

**BOROUGH OF PENNSBURY VILLAGE**  
**MINUTES GENERAL MEETING**  
*Pennsbury Village Community Room*  
*March 11, 2025*

**GENERAL MEETING - 6:30 PM**

**I. CALL TO ORDER AND FLAG SALUTE**

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Chris DeMatty, Brenda George, Nicholas Honchar and Carolyn Waldner. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Chris Voltz, and Engineer Clint Reilly.

**II. PUBLIC COMMENT**

There were no public comments.

**III. MINUTES AND ACCOUNTS PAYABLE**

The Minutes of the February 11, 2025 General Meeting were adopted on a motion by Carolyn Waldner and seconded by Nick Honchar, with Chris DeMatty abstaining. The Minutes of the February 25, 2025 Caucus meeting were approved on a motion by Vic Carelle and seconded by Barb Cinpinski, with Caroline Waldner abstaining. Upon a motion by Nick Honchar and seconded by Brenda George, the board voted unanimously to approve the Accounts Payable ending February 28, 2025 in the amount of \$36,136.95.

**IV. OFFICIALS' REPORTS**

**MAYOR - Lucy Harper**

Mayor Lucy Harper reported 308 police calls for the month of February 2025 with the following of note:

<b>Description</b>	<b>Number of Occurrences</b>
Mental Health 302 Warrant Service	1
Domestic	1
Animal - Other	1
Abandoned Vehicle	1
Traffic/Parking Problem	1
Patrol Action - Pennsbury Patrol	273
Patrol Action	1
Repossessed Vehicle	1
Public Works Request	2
Traffic Target	26
<b>TOTAL</b>	<b>308</b>

**PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George**

Steven Stecko - No Report

Brenda George - No Report

***MANAGER - Bob Wable***

Bob Wable reported the following:

- The Liquid Fuels deposit of in the amount of \$17,353.19 was made in the general account, and the funds have been transferred to the Liquid Fuels Account. To date, the balance in the Liquid Fuels Account is approximately \$53,000.00.
- County Hauling, our future refuse collectors, is reporting no issues with the upcoming May 1st conversion date, as dumpsters have been ordered and should arrive at County Hauling in early April. Nevertheless, a meeting has been scheduled for April 10th in the Borough office at 10:00 am with Country Hauling, Valley Waste, Pennsbury Condo Supervisor, and Borough Representation to finalize logistics in the conversion process.

***REAL ESTATE TAX COLLECTOR - Bob Wable***

Bob Wable reported there were no January 2025 Real Estate tax payments received.

***ACT 511 TAX COLLECTIONS -Bob Wable***

Bob Wable reported \$3,611.14 in Earned Income Taxes for the month of January, 2025.

***REFUSE FEE COLLECTOR: Bob Wable***

Bob Wable reported January 2025 Refuse payments received in the amount of \$43,328.00.

***ENGINEER - Clint Reilly***

Clint Reilly - No Report.

***SOLICITOR – Chris Voltz***

Chris Voltz - No Report

***V. COMMITTEE REPORTS***

***PUBLIC WORKS - Steven Stecko***

Steven Stecko indicated a fix solution for the leak at the STP from the main pipe that comes from the compressor room is still being evaluated.

***PARKS AND RECREATION - Vic Carelle***

Vic Carelle reported the enhancements at the playground and sports Court are completed. The pads for the basketball court poles have arrived and will be installed soon. Brenda George agreed to place an announcement on the Pennsbury Village website that both the playground and sports court are open for play.

***COMMUNITY AFFAIRS - Barbara Cinpinski***

Barb Cinpinski - No Report.

***CONDO REPORT - Various Board Members***

Chris DeMatty attended the February Condominium Association meeting and emailed a written report to all council members. Chris reported the main highlights were questions directed to the new management Company, Community Management Advisors (CMA). Barb Cinpinski will attend the March 26 Condo meeting.

***PUBLIC SAFETY - Lucy Harper***

Mayor Harper - No Report

***FINANCE - Nicholas Honchar***

Nick Honchar indicated the February financials have yet to be received from Accountant Edie Yorke and will report his findings at the March 25 Caucus Meeting.

***SAFETY INSPECTION/ADMINISTRATIVE - Rhonda Mack***

Rhonda Mack indicated that 17 third requests will be mailed soon, and that, due to sales and some research, the total amount of rentals on record in the Borough is now 102 properties.

***INFORMATION TECHNOLOGY - Brenda George***

Brenda George - No Report. Steve Stecko indicated the computer utilized by Manager Bob Wable in the Borough office is showing signs of aging and needs replaced. He has completed some research and found an HP computer for approximately \$700.00 that will meet all our requirements. With all of the software, the total bill should come to approximately \$900.00. It was confirmed that a new computer was budgeted for 2025.

**VI. OLD BUSINESS**

**STP NPDES Permit/Project Update**

Clint Reilly - No Report

**2024 Park and Sports Court Project/COVID Grant**

Already discussed under Parks and Recreation. Bob Wable will file the final report with the DCED.

**Local Share Account (LSA Statewide Program Grant- 225,999) Sanitary Sewer Rehabilitation**

Clint Reilly indicated he is working on the design and bids will be sent soon.

**Revision of Pet Ordinance**

Steve Stecko indicated this project continues to evolve, and more updates will be provided in future meetings. We have not heard from Animal Control regarding comments on a proposed ordinance created by Solicitor Chris Voltz.

**Pennsylvania Small Water and Sewer Program Application Status - \$250,000**

On a motion from Brenda George and seconded by Vic Carelle, the board unanimously approved Resolution #2025-1, as part of the grant application process, which states the Borough will match the cost of the STP upgrade with \$250,000, thus 50% of the total estimated cost of \$500,000.

**Park Sign Decision/Approval**

Bob Wable reported a majority of Council Members indicated Sign option #1, which is the same design as the current Pennsbury Park sign but different color scheme, with a brown bottom as their preference. On a motion from Carolyn Waldner and seconded by Brenda George, the board unanimously authorized Bob Wable to negotiate with Precision Sign and Awning up to \$1,500.00 and also agreed to allow Mayor Harper, President Steve Stecko, and Manager Bob Wable to decide the wording on the bottom of the sign recognizing the source of the grant proceeds and parties involved in making the new playground and sports court a reality.

**Park/Sports Court Dedication Ceremony**

Although the Saturday, May 3rd dedication ceremony is still planned, with politicians Chris Deluzio and Devlin Robinson planning to attend, the Townhall meeting, originally scheduled to occur on Thursday, May 1st, will need to be rescheduled due to lack of politician participation, since May is a busy month with the primary elections. An alternative date of September, 2025 is being considered.

***VII. NEW BUSINESS***

**Verizon Cable TV Franchise Renewal Agreement**

Solicitor Chris Voltz indicated he will review this agreement and will have a report at the next Borough Meeting.

**Entranceway Landscaping Spring Planting -Milnarcik Estimate**

Since money has been budgeted for this improvement and the fact that many shrubs have died, on a motion by Brenda George and seconded by Vic Carelle, the board unanimously approved the estimate submitted by Milnarcik of \$5,905.00 for three of the four beds in the entranceway to be refurbished.

***VIII. OPEN DISCUSSION WITH COUNCIL***

Vic Carelle indicated the tables at the Park need power washed, and requested NO PET signs be hung near the sports court. In addition, the parts of the old sports court that were not covered by the new tile will need power washed and painted.

***IX. PUBLIC COMMENTS AND QUESTIONS***

There were no additional public comments.

***X. ADJOURNMENT***

At 7:00 pm, on a motion by Brenda George and seconded by Barb Cinpinski, Council voted unanimously to adjourn the meeting.

Respectfully submitted,  
Bob Wable