

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
August 13, 2024

I. CALL TO ORDER AND FLAG SALUTE

President Steve Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Chris DeMatty, Brenda George, and Nicholas Honchar. Carolyn Waldner was unable to attend. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Christopher Weis, and Engineer Clint Reilly.

II. PUBLIC COMMENT

President Steve Stecko thanked the board for their well wishes and gift and recognized the team for "stepping up to the plate" during his recent absence.

III. MINUTES AND ACCOUNTS PAYABLE

The July 9, 2024 Public meeting minutes were adopted on a motion by Brenda George and seconded by Vic Carelle, with Steve Stecko abstaining. Upon a motion by Barb Cinpinski and seconded by Brenda George, Council voted to approve the minutes of the July 23, 2024 Caucus meeting, with Steve Stecko and Nick Honchar abstaining. Accounts Payable ending July 31, 2024 in the amount of \$49,569.79 were approved on a motion by Nick Honchar and seconded by Vic Carelle, with Steve Stecko abstaining.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 280 police calls for the month of July 2024 with the following of note:

Description	Number of Occurrences
Assault	1
Suspicious Auto	1
Suspicious Activity	1
Abandoned Vehicle	1
Patrol Action - Patrol Activity Card	1
Patrol Action - Pennsbury Patrol	254
Patrol Action - Foot Patrol	2
Patrol Action - Business Check	1
Assist - Ambulance	2
Traffic Stop	2
Traffic Target	14
TOTAL	280

Finally, Mayor Harper indicated that many vehicles in the area are being broken into and reminded everyone to keep your car doors locked at all times.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report

Brenda George - No Report

MANAGER - Bob Wable

Bob Wable reported the following:

- The current amount available for the Pennsbury Park/Sports Court COVID19 Grant is \$194,872.50.
- The Department of the Auditor General will be conducting the 2022 and 2023 Liquid Fuels audit on August 29, 2024 in the Borough office.
- The life insurance policy with Standard insurance is up for renewal, with no price increase. On a motion by Brenda George and seconded by Barb Cinpinski, the board unanimously authorized the renewal of the life insurance policy for each Board member, Mayor and Borough Manager.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported \$177,778.99 in Real Estate tax payments received in June, 2024.

ACT 511 TAX COLLECTIONS - Bob Wable

Bob Wable reported \$10,247.95 in Earned Income Taxes for the month of June, 2024.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported \$1,985.00 in Refuse Fees were collected for the month of June, 2024.

ENGINEER - Clint Reilly

Engineer Clint Reilly - No Report.

SOLICITOR – Christopher Weis

Christopher Weis - No Report.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko indicated that the inventory of Soda Ash and Chlorine tablets at the Sewage Treatment plant is extremely low and questioned why CWM Environmental didn't notify us during his absence of the low inventory status. Engineer Clint Reilly indicated CWM should have notified him, and he will discuss this matter with them.

PARKS AND RECREATION - Vic Carelle

Vic Carelle reported he plans to fill in the cracks at the Sports Court. In addition, he plans to close off the Pennsbury Park and post a sign that indicates the Park is closed due to major enhancements and will reopen in the Spring of 2025.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski indicated she has sent a draft of the Summer edition of the Pennsbury Newsletter and requested everyone to review and provide feedback soon.

CONDO REPORT - Carolyn Waldner

Although Carolyn was unable to attend the meeting, she provided written notes of the highlights of the July 24th Pennsbury Village Condominium meeting, which were distributed to all Board members.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report.

FINANCE - Nicholas Honchar

Nick Honchar reported that, excluding the Park/Sports Court Grant funds and the major water line break, the financials to date are in line with 2023.

SAFETY INSPECTION/ADMINISTRATIVE

Rhonda Mack provided the following updates:

- She has reconciled a list obtained from Condominium Association with the Borough records to identify more Landlord/Tenant households. In 2023, the Borough records showed 103 Landlord/Tenant households. To date, we now show 111 households, with an additional 9 being investigated.
- The breakdown of the 111 households identified is 45 for odd year inspections and 66 for even year inspections.
- Her next step is to re-write the annual letter that is sent to Landlords to make it more user friendly, which will indicate the amount of money they owe the Borough for inspection and/or License fees instead of having them calculate the amount.
- Plans continue to send the collection letters in late 2024, as opposed to February, 2025.

INFORMATION TECHNOLOGY - Brenda George

Brenda George indicated the website needs an updated photo of the Borough Council to include new member Chris DeMatty. The Board agreed to have the picture taken during the August 27th Caucus meeting.

VI. OLD BUSINESS

STP NPDES Permit/Project Update

Engineer Clint Reilly indicated many letters of support have been received to include with the application for Gaming Economic Development Tourism Fund (GEDTF) grant. Plans are to submit the application during the week of August 19th.

Road Repair Project 2024

Engineer Clint Reilly indicated El Grande plans to complete the contracted road work in Pennsbury Village during September, 2024.

Playground Improvements - COVID19 Grant

Engineer Clint Reilly reported Abbey of MRC Recreation is finalizing the cost estimates of the Playground/Sports Court improvements and will share those estimates soon.

VII. NEW BUSINESS

Adopt Concurring Resolution Authorizing the Filing of an Application for \$500,000 in funds with the Redevelopment Authority of Allegheny County for the STP Plant U.V. System Installation

On a motion from Vic Carelle and seconded by Brenda George, the Board unanimously approved to adopt the concurring resolution to file an application for \$500,000 in funds with the Redevelopment Authority of Allegheny County for the STP Plant U.V. System Installation.

Advertise to Bid Contract for Refuse Removal

On a motion by Brenda George and seconded by Barb Cinpinski, the Board unanimously approved to advertise the Refuse Removal Contract bidding process.

Contract for Police/Fire Services with Carnegie

On a motion by Brenda George and seconded by Vic Carelle, the Board unanimously approved to negotiate the contract with the Borough of Carnegie for Police/Fire service for the years 2025 through 2028. Mayor Harper will notify the Police Chief and request we receive their proposal by end of September.

Acorns Damaging Vehicles on Country View Court

A resident recently complained about acorns dropping from very large oak trees on Country View Court, damaging vehicles parked under the trees. Although during the meeting, it was unclear whether the Condominium Association or Chartier's Country Club owns the property where the trees are, it was subsequently determined that the trees are on Condominium property. The Condominium Association will be notified of the complaint.

VIII. OPEN DISCUSSION WITH COUNCIL

No new business was discussed.

IX. PUBLIC COMMENTS AND QUESTIONS

Rhonda Mack of 1248 Pennsbury Blvd indicated reduced pool hours and will be posted on SAVVY Citizen and the Borough website.

X. ADJOURNMENT

At 7:12 pm, on a motion by Brenda George and seconded by Vic Carelle, the Board unanimously adjourned the meeting

Respectfully submitted,
Bob Wable