

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
January 14, 2025

GENERAL MEETING - 6:30 PM

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Chris DeMatty, Brenda George, Nicholas Honchar and Carolyn Waldner. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Chris Voltz, and Engineer Clint Reilly.

II. PUBLIC COMMENT

There were no public comments.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the December 10, 2024 General Meeting were unanimously adopted on a motion by Carolyn Waldner and seconded by Brenda George. There was no Caucus meeting held in December. Upon a motion by Barb Cinpinski and seconded by Vic Carelle, the board voted unanimously to approve the Accounts Payable ending December 31, 2024 in the amount of \$55,467.39.

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 331 police calls for the month of December, 2024 with the following of note:

Description	Number of Occurrences
HARRASSMENT	1
SUSPICIOUS ACTIVITY	1
LOST ANIMAL	1
PATROL ACTION- PENNSBURY PATROL	282
PATROL ACTION	1
PATROL ACTION - BUSINESS CHECK	1
POLICE INFORMATION	1
PUBLIC WORKS REQUEST	2
TRAFFIC TARGET	41
TOTAL`	331

In addition, Mayor Harper indicated the snow removal communication process between Carnegie Police and Pennsbury Village is functioning very well thus far this winter.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report

Brenda George - No Report

MANAGER - Bob Wable

Bob Wable reported the following:

- The current amount available for the Pennsbury Park/Sports Court COVID 19 Grant is \$175,598.00. The fourth quarter report to the DCED has been filed reporting a total of \$24,402 in expenditures thus far.
- Glenn of Precision Signs of Carnegie has replaced the tax collector information in the Borough window with Jordan Tax information. Glenn plans to meet with Borough Council at the January 28th Caucus Meeting to discuss all Pennsbury Park sign options.
- A recent delinquency report received from Jordan Tax indicated 7 delinquent properties totaling \$2,386.39. Delinquency refers to non-payment of real estate taxes from 2023 and prior, as it does not include 2024 statistics.
- The Salt shed is full, and we have an approximate commitment of 95 tons, so we seem to be in good shape.
- There have been 38 pet registrations thus far, which is in line with last year's statistics.
- He reminded the Board members to complete their 2024 Statement of Financial Interests ASAP.

In addition, he indicated that the Borough has received a letter from Jordan Tax regarding the renewal of our tax billing and collection agreement for 2026 through 2029. The letter indicates their fee for the full service they provide will not increase and will remain at \$3.35 per tax bill for the four year term, not including any postage increases. On a motion by Carolyn Waldner and seconded by Brenda George, the Board unanimously approved the conditions set forth in the letter and agreed to the terms. Bob Wable will contact Jordan with our decision.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported November 2024 Real Estate tax payments received in the amount of \$651.95.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$23,565.88 in Earned Income Taxes for the month of November, 2024.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported November 2024 Refuse payments received in the amount of \$425.00.

ENGINEER - Clint Reilly

Clint Reilly - No Report

SOLICITOR – Ashley Puchalski

Chris Voltz indicated he has distributed a first draft of the new Pet Ordinance for Pennsbury Village. The draft will be reviewed in detail at the January 28th caucus meeting.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko indicated chemicals for calibrating test equipment at the Sewage Treatment plant have been ordered. Finally, a skimmer net needs re-pieced at a potential price of \$180.00.

PARKS AND RECREATION - Vic Carelle

Vic Carelle reported the progress at the playground has been slow due to the weather, but the fence, some concrete sidewalks, and some equipment have been installed and looks nice.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski indicated the Winter newsletter has been drafted and formatted. Steve Stecko suggested that a communication be placed in the newsletter informing the residents that the Borough is in the process of passing a new pet ordinance that will include substantial fines for non compliance.

CONDO REPORT - Various Board Members

Steve Stecko indicated that Nick Honchar is scheduled to attend the January 22 Condo Meeting.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report

FINANCE - Nicholas Honchar

Nick Honchar indicated he has reviewed the final 2024 financials and is in the process of addressing some issues.

SAFETY INSPECTION/ADMINISTRATIVE - Rhonda Mack

Rhonda Mack indicated that 106 collectable invoices have been sent, and thus far 36 payments have been returned. The first round deadline is January 31st, and then second notices will be sent.

INFORMATION TECHNOLOGY - Brenda George

Brenda George has placed a Pet Registration reminder on the Borough web page.

VI. OLD BUSINESS

STP NPDES Permit/Project Update

Clint Reilly - No Report

2024 Park and Sports Court Project/Grant

Already discussed under Parks and Recreation.

Gaming and Economic Development Tourism Fund (GEDTF) Grant

Clint Reilly indicated there is a January 28th meeting that will announce the Boroughs that have been approved to receive GEDTF Grant proceeds. In the meantime, he will send emails to Anita Kulik and Devin Robinson requesting their support.

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VII. NEW BUSINESS

Revision of Pet Ordinance

Discussed during the Solicitor's Report.

VIII. OPEN DISCUSSION WITH COUNCIL

The following was discussed:

- Mayor Harper introduced new Carnegie police officer Dominic Ivol, who was in attendance at the meeting.
- Brenda George inquired whether the Condominium Association will remove Christmas trees left by the dumpster and questioned if it was too early to begin discussions regarding the Pennsbury Village 50th Anniversary Celebration in 2027. The celebration will be discussed at the January 28th caucus meeting.

IX. PUBLIC COMMENTS AND QUESTIONS

There were no comments.

X. ADJOURNMENT

At 6:50 pm, on a motion by Carolyn Waldner and seconded by Vic Carelle, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable