

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
July 9, 2024

I. CALL TO ORDER AND FLAG SALUTE

Vice President Brenda George convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Nicholas Honchar and Carolyn Waldner. Steve Stecko was unable to attend. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Christopher Voltz, and Engineer Clint Reilly.

II. PUBLIC COMMENT

There were no public comments.

III. MINUTES AND ACCOUNTS PAYABLE

The June 11, 2024 Public meeting minutes were unanimously adopted on a motion by Carolyn Waldner and seconded by Barb Cinpinski. Upon a motion by Vic Carelle and seconded by Nick Honchar, Council voted to approve the minutes of the June 25, 2024 Caucus meeting, with Carolyn Waldner abstaining. Accounts Payable ending June 30, 2024 in the amount of \$100,036.98 were unanimously approved on a motion by Barb Cinpinski and seconded by Carolyn Waldner.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 291 police calls for the month of June 2024 with the following of note:

Description	Number of Occurrences
Harassment	1
Mental Health	1
Fire	1
Lockout	1
Suspicious Activity	1
Traffic Crash - Non Reportable	1
Patrol Action - Patrol Activity Cards	1
Patrol Action - Pennsbury Patrol	254
Patrol Action - Foot Patrol	2
Assist - Ambulance	1
Traffic Stop	1
Traffic Target	26
TOTAL	291

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - Unable to attend

Brenda George - No Report

MANAGER - Bob Wable

Bob Wable reported the following:

- The current amount available for the Pennsbury Park/Sports Court COVID19 Grant is \$195,873.00.
- The American Rescue Plan Act (ARPA) Quarterly reporting Matrix, due every quarter for the Pennsbury Park/Sports Court Grant, has been completed and filed with the DCED as of June 30, 2024. This report discloses how much of the grant proceeds have been disbursed.
- We received notification from Jordan Tax that liens have been filed against 16 Pennsbury properties for delinquent refuse fees, for a total of \$5,540.00.
- Chris DeMatty, who will be appointed to the open Council position, has turned in all of his required paperwork, included a Voters Registration. Since Chris was out of town on business and was unable to attend the meeting, we will need to continue this meeting into our July 23rd Caucus meeting in order for Chris to be sworn in.
- Board provided consensus to allow Bob Wable to contact Milnarcik regarding summer maintenance of the entranceway islands.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported \$45,372.68 Real Estate tax payments received in May, 2024.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$24,598.19 in Earned Income Taxes for the month of May, 2024.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported \$2,129.50 in Refuse Fees were collected for the month of May, 2024.

ENGINEER - Clint Reilly

Engineer Clint Reilly provided the following updates:

- Contracts with El Grande to perform road work within Pennsbury have been signed and a notice to proceed has been granted.
- T.A. Robinson plans to complete the road work at the intersection of Pennsbury Village and Colony Court on Friday, July 12, weather permitting.
- A draft of the ACT 537 plan for the Pennsbury Village Sewage Treatment Plant (STP) has been completed and sent the DEP for review/comments.

SOLICITOR – Christopher Voltz

Christopher Voltz - No Report.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko was unable to attend.

PARKS AND RECREATION - Vic Carelle

Vic Carelle reported once the weather cools down, he plans to fill in cracks at the Sports Court.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski indicated she is working on the Summer edition of the Pennsbury Newsletter and will distribute a draft to the Board once completed. Finally, she reported the Borough received a nice Thank You letter from the Crafton/Ingram Food Pantry for our recent food drive, which helps over 138 local families.

CONDO REPORT - Various

Since Steve Stecko was scheduled to attend the July Condo meeting but is unable to attend, Carolyn Waldner, who is scheduled for September (There is no Condo Meeting in August), is next on the schedule and will attend the July 24th Condominium Association meeting.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report.

FINANCE - Nicholas Honchar

Nick Honchar reported the June Financials have not yet been received from Accountant Edie York, and once received, he will review accordingly.

SAFETY INSPECTION/ADMINISTRATIVE

Rhonda Mack provided the following updates:

- Old Tax paper files from the file cabinets utilized by Trish Notaro have been boxed up and will be archived.
- She plans to "audit" the current files and update the Spreadsheets accordingly.
- There are no delinquent collections for 2024, as everyone has paid.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Permit/Project Update

As previously reported, Engineer Clint Reilly indicated the a draft of the required ACT 537 plan has been developed and is being reviewed. More grant monies should become available in September as he continuously monitors these opportunities.

Road Repair Project 2024

As previously reported under the Engineers Report, Clint Reilly indicated T.A. Robinson plans to complete the road repairs on Friday, July 12 at the intersection of Pennsbury Boulevard and Colony Court, with no road closures anticipated.

Playground Improvements - COVID19 Grant

Engineer Clint Reilly reported a meeting was conducted on Tuesday, July 2 with most members of the Board, the Mayor and Borough Manager, and a representative from MRC Recreational in attendance. Clint plans to complete his specifications by July 12, and will forward to MRC Recreational for pricing, which may be available by our July 23 Caucus Meeting.

VII. NEW BUSINESS

Approve Appointment of Chris DeMatty to Open Council Seat

On a motion by Vic Carelle and seconded by Carolyn Waldner, the board unanimously approved the appointment of Chris DeMatty to the open council seat.

Painting of Fire Hydrants

Mayor Lucy Harper indicated most Pennsbury fire hydrants are in need of painting. Therefore, Condominium Maintenance Supervisor Chris Serakowski plans to submit a bid, and she suggested we receive a bid estimate from Fire Fighters. Clint Reilly estimated it will probably cost close to \$200.00 per fire hydrant. The Board agreed to paint the hydrants, in its entirety, the color red (with no white top). Bob Wable will contact both Chris and Fire Fighters to provide estimates.

VIII. OPEN DISCUSSION WITH COUNCIL

No new business was discussed.

IX. PUBLIC COMMENTS AND QUESTIONS

Ann Heckel of 1128 Pennsbury Blvd thanked the board for the recent Safety town meeting, as she indicated it was very helpful. Mayor Harper indicated another town meeting might occur in the Fall which will continue the safety discussions.

X. CONTINUATION

At 7:03 pm, on a motion by Carolyn Waldner and seconded by Barb Cinpinski, Council voted unanimously to continue the meeting to the July 23 Caucus Meeting to allow the swearing in of Chris DeMatty.

Respectfully submitted,
Bob Wable