

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
December 10, 2024

BUDGET HEARING 6:15 PM

2025 Budget Review and Public Comments

Steve Stecko and Bob Wable reported the 2025 budget has been legally advertised. Highlights of the budget includes total revenues for 2025 at \$949,549.00 and projected expenses at \$949,549.00, thus balancing the budget. Grant decisions for the Sewage Treatment plant will not be finalized until 2025, thus potentially affecting budgeted amounts. Tax millage increase from 6.6 to 6.8 mills due to cost of inflation. Refuse fees will remain at \$150.00. A grant for \$226,000 was received and will be used for a sewer pipe relining project on Carriage Circle.

There were no public comments.

Adjournment

At 6:18 pm, on a motion by Carolyn Waldner and seconded by Nick Honchar, Council voted unanimously to adjourn the budget hearing.

GENERAL MEETING - 6:31 PM

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:31 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Chris DeMatty, Brenda George, Nicholas Honchar and Carolyn Waldner. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Ashley Puchalski, and Engineer Clint Reilly.

II. PUBLIC COMMENT

There were no public comments.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the November 12, 2024 General Meeting were unanimously adopted on a motion by Carolyn Waldner and seconded by Vic Carelle. The Minutes of the November 26, 2024 Caucus Meeting were adopted on motion by Brenda George and seconded by Barb Cinpinski, with Vic Carelle and Carolyn Waldner abstaining. Upon a motion by Brenda George and seconded by Nick Honchar, the board voted unanimously to approve the Accounts Payable ending November 30, 2024 in the amount of \$104,667.63.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 320 police calls for the month of November, 2024 with the following of note:

Description	Number of Occurrences
LOCKOUT	2
SUSPICIOUS AUTO	1
TRAFFIC CRASH - NON INJURY	1
ABANDONED VEHICLE	1
TRAFFIC/PARKING PROBLEM	1
REGISTRATION PLATE - RECOVERED	1
PATROL ACTION - PATROL ACTIVITY CARDS	3
PARTOL ACTION - PENNSBURY PATROL	267
PATROL ACTION	1
PATROL ACTION - FOOT PATROL	3
PATROL ACTION - BUSINESS CHECK	1
TRAFFIC STOP	8
TRAFFIC TARGET	30
TOTAL`	320

In addition, Mayor Harper announced that, tentatively, Santa Clause will arrive in Pennsbury Village via Fire Truck in the early evening on Thursday, December 19th.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report

Brenda George - No Report

MANAGER - Bob Wable

Bob Wable reported the following:

- The current amount available for the Pennsbury Park/Sports Court COVID 19 Grant is \$175,598.00.
- He met with Glenn of Precision Signs of Carnegie to discuss Pennsbury Park sign and removing the current tax collector information in the Borough window, to be replaced by Jordan Tax information. Glenn plans to meet with Borough Council at the January 28th Caucus Meeting to discuss all Pennsbury Park sign options. The tax collector information in the office window will be fixed ASAP.
- He reminded the Board the office will be closed Tuesday, December 24th and Tuesday, December 31st.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported October 2024 Real Estate tax payments received in the amount of \$1,640.58.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$4,642.13 in Earned Income Taxes for the month of October, 2024.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported October 2024 Refuse payments received in the amount of \$212.50.

ENGINEER - Clint Reilly

Clint Reilly - No Report

SOLICITOR – Ashley Puchalski

Ashley Puchalski - No Report

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko indicated, due to the weather and temperature conditions, progress at the Pennsbury Park has been significantly delayed. Since the weather forecast for the week of December 16th looks promising, they plan to pour concrete for the sidewalks and footers for the playground equipment on Monday, December 16th. Chris DeMatty inquired whether, as the project progresses, if some parking restrictions can be lifted. Steve Stecko indicated he will evaluate the situation the week of Christmas.

PARKS AND RECREATION - Vic Carelle

Vic Carelle - No Report.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski thanked the public for their generosity for both the food collection for Crafton/Ingram Food Pantry as well as the Toys for Tots drive sponsored by the Carnegie Police. Finally, she is working on finalizing the Pennsbury Newsletter.

CONDO REPORT - Various Board Members

Steve Stecko indicated the December Condo Meeting has been cancelled. Next meeting is scheduled for January, 2025.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report

FINANCE - Nicholas Honchar

Nick Honchar indicated he is corresponding with Fabian to discuss future accounting responsibilities for the Borough.

SAFETY INSPECTION/ADMINISTRATIVE - Rhonda Mack

Rhonda Mack indicated the 2025 Landlord invoices have been distributed and payments are being received. Approximately 114 invoices were sent. Steve Stecko indicated he and Bob Wable have discussed the in house development of business cards for both Rhonda Mack and Bob Wable.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

2024 Park and Sports Court Project/Grant

Already discussed under Public Works

GEDTF Grant

Clint Reilly indicated there is no news regarding the Grant.

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VII. NEW BUSINESS

Motion to Adopt Resolution 2024-5 Adopting 2025 Borough Budget

On a motion by Carolyn Waldner and seconded by Nick Honchar, the board unanimously approved Resolution #2024-5 adopting the 2025 budget in the amount of \$949,549.00.

Motion to Adopt Ordinance #2 of 2024 fixing the 2025 Tax Rate at 6.80 Mills

On a motion by Carolyn Waldner and seconded by Vic Carelle, the board unanimously approved Ordinance #2 of 2024 adopting the 2025 tax millage rate from 6.6 to 6.8.

Motion to Adopt Resolution 2024-6 Adopting the Sewage Treatment Plant Act 537 Plan

On a motion by Brenda George and seconded by Barb Cinpinski, the board unanimously approved Resolution #2024-6 regarding the approval of STP Act 537 plan developed by NIRA.

Motion to approve CourseVector for ADA Compliance.

On a motion by Brenda George and seconded by Nick Honchar, the board unanimously approved to engage CourseVector to monitor the Pennsbury Village website for ADA compliance at a cost of \$500.00. Brenda agreed to contact CourseVector with the decision.

Motion to Cancel the December 24, 2024 Caucus Meeting

On a motion by Vic Carelle and seconded by Chris DeMatty, the board unanimously approved to cancel the December 24, 2024 Caucus meeting.

VIII. OPEN DISCUSSION WITH COUNCIL

2025 Pet Registration

The Board agreed to the following schedule for Board Members to be in the office on January Saturdays from 10:00 am until noon:

Date	Board Member
Saturday, January 4th	Brenda George
Saturday, January 11th	Carolyn Waldner and Steve Stecko
Saturday, January 18th	Barb Cinpinski
Saturday, January 25th	Chris DeMatty and Nick Honchar

Barb Cinpinski agreed to create the flyer.

Christmas Tree Disposal

Brenda George inquired whether Condo Council will once again remove all Christmas trees set near dumpsters. Rhonda Mack agreed to discuss this with the Condominium Maintenance staff.

Resolution 2024-7 - Reducing Health Insurance Reimbursement Amounts

Bob Wable indicated Chris Voltz and Ashley Puchalski have created the resolution documenting the decrease in health insurance monthly reimbursement amount the Borough will pay for some board members from \$100.00 to \$50.00. The Board has already approved this decrease at the November 12th meeting. The resolution was signed by President Steve Stecko, Mayor Lucy Harper and Borough Manager Bob Wable.

Light Out in Entranceway

Carolyn Waldner indicated a lamp light on the first light pole as you enter the Village near Baldwin Road is out. Bob Wable indicated he will notify Allegheny City Electric.

Leaning Signs

Carolyn Waldner indicated there are leaning street signs in the village that need stabilized. Steve Stecko there are approximately half dozen signs that need straightened and stabilized, and he will make a list of these signs and contact Condominium Association maintenance staff.

IX. PUBLIC COMMENTS AND QUESTIONS

There were no comments.

X. ADJOURNMENT

At 7:03 pm, on a motion by Carolyn Waldner and seconded by Brenda George, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable