

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
October 8, 2024

I. CALL TO ORDER AND FLAG SALUTE

President Steve Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Chris DeMatty, Brenda George and Nicholas Honchar. Carolyn Waldner was unable to attend. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Christopher Voltz, and Engineer Clint Reilly.

II. PUBLIC COMMENTS

No Comments

III. MINUTES AND ACCOUNTS PAYABLE

The September 10, 2024 Public meeting minutes were approved on a motion by Barb Cinpinski and seconded by Vic Carelle, with Brenda George abstaining. Upon a motion by Brenda George and seconded by Barb Cinpinski, Council approved the minutes of the September 24, 2024 Hearing/Continuation/Caucus meeting, with Nick Honchar abstaining. Accounts Payable ending September 30, 2024 in the amount of \$48,014.42 were unanimously approved on a motion by Brenda George seconded by Vic Carelle.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 328 police calls for the month of September, 2024 with the following of note:

Description	Number of Occurrences
Mental Health	2
Noise/Loud Music	1
Lockout	1
Suspicious Auto	1
Patrol Action - Pennsbury Patrol	276
Patrol Action	2
Patrol Action - Business Check	1
Patrol Action - Welfare Check	1
Assist Other Agency	1
Follow Up Information	1
Traffic Stop	2
Traffic Target	39
TOTAL	328

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report

Brenda George - No Report

MANAGER - Bob Wable

Bob Wable reported the following:

- The current amount available for the Pennsbury Park/Sports Court COVID19 Grant is \$194,410.00.
- The third quarter American Rescue Plan Act (ARPA) report has been filed showing we have contracted for \$236,400 for the Pennsbury Park/Sports Court COVID 19 Grant improvements.
- The Foreign Fire Rebate in the amount of \$4,148.55 has been received and given to Carnegie Volunteer Fire Department.
- The PURTA rebate for \$456.77 has been recieved.

REAL ESTATETAX COLLECTOR - Bob Wable

Bob Wable reported \$13,675.86 Real Estate tax payments received in August, 2024.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$22,623.51 in Earned Income Taxes for the month of August, 2024.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported \$1,447.50 in Refuse Fees were collected for the month of August, 2024.

ENGINEER - Clint Reilly

Engineer Clint Reilly - No Report.

SOLICITOR – Christopher Voltz

Christopher Voltz - No Report.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko reported the Fall roll off dumpster event was successful, as it seems the residents followed the rules without issue.

PARKS AND RECREATION - Vic Carelle

Vic Carelle indicated he plans to fill in cracks at the sports court now that the weather has cooled. Steve Stecko reported that Abbey Mich of MRC Recreational has reported the playground equipment is planned to ship on October 21, 2024, with an approximate delivery date near October 31, 2024. The installation crew will be on site to take control of the equipment and will begin installation in early to mid November. Tentative plans are to complete the installation of the playground in 1 week, and the sports court in 1/2 week.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski inquired when the Board would like to conduct the food drive this year, as the Crafton Food Pantry has asked us to conduct the event earlier than normal. The Board agreed to a Saturday, November 23, 2024 from 10:00 am to Noon. Since the annual Condominium Unit Owners Meeting is Wednesday, November 20, 2024, Rhonda Mack volunteered to ask the Condo Board if we could collect canned goods at that event.

CONDO REPORT

Steve Stecko attended the Wednesday, September 25th Condominium Association Meeting and reported 1.6 million in reserves, and that 1 unit will be tested to replace the window rods to see if there are any energy savings/efficiencies.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report

FINANCE - Nicholas Honchar

Nick Honchar reported he has yet to receive the September financials to review.

SAFETY INSPECTION/ADMINISTRATIVE

Rhonda Mack asked for clarification regarding the following:

- The annual License fee will be increased from \$25.00 to \$35.00.
- The fee charged to Landlords for inspections to include a \$5.00 processing/administrative fee. Therefore, the fee will increase from \$60.00 to \$65.00

The Board agreed to both price proposals, and will be documented via a resolution.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Permit/Project Update

Engineer Clint Reilly - Nothing new to report.

Road Repair Project 2024

Engineer Clint Reilly indicated El Grande has completed the road work, with only line striping to be completed.

Playground Improvements - COVID19 Grant

Already discussed during the Parks and Recreation update.

GEDTF Grant

Engineer Clint Reilly indicated an application in the amount of \$500,000 has been submitted for upgrades to the STP with a decision by year end.

Refuse Contract

Solicitor Chris Voltz indicated he has reviewed all bids received for the Refuse Contract and agreed with the Board's recommendation. Therefore, on a motion by Brenda George and seconded by Nick Honchar, the Board unanimously approved the contract with County Hauling, LLC for the following terms:

Year	Dollar Amount
2025/2026	\$55,281.24
2026/2027	\$58,045.32
2027/2028	\$60,947.64
2028/2029 Option Year	\$63,995.04

Steve Stecko requested Bob Wable to reach out to County Hauling to establish a meeting to discuss logistics and the possibility of them purchasing the existing dumpsters from Valley Waste Service.

Carnegie Police/Fire/Ambulance Quote

On a motion from Brenda George and seconded by Vic Carelle, the Board unanimously approved the Emergency Services Agreement Renewal with the Borough of Carnegie for the following terms:

Year	Dollar Amount	Percent Increase
2025	\$82,507.39	5% increase
2026	\$85,807.69	4% increase
2027	\$88,381.92	3% increase

VII. NEW BUSINESS

Budget Meeting Schedule

The Board agreed to the following Saturday dates to complete the 2025 budget:

- October 26, 2024 at 9:00 am
- November 2, 2024 at 9:00 am

Jolly Holly Contract

On a motion from Barb Cinpinski and seconded by Chris DeMatty, the Board unanimously approved the 2024 Contract with Jolly Holly to install holiday lights in the entranceway and to complete various other decorative services for an amount of \$6,300.00.

Milnarcik Landscaping

Bob Wable requested Milnarcik Landscaping to provide an estimate as to the replacement of approximately five dead shrubs in the entranceway. Milnarcik responded suggesting the Board consider a complete makeover of the upper bed of the lower island and the two beds in the upper island so that all shrubs would be on the same growth cycle. The Board requested Bob Wable to reach out to Milnarcik to obtain an estimate of the cost so that this can be appropriately budgeted for 2025.

VIII. OPEN DISCUSSION WITH COUNCIL

Mayor Harper confirmed with the Board that Trick or Treat will be completed on Halloween evening, from 6:00 pm to 8:00 pm, as opposed to the Saturday before Halloween like most municipalities. The Board agreed to this time.

IX. PUBLIC COMMENTS AND QUESTIONS

No additional comments

X. MEETING ADJOURNMENT

At 7:08 pm, on a motion by Vic Carelle and seconded by Nick Honchar, the Board unanimously approved to adjourn the meeting.

Respectfully submitted,
Bob Wable