CONDO REPORT - Various

Nick Honchar disclosed he was in attendance at the April 24, 2024 Condo meeting and provided a minutes document and summarized the results to the board members.

PUBLIC SAFETY - Lucy Harper

Mayor Harper reported that Curt Cook has retired from the Carnegie Police Department, and Carnegie has hired a replacement officer.

FINANCE - Nicholas Honchar

Nick Honchar indicated he reviewed the April, 2024 financials and most variances look good, as compared to 2023 results.

SAFETY INSPECTION/ADMINISTRATIVE

Bob Wable reported approximately 10 second notices for 2024 License and Inspection fee collections have been sent, and a third notice will be sent at the beginning of June, 2024.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Permit/Project Update

Engineer Clint Reilly indicated that a 2 year time extension on the mandated effluent limitations for total residual chlorine (TRC) and dissolved oxygen (DO) has been approved. The revised schedule includes a July 1, 2026 start date and a December 31, 2026 completion date (March 1, 2027 for compliance with effluent limitations). However, there is disagreement between the DEP and NIRA regarding the requirement of an Act 537 plan and discussions are underway.

Road Repair Project 2024

Clint Reilly indicated bidding documents are close to completion and it is anticipated that bids can be opened during our June 11, 2024 meeting. On a motion by Carolyn Waldner and seconded by Nick Honchar, the board unanimously approved for Clint to distribute bidding information/documents.

Approval of Handicap Parking Ordinance

On a motion by Brenda George and seconded by Barb Cinpinski, the board unanimously adopted ordinance #2024-1 . This ordinance establishes reserved street parking for persons with disabilities in the Borough of Pennsbury Village and includes a new application process.

VII. NEW BUSINESS

Pennsbury Performing Arts 2024 Donation

On a motion by Carolyn Waldner and seconded by Nick Honchar, the board unanimously approved a donation of \$100.00 to the Pennsbury Performing Arts for the 2024 concert season.

Accept the Resignation of Marita Haubrick from Borough Council

On a motion by Brenda George and seconded by Barb Cinpinski, the board unanimously approved the resignation of Marita Haubrick from Borough Council. Brenda George agreed to advertise the open position on Savvy Citizen and the Pennsbury website, and a flyer will be distributed in the near future.

Approve the Water Break and Road Repairs for Colony Court Intersection

Clint Reilly reviewed the following three bids to repair the paving at the intersection of Colony Court and Pennsbury Blvd.

Company	Price Quotation
T.A. Robinson Asphalt Paving	\$12,985.00
Pioneer Paving	\$15,575.00
Ellis Asphalt Paving, Inc	\$21,000.00

On a motion by Brenda George and seconded by Nick Honchar, the board unanimously awarded the contract to T.A. Robinson in the amount of \$12,985.00.

Approve the COVID 19 ARPA Grant Program Contract No C0088873 with Commonwealth of Pa and the DCED

Steve Stecko announced that the Borough of Pennsbury Village has been awarded a \$200,000 grant from the DCED and State of Pennsylvania to rehabilitate the Pennsbury Park and Sports Court. The project will need to be completed by end of December, 2024. On a motion by Carolyn Waldner and seconded by Barb Cinpinski, the board unanimously approved to enter into the contract with DCED and State of Pennsylvania.

Pennsbury Park and Sports Court Project 2024

Clint Reilly is already looking into who Pennsbury can hire as a consultant/specialist for the Pennsbury Park and Sports Court Rehabilitation project. The proposed phases of the park will include:

- remove all contents of the Park
- Install drainage system
- Prepare surface
- Install new Playground Equipment

Although the sports court project is more vague at this point, plans are to possibly lay new asphalt/acrylic surface and install new backboards and poles.

VIII. OPEN DISCUSSION WITH COUNCIL

Office Clean-up

Bob Wable suggested since the roll off dumpsters will be available during the weekend of May 17, there are numerous items within the back room of the Borough office that are very old that can be discarded. Steve Stecko asked for volunteers from the Board to meet at 9:00 am on Saturday, May 18 for about 1 to 2 hours to complete the clean up task.

IX. PUBLIC COMMENTS AND QUESTIONS

No additional Comment.

X. ADJOURNMENT

At 7:10 pm, on a motion by Carolyn Waldner and seconded by Barb Cinpinski, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable