



Annual Tenant Registration

Borough of Pennsbury Village

Att: Property Inspection Coordinator
1043 Pennsbury Blvd.
Pittsburgh, PA 15205
Phone: 412-275-3458 Fax: 412-279-8274

All information on this form is treated as confidential
and will only be used for official purposes

Received:	_____
Date:	_____
Entered:	_____
Follow up:	_____
For Borough Use Only	

The following information is required by law without exception. Refusal to provide information or providing false and/or misleading information can subject the applicant to criminal prosecution as provided by law.

Owner's Information:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email: _____

Rental Unit's Street Address: _____

Agent/Manager's Information (required by law if owner lives more than 50 miles from the rental property; otherwise optional)

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email: _____

Tenant Information - Primary Lease Holder Does primay leaseholder reside in the unit? Yes No
Does a written lease exist for this rental? Yes No

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Email: _____

All Persons Occupying The Unit:

Name: _____ Phone: _____

Employer: _____ Phone: _____

Name: _____ Phone: _____

Employer: _____ Phone: _____

Name: _____ Phone: _____

Employer: _____ Phone: _____

Pet Information:

Dog Cat Breed: _____ Name: _____ Color: _____

Dog Cat Breed: _____ Name: _____ Color: _____

Dog Cat Breed: _____ Name: _____ Color: _____

Dog Cat Breed: _____ Name: _____ Color: _____

Certification:

By signing below, I certify that to the best of my knowledge, information and belief, the information provided is complete, correct and not misleading, that all my leases are in writing and that my tenants, managers, and/or agents understand the conditions of renting in the Borough of Pennsbury Village. This statement is made subject to the penalties of 18 Pa. C.S.A. § 4904, relating to unsworn falsification to authorities.

Applicant Signature: _____ Date: _____

Please send a separate Tenant Registration Form for each property owned; include a completed Rental License Application with a check for all fees due for the year and mail to:

**All Forms and Fees Are
Due by January 31st**

Borough of Pennsbury Village
Att: Property Inspection Coordinator
1043 Pennsbury Blvd.
Pittsburgh, PA 15205