

BOROUGH OF PENNSBURY VILLAGE
MINUTES GENERAL MEETING
Pennsbury Village Community Room
May 13, 2025

GENERAL MEETING - 7:30 PM

I. CALL TO ORDER AND FLAG SALUTE

President Steven Stecko convened the General Meeting at 7:31 pm. A quorum was reached with the following members of Council present: Vic Carelle, Barb Cinpinski, Chris DeMatty, Brenda George, Nicholas Honchar and Carolyn Waldner. Also present were Mayor Lucy Harper, Borough Manager Bob Wable, Solicitor Chris Weis, Engineer Clint Reilly and Carnegie Police Sergeant Shawn Seaman.

II. PUBLIC COMMENT

Mary Brunner of 1300 Pennsbury Blvd voiced concerns regarding a white truck with an attached trailer parked along Pennsbury Boulevard near Building #8, which is causing traffic to go into the opposite lane near a bend and is dangerous. Mayor Harper indicated she will address this issue within her Mayor's report.

III. MINUTES AND ACCOUNTS PAYABLE

The Minutes of the April 8, 2025 General Meeting were adopted on a motion by Carolyn Waldner and seconded by Brenda George, with Vic Carelle abstaining. The Minutes of the April 22, 2025 Caucus meeting were unanimously approved on a motion by Vic Carelle and seconded by Barb Cinpinski. Upon a motion by Brenda George and seconded by Vic Carelle, the board voted unanimously to approve the Accounts Payable ending April 30, 2025 in the amount of \$62,647.98

IV. OFFICIALS' REPORTS

MAYOR - Lucy Harper

Mayor Lucy Harper reported 286 police calls for the month of April 2025 with the following of note:

Description	Number of Occurrences
Wild Animal	1
Traffic Crash - Non Reportable	1
Patrol Action - Pennsbury Patrol	251
Patrol Action - Foot Patrol	1
Police Information	1
Patrol Action - Welfare Check	1
Traffic Stop	4
Traffic Target	26
TOTAL	286

In addition, Mayor Harper disclosed the following:

- Due to residential complaints regarding the Parking issue along Pennsbury Boulevard near Building #8, the mayor and the Carnegie Chief of Police completed a review and determined that a portion of this side street parking, which currently allows residents to park along the side street legally, should be designated as NO PARKING. A No Parking sign along with yellow paint designating No Parking will be completed in the upcoming weeks reducing the allowed parking area.
- A resident in Building #37 has expressed concerns regarding a safety hazard. Traffic coming down the hill into Carriage Circle from Pennsbury Blvd is often going very fast, and those residents renting a carport at the bottom of hill are finding it hazardous when leaving the carport. Therefore, the resident requested if traffic mirrors can be installed so that residents leaving the carports can do so safely. A review was conducted by the Carnegie Police and Mayor Harper, and it was suggested/determined 1) residents should back into carports for a more safe exit, and 2) the other two traffic mirrors on Carriage Circle need replaced as well. Therefore, on a motion by Carolyn Waldner and seconded by Brenda George, the board authorized Manager Bob Wable to spend up to \$1,500.00 for the purchase of 3 traffic mirrors.
- The mayor along with many Pennsbury Council members attended a meeting regarding the closure of Campbells Run Road. At this point, the plan is to partially close Campbells Run Road (road will be closed westbound but will remain open eastbound) beginning February 2026 until the Fall of 2030. Mayor Harper plans to host a Pennsbury Village Townhall in the October timeframe in which representatives will be in attendance to discuss the Campbells Run Road closure. In addition, she plans on asking the Game Warden/Commissioner to attend and discuss any wildlife issues.

PRESIDENT/VICE PRESIDENT - Steven Stecko/Brenda George

Steven Stecko - No Report

Brenda George - No Report

MANAGER - Bob Wable

Bob Wable reported the Pennsbury Park sign is in the final stages of completion and should be installed during the week of May 19, 2025.

REAL ESTATE TAX COLLECTOR - Bob Wable

Bob Wable reported there were no March 2025 Real Estate tax payments received.

ACT 511 TAX COLLECTIONS -Bob Wable

Bob Wable reported \$11,884.50 in Earned Income Taxes for the month of March, 2025.

REFUSE FEE COLLECTOR: Bob Wable

Bob Wable reported March 2025 Refuse payments received in the amount of \$6,6660.00

ENGINEER - Clint Reilly

Clint Reilly - No Report.

SOLICITOR – Chris Weis

Chris Weis - No Report.

V. COMMITTEE REPORTS

PUBLIC WORKS - Steven Stecko

Steven Stecko reported the STP is functioning without issue. Regarding the large bulkhead (i.e. like a bathtub) whereby water is received and then drained via a 30 inch pipe down a hill towards the maintenance building issue, estimates received to replace a section of the pipe that is severely corroded were high. Therefore, Clint Reilly plans to obtain other estimates to try and lower the cost.

PARKS AND RECREATION - Vic Carelle

Vic Carelle indicated he has installed a lock on the basketball hoops, which will prevent residents from increasing or decreasing the height, which is set at 10 feet. In addition, children using the spinning chairs at the Pennsbury Park have disturbed the rubber mulch. Therefore, he and Steve Stecko will determine resolution.

COMMUNITY AFFAIRS - Barbara Cinpinski

Barb Cinpinski indicated the June Food Drive will be here soon and requested all board members to think about potential dates.

CONDO REPORT - Various Board Members

Vic Carelle indicated the April Condominium Board meeting covered the basic subjects, such as dirty carports, raccoons, and roof repairs.

PUBLIC SAFETY - Lucy Harper

Mayor Harper - No Report

FINANCE - Nicholas Honchar

Nick Honchar indicated the April financials are in line with past years and show no significant variances.

SAFETY INSPECTION/ADMINISTRATIVE - Rhonda Mack

Rhonda Mack indicated there is only 1 delinquent account totaling \$35.00, and she plans to send an email requesting payment. Carnegie Police Sergeant questioned whether the Borough has a Airbnb policy, particularly since the NFL draft will be conducted in the Fall of 2026 in Pittsburgh. Steve Stecko requested Solicitor Chris Weis and Chris Voltz to research feasibility of creating an ordinance.

INFORMATION TECHNOLOGY - Brenda George

Brenda George - No Report.

VI. OLD BUSINESS

STP NPDES Permit/Project Update

Clint Reilly - No Report

Pa Small Water and Sewer Program Application Status

Clint Reilly - No Report.

Verizon Cable TV Franchise Renewal Agreement

On a motion by Carolyn Waldner and seconded by Vic Carelle, the board unanimously approved the Verizon Cable TV Franchise Renewal Agreement.

VII. NEW BUSINESS

Motion to Approve - Bids received for Sewage Treatment Plant Operator

On a motion by Brenda George and seconded by Barb Cinpinski, the board unanimously approved Pure Stream Solutions as the STP Operator. A summary of the bids submitted is listed below:

Bid Received	Remainder of 2025	2026
Pure Stream Solutions, LLC	\$26,850.00	\$46,000.00
Integrated Environmental Services	\$28,595.00	\$49,020.00
CWM Environmental Inc	\$33,089.00	\$56,703.00
Zrenchak Environmental Services	\$55,500.00	\$93,700.00

The Board did not accept the weekend proposed bids, as this function will continue to be performed in house.

Local Share Account (LSA) Statewide Program Grant (225,999.00) - Opening of Bids

The received bids listed below regarding the Sanitary Sewer Rehabilitation project were opened during the meeting, with the following results:

Bid Received	Bid Bond	Bid Amount
Insight Pipe Contracting, LLC	10%	\$169,064.00
Insituform Technologies LLC	10%	\$249,018.25
Jet Jack, Inc	10%	\$187,751.50
SAK Construction	10%	\$241,505.00

Therefore, on a motion by Carolyn Waldner and seconded by Chris DeMatty, the board unanimously approved the bid from Insight Pipe Contracting, LLC in the amount of \$169,064.00, pending review by Engineer Clint Reilly.

New Dumpsters - Latch Concerns and Ordering Numbers/Decals

On a motion by Brenda George and seconded by Carolyn Waldner, the board unanimously approved the ordering of number and other decals/stickers for the dumpsters from Precision Sign and Awning. The Board will discuss the dumpster latch vandalism at the May 27, 2025 Caucus Meeting.

Another Dumpster on Community Court

Bob Wable explained that some residents that live on Community Court have requested a second seasonal dumpster be placed on Community Court during the summer months. Due to Community room rentals and pool trash, the current dumpster on Community Court seems to be filled quickly. He has requested pricing from County Hauling.

Pennsbury Village Performing Arts Donation

On a motion by Barb Cinpinski and seconded by Carolyn Waldner, the Board unanimously approved a donation of \$100.00 to the Pennsbury Village Performing Arts for 2025 season.

VIII. OPEN DISCUSSION WITH COUNCIL

Mayor Harper explained that, due to the declining membership of the Crafton American Legion Color Guard, the Memorial Day Wreath Dedication event has been cancelled. She has prepared a flyer and requested Brenda George to place on the Borough website and Savvy Citizen.

IX. PUBLIC COMMENTS AND QUESTIONS

Carl Waldner of 574 Carriage Circle complimented the board on the work completed at the Pennsbury Park and the Sports Court. However, he reported numerous weeds near the sports court and inquired whether these can be attended to. Bob Wable will complete a work order with the Condominium Maintenance staff.

X. ADJOURNMENT

At 8:20 pm, on a motion by Brenda George and seconded by Vic Carelle, Council voted unanimously to adjourn the meeting.

Respectfully submitted,
Bob Wable