

**BOROUGH OF PENNSBURY VILLAGE**  
**MINUTES GENERAL MEETING**  
*Pennsbury Village Community Room*  
*April 8, 2025*

**GENERAL MEETING - 6:30 PM**

**I. CALL TO ORDER AND FLAG SALUTE**

President Steven Stecko convened the General Meeting at 6:30 pm. A quorum was reached with the following members of Council present: Barb Cinpinski, Chris DeMatty, Brenda George, Nicholas Honchar and Carolyn Waldner. Vic Carelle was unable to attend. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Chris Voltz, and Engineer Clint Reilly.

**II. PUBLIC COMMENT**

Michelle Varley of 311 Pennsview Court thanked the board for the recent upgrades to both the Park and the Sports Court and stated both sites look great. In addition, she questioned if street line painting can be completed on Carriage Circle, as the existing lines have become faded over time. Steve Stecko explained that money is available for pot hole patching this year and the board will discuss line painting.

**III. MINUTES AND ACCOUNTS PAYABLE**

The Minutes of the March 11, 2025 General Meeting were unanimously adopted on a motion by Carolyn Waldner and seconded by Nick Honchar upon correction of a name misspelling. The Minutes of the March 25, 2025 Caucus meeting were unanimously approved on a motion by Brenda George and seconded by Carolyn Waldner. Upon a motion by Nick Honchar and seconded by Brenda George, the board voted unanimously to approve the Accounts Payable ending March 31, 2025 in the amount of \$281,895.37.

**IV. OFFICIALS' REPORTS**

**MAYOR - Lucy Harper**

Mayor Lucy Harper reported 365 police calls for the month of March 2025 with the following of note:

| <b>Description</b>               | <b>Number of Occurrences</b> |
|----------------------------------|------------------------------|
| Harassment                       | 2                            |
| Noise/Loud Music                 | 1                            |
| Suspicious Auto                  | 1                            |
| Patrol Action - Pennsbury Patrol | 320                          |
| Patrol Action                    | 1                            |
| Patrol Action - Foot Patrol      | 2                            |
| Police Information               | 1                            |
| Patrol Action - Welfare Check    | 1                            |
| Traffic Stop                     | 3                            |
| Traffic Target                   | 33                           |
|                                  |                              |
| <b>TOTAL</b>                     | <b>365</b>                   |
|                                  |                              |

***PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George***

Steven Stecko - No Report

Brenda George - No Report

***MANAGER - Bob Wable***

Bob Wable reminded the board that a meeting with County Hauling, Valley Waste and Pennsbury Village Condo maintenance supervisor will be conducted on Thursday, April 10, 2025 to finalize the transfer of refuse removal from Valley to County Hauling and to discuss other matters.

***REAL ESTATE TAX COLLECTOR - Bob Wable***

Bob Wable reported there were no February 2025 Real Estate tax payments received.

***ACT 511 TAX COLLECTIONS -Bob Wable***

Bob Wable reported \$25,656.73 in Earned Income Taxes for the month of February, 2025.

***REFUSE FEE COLLECTOR: Bob Wable***

Bob Wable reported February 2025 Refuse payments received in the amount of \$14,987.50.

***ENGINEER - Clint Reilly***

Clint Reilly indicated that T.A. Robinson has provided a quote of \$5,125.00 to repair the sink hole that has appeared at the intersection of Colony Court and Pennsbury Boulevard due to the recent water line break. On a motion by Carolyn Waldner and seconded by Barb Cinpinski, the board unanimously approved the bid and gave Clint Reilly authorization to proceed.

***SOLICITOR – Chris Voltz***

Chris Voltz reported the contract from Verizon regarding franchise fees has been reviewed and contained the standard conditions and Bob Wable will send an email to Verizon asking for the formal contract.

***V. COMMITTEE REPORTS***

***PUBLIC WORKS - Steven Stecko***

Steven Stecko indicated the fix for the leak at the STP from the main pipe that comes from the compressor room has been completed by Anton Mechanical without issues.

***PARKS AND RECREATION - Vic Carelle***

Vic Carelle - No Report - Unable to attend.

***COMMUNITY AFFAIRS - Barbara Cinpinski***

Barb Cinpinski indicated she is finalizing the upcoming Pennsbury Newsletter, which will contain many informative articles.

***CONDO REPORT - Various Board Members***

Barb Cinpinski provided the following highlights from the March 26 Condominium Association Meeting:

- Write off of \$65,516.00 delinquency from former restaurant owner.
- Struggle to receive records from Stevenson/Williams office.
- Approved to amend Rules and Regulations to include a non-harassment policy.
- Raccoons continue to be a nuisance in the Borough and reminded the public not to feed wildlife.
- Working on changing the wording on the Condo insurance policy, which will resolve an issue whereby one local bank flagged Pennsbury as an unwarrantable condominium.
- No fee decision yet for the 2025 season swimming pool passes.

***PUBLIC SAFETY - Lucy Harper***

Mayor Harper - No Report

***FINANCE - Nicholas Honchar***

Nick Honchar indicated the March financials have been received and reviewed by himself and Bob Wable, and are working through some questions/issues for resolution.

***SAFETY INSPECTION/ADMINISTRATIVE - Rhonda Mack***

Rhonda Mack indicated there are 6 accounts totaling \$275.00 whereby 4th letters have been sent, payments are due by May 31, 2025, and questioned what the next steps will be. The Board agreed that all 6 accounts, after May 31st, will be subject to Magistrate proceedings.

***INFORMATION TECHNOLOGY - Brenda George***

Brenda George - No Report. Steve Stecko indicated a new computer for the office manager has been received but there are still some software questions and he and Brenda George will discuss all options.

**VI. OLD BUSINESS**

**STP NPDES Permit/Project Update**

Clint Reilly - No Report

**CWM Bidding Process**

Clint Reilly indicated all bid specs have been sent and are due back to him by April 25, 2025.

**Local Share Account (LSA Statewide Program Grant- 225,999) Sanitary Sewer Rehabilitation**

Clint Reilly indicated the design specification and bid documents have been finalized. Upon a motion by Carolyn Waldner and seconded by Barb Cinpinski, the board unanimously provided Clint Reilly authorization to advertise the project.

**Pa Small Water and Sewer Program Application Status**

Clint Reilly indicated the application for this grant was submitted on March 13, 2025.

**Revision of Pet Ordinance**

Mayor Harper disclosed no updates, but she will contact the Animal Control officer for a status.

**Park Sign Decision/Approval**

Bob Wable reported that Glenn of Precision Sign and Awning provided a price quote of \$2,225.00 for the new Pennsbury Village Park sign. Since the board previously provided authorization for a \$1,500.00 expenditure, upon a motion from Carolyn Waldner and seconded by Steve Stecko, the board unanimously approved the \$2,225.00 expenditure. Bob Wable indicated it will take an estimated 6 weeks for creation/installation of the new sign.

**Park/Sports Court Dedication Ceremony**

Since there will be a delay in the installation of the new Pennsbury Park sign, Steve Stecko suggested we discuss the dedication ceremony at our April 22 Caucus meeting.

**Verizon Cable TV Franchise Renewal Agreement**

Chris Voltz - Already discussed under Solicitor's Report.

## ***VII. NEW BUSINESS***

### **May Roll Off Dumpsters**

The Board agreed to the dates of Friday, May 16th until Monday, May 19th to provide the community with two roll off dumpsters this Spring.

### **Carnegie Police/Fire/Ambulance Contract**

Although the terms/conditions of the new Contract with Carnegie Police were finalized and approved in October/November timeframe, Bob Wable explained a contract had not yet been signed/formalized. Therefore, the contract was signed during the meeting and will be forwarded to Carnegie Borough for their signatures.

## ***VIII. OPEN DISCUSSION WITH COUNCIL***

No additional items were discussed.

## ***IX. PUBLIC COMMENTS AND QUESTIONS***

Bill Hooton of 558 Carriage Circle inquired about the subscription process for the Carnegie ambulance service. Mayor Harper explained those bills are sent around June, and for those that take advantage of the \$65.00 yearly payment, ambulance services are free. In addition, Bill questioned if an ACH option exists for Borough Services, whereby payments can automatically be processed for Tenant Landlord income. Steve Stecko indicated currently an ACH option is not available, but this is something the Board will consider in the future.

## ***X. ADJOURNMENT***

At 7:08 pm, on a motion by Carolyn Waldner and seconded by Chris DeMatty, Council voted unanimously to adjourn the meeting.

Respectfully submitted,  
Bob Wable